

Services and Activities Fee Committee
Minutes
January 29, 2020

Called to order:

Brandon Wear-Grimm called the meeting to order at 5:31 p.m.

Attendance:

Alejandro Alcantar, Eric Bennett, Edgar Carreno, Monica Carreno, Dane Gillin, Aubrey Heim, Josh Hibbard, Martin Kennedy, Lacy Lampkins, Chicena Mortimer, Gregg Schlanger, Jessica Thomas, Brandon Wear-Grimm

Excused: Alex Harrington, Joseph Bryant

Agenda:

MOTION: Eric Bennett made a motion to approve the agenda. Dane Gillin seconded. Motion carried.

Minutes:

MOTION: Eric Bennett made a motion to approve the minutes of January 22, 2020. Jessica Thomas seconded. Motion carried with one abstention.

Reports:

Chair – I will be presenting with request #2032, so I will step down at that time and Edgar will take over as chair.

Advisors – We have \$117,000 left in the supplemental budget for the year. PBAC has received and approved all of the supplemental requests we have approved thus far.

Did everyone get a chance to look at the email from Westside Student Affairs? They were originally defined to only support Westside centers. They are proposing a definition change to support the centers in the East as well.

Discussion: Would it be worthwhile to add online to that? I can bring that back to Lauren since the intent is to be more inclusive. Are they not supporting the Eastside now? As they are technically defined, no. There have been some leadership changes that supports all of the centers. They are proposing this definition change because they want to be inclusive of the East. There would have to be a motion to effect this change. We can just talk now, as it sounds like we want some clarification about online students. I will take that back to Lauren.

There were some questions about Supplemental Request #2030. Joey reached out to the chair of the department. As far as he knows there are no class requirements to be a part of a club. There are requirements to attend performances. The music department puts on 200 a year, and per their accreditation students have to attend at least eight a quarter.

Discussion: So this would make the Bass Day request allowable? At this point it is allowable as we do not have any information that indicates otherwise.

Public Comment:

My name is Guy and I am the President of the Electric Vehicles Club. When you are taking trips, you are committing carbon. You can offset that carbon. We are creating a calculator at the Sustainability Café to help offset your carbon. You would be able to opt in. Whether you take a shuttle, airplane, car, or electric vehicle. You can calculate your carbon offset. What I recommend on a personal level for now is carbonfund.org/carbon-offsets. They will plant trees equivalent to the amount of carbon you are committing.

Old Business:

A. Supplemental Funding Requests – Voting

i. #2027: National SHAPE America Conference (PESH) - \$24,999

Discussion: This looks like a big opportunity. This is their first time being approved for a presentation at the national level. There are 30 students. I think it is wonderful they were approved for a national presentation. We do have \$117,000 left and spending almost \$25,000 would take away possibilities in the future. They said they would adjust to accommodate their funding. We have a lot of presentations coming up.

MOTION: Eric Bennett made a motion to approve Supplemental Funding request #2027 in the amount of \$12,500. There was no second. Motion died.

Discussion: Did they discuss how they will share what they bring back. There is a point system based on involvement for who would go. I'm wondering if ten students could do the job of thirty. We should not think about amount. We just need to think about how much we want to fund them and let them worry about what to do with that funding. The biggest cost is transportation, then registration and food.

MOTION: Dane Gillin made a motion to approve Supplemental Funding Request #2027 in the amount of \$12,500. Eric Bennett seconded. Motion carried with two abstentions.

ii. #2029: MECHA National Conference (MECHA de CWU) - \$7,070

Discussion: I think it is valued that we send students. I am thinking about the money we have left.

MOTION: Eric Bennett made a motion to approve Supplemental Funding Request #2029 in the amount of \$3,535. Alejandro Alcantar seconded.

Discussion: If the methodology is to cut the requests I half, that doesn't consider the price per student. That may be a better way, but it can get complicated. Fair point. It is not up to us to determine the value. We have to let these groups determine what to do with the money they have. If we are not judging the value, wouldn't we just have a flat rate per request? I didn't mean saying we shouldn't judge the value, we just shouldn't determine the number of students going.

