

**Services and Activities Fee Committee
Minutes
November 4, 2020**

Called to order:

Jessica Thomas called the meeting to order at 5:32 p.m.

Attendance:

Aubrey Heim, Björn Pellmyr, Brandon Wear-Grimm, Deanna Corsilles, Gregg Schlanger, Jessica Thomas, Joseph Bryant, Josh Hibbard, Lacy Lampkins, Terry Wilson, Yunus Timurtas, Zoe Brown

Excused: Christian Castilleja, Masina Ieremia

Agenda:

MOTION: Björn Pellmyr made a motion to approve the agenda. Josh Hibbard seconded. Motion carried.

Minutes:

MOTION: Josh Hibbard made a motion to approve the minutes of October 28, 2020. Brandon Wear-Grimm seconded. Motion carried.

Reports:

Chair – None.

ASCWU – None.

Advisors – None.

Public Comment:

This is the last meeting for the quarter. Next week is Veterans Day and then it is finals. Good luck with finals.

To every student, if you have trouble reenrolling or have friends that are having trouble with winter enrollment. Send Josh Hibbard an email at josh.hibbard@cwu.edu. He will see what he or his team can do for you.

New Business:

None.

Old Business:

A. Supplemental Funding Requests – Voting

- i. #2101: Old Steam Plant Remodel – Architect (ESC) - \$35,000

Discussion: This is your time to deliberate. It is important to say if you are in agreement with the request or not and why. I encourage everyone to state why if you are going to vote against the request, so people know why.

We have made the decision to use supplemental for base funded units. This is the first request from a base funded unit – ESC.

The space in the Old Heat building, is it only going to be used for ESC or for any student to use? It is for any student. The main mission is to celebrate any culture, religion, identity or the community as a whole. It is a student-run place and a safe space to celebrate and share their culture and identity.

Would anybody be able to sign up to use the room? Yes. It is basically going to be an additional space like the SURC rooms - are these rooms already utilized at a high rate? The SURC is not the same - it is very public. This is a safe space for all backgrounds. They need more room for cultural programs and events than the SURC. The SURC does get used quite frequently. On specific days or times, they can be at max capacity. The SURC has a lot of meeting spaces, and it is not conducive to what they want. They have to use the ballroom, which is basically always booked.

If it is open to all of the students to use, how is it different from the SURC? How is it a safe space? What we lack for marginalized students is a safe space to share culture and identities. It would be that type of space. There could be programs that would happen in the SURC that wouldn't happen in the CCI, so the CCI would be designated for the specific use. The DEC is also not enough space. The DEC is fairly newly remodeled, and has already outgrown their space. This shows how well they are doing.

Old Heat had other designs on the master plan; it would be good to know what happened to the other plans. I support this because it seems harmless since it is just the first step to look and see how to utilize the space. This would put something on paper to begin the planning process.

My concern with funding is if the space isn't viable at the end and the \$35,000 is a waste. I haven't seen a budget about who will pay for the operation of the space moving forward. I'm worried to see where the funding will come from.

This discussion is only for the \$35,000 for an architect. I understand thinking about the maintenance expenses, but that is not the request. This is the first step that we should be discussing. ESC will come back and let us know about the next step. The students and ASCWU will get the info and share later.

The \$35,000 is not a lot for our budget. We really need this center. This timing is best because there are so many restrictions on spending and we won't have as many other requests. We are growing and we need more space. This will help to

increase enrollment. Even if this is just the first step, we need the first step to realize the vision. A multicultural center is the area we could really improve in to make us more competitive to other universities in the state. \$35,000 is inexpensive for this kind of work. These projects often begin with design and then the budget is established. This step is necessary to get the funding. This is often the first step before everything is in place.

It is important for us to be stewards of funds and to me \$35,000 is a lot. I would like to see the future costs. We won't have the budget until we get the \$35,000.

