

**Services and Activities Fee Committee
Minutes
April 21, 2021**

Called to order:

Christian Castilleja called the meeting to order at 5:32 p.m.

Attendance:

Aubrey Heim, Björn Pellmyr, Brandon Wear-Grimm, Christian Castilleja, Deanna Corsilles, Gregg Schlanger, Jessica Thomas, Joseph Bryant, Josh Hibbard, Lacy Lampkins, Masina Ieremia, Sean Dahlin, Terry Wilson, Yunus Timurtas, Zoe Brown

Agenda:

MOTION: Jessica Thomas made a motion to approve the agenda. Yunus Timurtas seconded. Motion carried.

Minutes:

MOTION: Jessica Thomas made a motion to approve the minutes of April 14, 2021. Deanna Corsilles seconded. Motion carried.

Reports:

Chair – None.

ASCWU – None.

Advisors – We have a handful of meetings still this quarter. I appreciate you all making the time to be here.

Other Business: Communications Received

None.

Public Comment:

None.

Old Business:

A. Request for S&A Carry Forward Funds – Voting

i. Intramural Sports - \$100,000

Discussion: I don't see why not to approve, because it is in line with the previous S&A allocation. If we vote to not roll over, where does the money go? It rolls back to the supplemental budget for one-time funding. I support this because they had intentions to spend it but then COVID happened. The students will benefit from more intramural opportunities and employment. This request was over 4 years. Do we need to do specific verbiage about splitting it out? I

would recommend not doing that because it makes it hard to track. It was established that this money would be added on to the budget and would set a precedent of high-quality intramural programs. They did mention they may need to request more for the next quadrennium. This makes it easier for the committee and is respectful of the supplemental budget. At the end of the next quadrennium they may adjust their request, but I feel all base funded areas will do that because of inflation. This should cut down on supplementals that take up a lot of time. They may include the extra \$25,000/year in the next request, but this will show the next committee if they are using the funding and if it justifies an increase.

MOTION: Brandon Wear-Grimm made a motion to approve the carryforward request for Intramural Sports in the amount of \$100,000. Masina Ieremia seconded.

Discussion: How will we know they are using this money the right way? Will they report to S&A every year? They do have a program review once within the four-year cycle. They submit a written and financial report annually. It would not specifically earmark the \$25,000, but would be the whole program. Could we do \$50,000 and then wait to approve the rest in two years? We could not do it with the rollover; they would have to request supplemental at that point. Are we allowed to attach earmarks or stipulations to rollover funds? These funds are harder to track, but they would need to stick to the request. Their base request was \$105,463, which is the same that we allocated in fiscal year 21. It looks like the request is all for student wages so we can look at the student wages expenditures. These requests to use carryforward seem to be bypassing the quadrennial funding process. We are allocating \$25,000 over the four-year period. This funding could be well needed and well spent, but it feels like it is outside of that process. Historically what the committee has done for cost of living or minimum wage increases is that the base funded group as a whole requests a dollar figure from the committee. If that was presented to the committee and approved, it has to go up all the way to the Board of Trustees. If this request goes through for this department, I would like it to be documented that this area would not be included in the cost-of-living adjustments during the coming years. I agree with Josh that it could be problematic for that reason. But also, if they have their current ask of \$105,000, operate for the quadrennial at \$130,000, I would not be surprised if the committee in four years is especially critical of that significant hike in the ask (as we were of many groups this year). Then, we end up in a situation in which they may vote to keep them at their previous ask, but that's a substantially lower amount from what they had been operating at. A bit of a long-term issue, but something to consider, I think. Is it possible to table the discussion? Not right now because there is a motion. If the money is not to rollover, it would go where? Into the supplemental budget.

\$25,000 is the threshold that would need to go to the Board of Trustees. If we decided to have them ask for it later, that would require more arbitration.

Motion carried.

ii. Sports Clubs - \$220,000

Discussion: I have been looking at if it is in the spirit of the original request. Most of this is, but the original funding was not for the tennis courts which this rollover funding should not cover. It is hard for us to stipulate what the funding is used for. It would be good to cut the tennis court portion. If it were in the motion not to support the tennis courts, then that would be held true. If they did use it for that, it could have the repercussions that the future committees could pull their funding. There were three parts to the request: the courts, travel, and a camera system. Both the tennis courts and camera system were not in the original allocation. We were already funding them and this is the left over funding, so we can use this money for students in a better way. Other clubs have to come to request travel funds from the S&A committee. I don't believe we should approve the full amount. They can come to S&A to request funding for the other things. If this money goes back to the supplemental budget, it would be beneficial for more students. I think the only part we should approve is the travel since it was approved in the previous quadrennium and they haven't been able to spend it. The tennis courts should not be through S&A if they did not come from S&A originally. The livestreaming cameras should be a supplemental request in the future. In the fall, we adjusted to have only base funded areas request supplemental funding. This was to alleviate some of the red-tape that students have to face. We were hoping for directors to request funding that they can allocate to students as needed to make it more equitable. It is possible that the tennis court money could become a supplemental request since the committee provided some of the money to build the courts in the first place. When you vote on the carryforward, it is not necessarily what you are not in favor of. You can recommend the supplemental channel for some of these pieces. There is also Sports Club Council if they need funding from there. What are your thoughts on the timeline of this? I am thinking that the timeline should be maybe two years because we are still in the pandemic, or we can spread it over the four years. As a suggestion, with travel costs going up and down each year, I recommend that the funds be spread across the four years because some years have a lull and others are more active. I believe they are expecting a boom once travel is allowed.