We need to be fair to all groups. They sought funding from other organizations and they are staying in an Airbnb to cut costs. It sounds like we are moving towards just cutting all requests in half. One group may have raised some money on their own. There are other considerations. Fair point. If we go forward with this approach I am going to have a heavy heart. To be equitable it is hard to justify cutting requests in half starting this week when we have known for a while what was coming. We shouldn't be punishing groups just because of where we are with the budget. We need to be equitable and fair and look at requests as if it was the first week of school. They sought outside funding sources and met requirements to go. To be equitable, my opinion would be to fund them the requested amount. Be careful using the word punishment. It is not a punishment to not receive funding.

Previous motion was recanted.

Discussion: Looking at the \$105,000 – in past years have we gotten to the point that we added more to the budget? Is that an option? With the way that we are going funding 50%, proposals going forward may request more than they need on paper because they know it will get cut. We need to be discussing this request now. We can discuss the budget more later.

MOTION: Chicena Mortimer made a motion to approve Supplemental Funding Request #2029 in the amount of \$7,070. Josh Hibbard seconded. The motion carried with two abstentions.

iii. #2030: Bass Day with Kristen Korb (Bass Club) - \$1,600

Discussion: I think this would be great, but only ten CWU students attend. That is less than half of the participants. If this is for recruitment, maybe they should seek help from other departments. According to the head of the department, this is not for recruitment. I don't feel comfortable using student funds for this when less than half of those attending are students. Our task is to approve funds to support current students. We should think about this. They said they would go to the Music Department, but did not feel that the department has the funds. There is also \$700 in their club account.

MOTION: Dane Gillian made a motion to approve Supplemental Funding Request #2030 in the amount of \$500. There was no second. Motion died.

Discussion: I would still like to fund the students that do attend.

MOTION: Edgar Carreno made a motion to approve Supplemental Funding Request #2030 in the amount of \$160. There was no second. Motion died.

MOTION: Chicena Mortimer made a motion to deny Supplemental Funding Request #2030. Monica Carreno seconded.

Discussion: Are we discussing not funding due to the impact on current students? Due to the lack of current students attending.

Previous motion called to question. Motion carried with three abstentions.

- iv. #2031: American College Dance Association Northwest Conference (Student Dance Association & Orchesis Dance Company) - \$6,661.03
Discussion: In the request, some people were funding themselves. Were those the people not performing? There were 22 going and 19 requested funding. This is a unique opportunity. There are only four universities with dance programs. It is a large amount going. To be fair and equitable we need to continue what we are doing. They are staying in an Airbnb to save money.

MOTION: Dane Gillin made a motion to approve Supplemental Funding Request #2031 in the amount of \$6,000. Edgar Carreno seconded. Motion carried with three abstentions.

New Business:

A. Base Funding Program Reviews

- i. ASCWU Equity & Services Council
Equity and Services Council is granted an annual allocation of \$63,000 to be governed by Student Government Officers with Jeff Rosenberry as the fiscal authority. For FY19 there were eight student organizations for marginalized student populations or affinity groups. They started this year with eleven organizations. They carried over \$20,000 from last year's allocation in anticipation of these new groups. They typically help with funding travel, programming and events.

Presented by: Jeff Rosenberry

Questions: Things are dandy? Dandy! Many people at the table and in the gallery are our officers or have been part of events. Thank you for your support. How is the funding for the different unique graduations? I can speak to FY19. A portion of the funds were set aside for multicultural grads. For FY20 there are other funding sources and we are not funding at the same level as in the past.

- ii. ASCWU Student Life and Facilities
ASCWU Student Life and Facilities is allocated \$30,000 annually to be governed by the VP of Student Life and Facilities. For FY19 they did go negative \$6,000 intentionally. In FY18 they had a carry forward of \$18,000 and made the intentional move to spend down that account. They emphasized programs and events for students and high impact events like Student Appreciation, Homecoming, and Parent's Weekend.