An architect looked at old heat a few years ago and put plans together with three phases. The scope included a space for housing and events to receive people, a welcome center, and a number of conference rooms for members of the CWU and Ellensburg communities. The plans did not move forward due to funding issues. Would those plans suffice to give an estimate for how the space could be used for a multicultural center? Hiring the architect for this specific purpose would give a better design. Maybe they could give an idea of price. The VP of Operations should have those plans.

We should be discussing this specific request. I can reach out to the Capital Planning office and see if I can send out the old plans to the committee. Should we table the vote until we get these plans? It is up to you all. With Capital Planning, they are aware of the previous plans – there is likely a reason why we are going this route instead.

MOTION: Brandon Wear-Grimm made a motion to approve Supplemental Funding Request #2101 in the amount of \$35,000. Yunus Timurtas seconded.

Discussion: If we were to get the plans, would we be able to change them to fit the needs? From what I understand, this same architect did the original plans. It is so cheap because they are using the original plan. Using another architect would add cost. Most of the students I speak to are supporting this. This is a great opportunity, and is time sensitive. It is an opportune time to get the ball rolling. This is cheap for our budget and for an architect. It would be good to vote now. I don't think there is an issue of supporting the space. There is an issue that the plan is not concrete. The \$35,000 makes it more concrete because we will have a rendering and plan.

The previous motion was called. Motion carried.

Since that motion passed, it will go up to PBAC on Tuesday. They will have a chance to discuss and vote. It will go up to the President for approval and release of funds. Is there a dollar amount that goes to the Board of Trustees? Usually

\$25,000. The president has more authority right now. It is up to us to present to PBAC and the President can release the funds or take it up to the Board of Trustees. How do we coordinate the presentation? Lacy relays everything in the minutes, and Mikael will be there. There won't be a formal presentation at PBAC. I will bring back the PBAC results to the committee. If PBAC or the President or Board of Trustees disagree with our recommendation, it will be sent back to us. This has not happened in my 8 years on the committee. You have the ability to take what they say into consideration, and if you disagree, it goes through dispute resolution with a third party arbitrator. The PBAC meeting is open and I encourage everyone to attend.

A. Base Funding Prep

This is our last meeting of the quarter. December 1 is the deadline for base funding requests. You will get email communication from us over break. Will have a rough summary after requests are submitted. We will send out a schedule later in December. Will give you all access to the request forms themselves. Jot down your questions as you look through them. There is a lot of info and only 10 minutes for presentations and 10 minutes for questions. We will have them grouped, so like requests will come together. Some nights will be light, and some groups will be spread over multiple meetings. Any prep you do is helpful. Bond payments and buildings will come first. At the end of the quarter, we come together to deliberate and go through all the requests and make recommendations. Advisors may ask questions to get the ball rolling, but we do not have opinions. We do not have the ability to call everyone back in, so be sure to ask questions while they are here.

Questions: Are the groups so we can assess like areas? Yes, so we see and assess as like groups. Some things we assess aren't going to equate across all of the groups.

Are we going to give them a spot to elaborate on what they have done differently with COVID? We are asking them to discuss that during the presentation. You will have an annual report, the request for the next 4 years, and then a presentation with a couple of questions we specified.

Do we need to ask the questions in any particular order? We give the questions to them in advance, and they can present them in any particular order. Then it opens up for committee questions. We have the ability to extend Q&A beyond 10 minutes or submit questions in writing to share at the next meeting. Those that present at the end of the quarter have less time to answer questions.

If they don't have an answer can we ask them to answer later? Yes, we often ask them to respond to us and we will present in Communications Received or before a vote happens.

Keep an eye out for emails over the break.

Other Business: Communications Received

We have gotten some of our annual reports in. You will get to see those once they are all in.

Public Comment

Good luck with finals. Have a safe break. With everything going on, if you have concerns or anxiety, there are many resources on campus for the election or COVID. Don't hesitate to reach out.

Adjournment:

MOTION: Björn Pellmyr made a motion to adjourn. Brandon Wear-Grimm seconded. Motion carried. Meeting adjourned at 6:19 p.m.

Schedule for Next Meeting:

The next meeting is scheduled for Wednesday, January 6, online starting at 5:30 p.m.