MOTION: Yunus Timurtas made a motion to approve the carryforward request for Sports Clubs in the amount of \$80,000 for travel. Björn Pellmyr seconded.

Discussion: Thank you for reminding me what we discussed in the fall. It makes sense to give the money down to the clubs to fund their travel. If they do not use it, the money will come back to future committees.

Motion carried.

New Business:

A. Request for S&A Carry Forward Funds

i. International Student Activities and Outreach - \$5,485

We provide on and off campus activities for international and domestic students. This helps international students integrate and provides cross-cultural communication and engagement. We are forecasted to carry forward \$5,485, which may be higher or lower based on COVID restrictions. We had difficulty in providing programming during COVID, which led to the carryforward. We planned to spend the money down, but plans have changed. We have a dedicated program coordinator now, and have a detailed plan on student programming, but we weren't able to do much of it and had to switch to digital programs that don't require as much spending. With the carry forward, we would continue to provide student employment and programming/activities. OISP is not fully state funded. We have an S&A fee for international students to provide positions in the department and materials for programs. The international student population has decreased this year, so we did not have as many fee resources. We anticipate it will take a while to reach our previous levels. Our projections are it may take a full year, but we are recruiting. This is not for anything specific outside of the normal allocation request. It would go to student employment opportunities and resources to ramp up programming if international enrollment does increase over the upcoming school year.

Presented by: Patrick Smith

Questions: My position is paid for by S&A but my hours are cut this year because I was told there was no funding. Why was I told this if there is a rollover request? For our student positions, we have the students in the office and those that help with activities. The S&A allocation is only used for the positions that help with programming. The funding for students working in the office is from another budget. I don't know the details of your position. Do you know how many student positions in OISP are paid for by S&A? It changes but for the last few months it has been two or three. What has outreach looked like this year as opposed to previous years? We have attempted to do virtual events like movie nights and a couple of events that were planned did not happen due to lack of interest. They did some chat events. They are still doing the international café digitally. That has been our primary method of programming this year – digital on Zoom or Teams. We also help provide on-campus speakers

and events (not with S&A funds). Study abroad is helping to put on a discussion with an ambassador. How has outreach looked in the past? The first year of the cycle there wasn't a program coordinator and there was very little spending. We then hired a coordinator to increase programming. We came up with a list of programs and what they would cost and the coordinator chose which programs to do. In the past we have also had some OISP funds to use. We were on track to spend the allocation down to zero. We had to cancel a large part of our graduation celebration. We didn't have much to spend the funding on other than the student hours for the digital events. If you have more questions, you can email Nicki, the program manager who could not be here tonight, and me.

Public Comment

I (Aubrey) will be beginning a new position on campus at the beginning of next month. Next week will be my last meeting with the committee. It has been great working with you all and I am sad to be leaving. Peggy will be helping moving forward and she will take good care of you all.

Spring Festival is on April 28 from 4pm-6pm in SURC 137. It will celebrate Asian American and Pacific Islander cultures. There will be games and performances. Wear a mask and do the health check before coming. I would be happy to see you there because we worked hard on this. This would be a great way to show our support to the Asian community. This is open to the CWU community.

Thank you to Aubrey for all that you do, we will miss you. Welcome to Peggy.

It would be good to make a time capsule for the committee four years from now for the next base funding cycle. Could we do that? That is an upcoming agenda item.

There is a nomination for the best committee in the school. If we get a nomination, we will be invited to the awards night. Could you nominate us? Will do.

Tonight was the final debate for student elections and elections open Friday through Tuesday. We are only 30 minutes into the debate so you can hop into there. We will be tabling and trying to get people to vote. Can we watch those later? They are recorded and will be posted on the ASCWU website.

Adjournment:

MOTION: Yunus Timurtas made a motion to adjourn. Jessica Thomas seconded. Motion carried. Meeting adjourned at 6:31 p.m.

Schedule for Next Meeting:

The next meeting is scheduled for Wednesday, April 28, 2021, online starting at 5:30 p.m.