Presented by: Jeff Rosenberry

Questions: So last year there was a deficit and the year before you had money to spend down – is there a need to request additional funding? We could describe our funding as “tight” but we are not in need of requesting additional funding. Our account also supports the Traditions Keeper program and one of our newest recipients is Josh Hibbard.

iii. Administrative Support Costs

The base funding for administrative support costs helps to support several departments in their S&A related functions. Since S&A funds cannot go to cover general University overhead, they break down each department to see what percentage of their processing time is S&A related. There is a specific S&A accounting office, but these other administrative functions are shared with the rest of the University to save costs. These include Accounts Payable, Human Resources, Information Technology, Payroll, Purchasing, and Student Financial Services.

Presented by: Patrick Stanton

Questions: Are the expenditures going up from years before? No, this is negotiated every four years. Last cycle we requested an allocation of \$437,000 and receive \$379,000. The costs of running these departments has gone up. I am not sure what will happen with the next base funding cycle.

B. Supplemental Funding Requests – Presentations

i. # 2032: Cross Cultural Leadership Program (CLCE) – \$19,150

CLCE is requesting funding for ten students to travel to South Africa for a cultural emersion experience March 21-31. During this time the students will learn the language, visit Robin Island and the Apartheid Museum, learn about experiences and the culture from a local, and participate in a service project. This program has had a 100% retention rate, and its members have become leaders throughout CWU and the community. To bring this back to CWU the members will be posting daily blogs of their experiences. They will also be enhancing their annual Nelson Mandela tribute, fostering cultural competency, and presenting what they learn at SOURCE.

Presented by: The Cross Cultural Leadership Cohort

Questions: Is the country always South Africa? Every other year we go on an international trip. Last year we went to New Orleans. We have gone to El Salvador, Spain, and South Africa. This trip will be enhanced due to our previous experience in South Africa. Is it possible to see a breakdown of the \$19,150 expense? It was booked as

a package through a tour agency. I can get you that breakdown before next week. What fundraising have you done? We have sold apple pies and Krispy Kreme's and we have done take overs at Cornerstone and Brooklyn's. You have seen the budget conversation that we are having today - what do you want us to know before next week if we are having the same conversation? We will do our best to find funding. We can bring back a plethora of benefits to the community. We are staying connected. We may only be ten people but we have friends and family and will get others involved. We will be soaking up information to spread. This is the second time in 10+ years that we are asking for support. This is a unique circumstance. We do not anticipate coming back next year. This trip and the needs that it meets have been vetted through OISP. They endorse this trip and have been working with us to make it affordable, safe, and to make sure it meets the learning outcomes. Is anyone receiving academic credit for this trip? No. The University likes to stand for inclusivity. We need to participate in other cultures. This is a phenomenal experience that can be shared beyond borders. I appreciate that you have done fundraising and continue to do so. How were you selected to go? There was an application. Have you fundraised \$7,500 or \$5,700? \$5,700. Is it \$2,000 or \$200 for insurance? \$200.

ii. # 2033: 2020 Women in Aviation Conference (Women in Aviation CWU Chapter) - \$6,600

The CWU chapter of Women in Aviation is requesting funding for 10 members to attend the Women in Aviation Conference in Orlando, FL on March 4-9. The students are five board members and five general members selected through an application process. The students will attend educational sessions and develop their leadership skills. Upon return, they will share what they learn at a club meeting. The students have spent about 30 hours a week fundraising for the trip.

