
GET CHECKLIST

Central Washington University

Before the Quarter Starts

- 1. Log into your CWU Account
- 2. Note the charges on your account
- 3. Log into your GET account
- 4. Select the account you want to request a distribution for
- 5. Click on “Use units”
- 6. Review your account and click “use units” again
- 7. Select CWU
- 8. Request the dollar amount that you would like to have sent and specify whether it should pay for Room and board or Tuition and fees
- 9. Select the dollar amount for each category, if you would like to use GET to pay for Room and Board **and** Tuition
- 10. Submit Payment

That’s it. We do the rest from here!

Helpful Reminders

- GET Payments requested after the tuition deadline may cause the student account to be assessed interest/late fees
- It can take up to two weeks to process GET payments
- Payments selected for the wrong quarter may be missed
- If you know a payment will be delayed, contact Student Accounts before late fees are assessed
- A GET credit balance is not automatically refunded
- To request a credit balance refund, please email StudentAccounts@cwu.edu.
- CWU cannot give tax advice regarding GET
- Contact Student Accounts if you notice account discrepancies
- If a payment was selected for the wrong quarter, contact Student Accounts before late fees are assessed
- CWU employees cannot disclose account information, including the status of GET payments, to anyone but the student unless we have a signed release of information

GET Can Pay

- Tuition
- Housing
- Books and supplies
- Additional course fees
- Web course fees
- Tuition overload fees

GET Cannot Pay

- Interest Fees
- Tuition Late Fees
- Registration Late Fees
- Student Loans
- Health Center Charges
- Transportation/Parking tickets

Your CWU GET Contact

Marissa Brennan
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Buillon Hall, Room 110
400 East University Way
Ellensburg ,WA 98926
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