Notice: As of July 1, 2014

Online payments made by check/savings account will be free of charge.

Online credit/debit card payments will be charged with a 2.75% processing fee by Higher One, the online credit card processing company. There may be a transaction validation charge assessed to your bank account that will be released once the payment is settled with your bank.

Do you want to see your account updated immediately after you make a payment? Pay your account in MyCWU!

Do you want your financial aid to pay your bookstore charges? Complete the Payment with Financial Aid Authorization Form. www.cwu.edu/student-accounts/forms

Do you want to receive your refunds faster, and directly to your bank account? Complete the Direct Deposit Authorization Form. www.cwu.edu/student-accounts/forms

Stop by the Student Accounts Office in Barge 104 to get more information about the above, or for answers to other important questions you may have regarding your student account.

NEW

CWU Payment Plan

Are you enrolled and have a balance due for the current quarter?

Sign-up for a CWU Payment Plan!!!

Payment Plan Quick Facts:

- Helps avoid tuition & housing late fees
- Easy enrollment via MyCWU
- Three installments instead of one
- Helps keep your account current
- Enrollment limited to the 5th-9th day of instruction each quarter
All current CWU students with a balance due for the current quarter are allowed to enroll in this payment plan. Only charges applicable to the current quarter will be eligible for enrollment in the plan.

You must complete an online enrollment form via your MyCWU account for each quarter you participate in the plan.

A $50, non-refundable service fee will be charged to your student account and must be paid in conjunction with the 1st installment. If left unpaid, a $20 late fee will be charged to your account.

Enrollment is open from the 5th-9th day of instruction each quarter.

If you have not enrolled in the payment plan by the 9th day of instruction you will be ineligible to participate in the payment plan for that quarter.

After enrolling in the payment plan you will receive an acceptance notification in your CWU GroupWise email account confirming the terms and conditions of the payment plan.

Payments will be divided into a maximum of three equal installments, which will include all applicable charges accrued during the quarter of enrollment in the plan, excluding miscellaneous charges, fines, and parking tickets.

If charges that are included in the plan are reversed or reduced, the installment payments may also be reduced. If additional charges are incurred during the quarter, they may be added to the plan and the installment amount may increase.

All payments must be made by the due date through one of the following options:

- Online, through your MyCWU account, with your credit/debit card, or your checking or savings account.
- In person, Cashiers window (by 4:30PM)
- By mail, send to:
  Cashiers Office
  400 E University Way
  Ellensburg, WA 98926-7490

A payment received 5 days after the due date will be considered late and the account will be assessed a late fee of $20.00.

Two late payments may result in the cancellation of the payment plan and future enrollment in the payment plan may be denied.

If the bank returns your payment for any reason, including non-sufficient funds, unable to locate account, or declined web payment, a $30.00 penalty fee will be added to your account for each occurrence.

Parking tickets and other fines will not be included in the payment plan.

The Student Account Office may dismiss you from the payment plan and place a hold on registration and other University services such as transcripts and your diploma if you fail to meet the requirements of the plan.

If you are dropped, applicable fees will be applied according to the policies defined by the Registrar (in case of tuition due) and by your housing contract (in the case of housing charges due).

Any unpaid balance on your account will be subject to CWU’s collection procedures for collecting past due balances.