Presented by: Sarah, Ellie, Natalia, and Macy

Questions: Is the request for \$6,000? The total cost is \$12,560. We are hoping S&A will cover the costs of hotel, airfare, and Ubers. How many people are in the program? The club has about 15-20. In the program there are probably 20 women to 100 men. How many of you have attended previously. All of us. How were you selected to go? There are the five board members, and then we made a questionnaire. We chose those that wanted to be there the most and met the deadline. We also looked at who would benefit the most. There are freshmen through seniors represented. How will you share this with the rest of your club and program? At the end of the night we will type together what we have learned and then present it at our next general meeting. What is the plan if you are not fully funded? We will pay out of pocket or fundraise more.

iii. # 2034: Alpha Kappa Psi Conference - \$2,102.39

Alpha Kappa Psi is requesting funds for ten people to attend the Principal Business Leadership Institution in Las Vegas, NV on February 20-24. The

students would attend sessions to learn things they would not be able to learn on campus, such as how to raise capital. One student would also like to come back and teach a class section on what she has learned. Attendees were chosen based on those in good standing academically and within the club. They had to fulfill three service hours and attend two professional development events. Alpha Kappa Psi is reinventing their fundraising and have raised \$250 for PBLI.

Presented by: Mike and Sandra

Questions: Have you made a request with Funds Council? We have not been confirmed yet. How many are going? 10. 10 students? Yes. 10 members in good standing. What is the dollar amount being requested? \$2102.39. That factors in funding from Funds Council. Yes, hopefully we will receive \$1,500 from Funds Council. What is the plan if you are not fully funded? We will personally eat the cost. We have done a lot out of pocket as leadership. I think this is a really good opportunity. The value gained at Alpha Kappa Psi negates any cost looked at. This is beneficial for myself, the club members, and anyone I can directly or indirectly influence. Have you gone to Career Services for funding? We were unaware that was an option. I think they may give you a little. Why are there differences in your request packet and your presentation on dollar figures? There were time restraints for purchasing some of these items. In the request we included contingency figures in case we were not able to get funding in time. We did a cash advance to be able to register so we were able to purchase them at the lower cost. Will we know about the status of your Funds Council request by next week? We haven't heard anything from them. Funds Council is getting ready for winter but has not seen any requests yet.

Other Business: Communications Received:

I have updated a couple of people who have asked if they are on the docket for presentations. Are there any other requests that need clarification before they can present? One I am waiting on some logistics. Everything on this list is allowable to be voted on. I have notified the requesters of when they are in the que. We have maxed out meetings for the rest of the quarter.

Public Comment:

The total for our requests left for the quarter is \$293,515. We have \$92,000 remaining in the budget. It behooves us to discuss how to move forward. I don't want to waste time. I don't want to take away from future years. We need to have a plan. We are not even to spring yet. I don't want people to think they can get funding. Let's agree to put this as an agenda item for next week. I am just making the comment that we need to have this discussion. There is a request for \$112,000. I am concerned about where the budget is. Can someone let us know what has happened in similar situations in the past? This has happened a handful of times in the last couple of years. We are feeling it early this year. The deadlines have led to us feeling it earlier. We have increased the budget – we have also denied requests. We have not been in this dollar figure range. My first year on the committee we had an early request of \$125,000. Because of

that we increased the budget by \$100,000. Last year there was a moratorium on funding requests. It has been a mixed bag. FY18 we actually increased the budget twice. FY17 we increased. FY19 we did not. We had funding roll back of almost \$72,000 so we made it work.

I apologize for my lack of decorum during the last presentation. I was saying that UNLV has electric vehicle charges.

I would like to remind the committee that attendance is going to get higher and requests are going to get higher. We want to build the University, so more money is going to be requested. We have a whole spring quarter to go. Yes, we have quite a bit of work to do other than supplementals. We have program reviews and annual reports. We have pushed off some of our general business.

What happens if we decided to raise the budget? That would decrease our one-time money that supplemental requests are pulled from for future years.

Are the new deadlines changing how requests are submitted? We are seeing requests earlier. We are not yet seeing a lot that happen in May, but we are seeing February, March and even some April. Requests usually come in a couple of weeks early. Now we are seeing them months early. This is not typical of the past. We will put the budget as a New Business discussion for next week. That will also give us a week to think about the effects.

Adjournment:

MOTION: Eric Bennett made a motion to adjourn. Dane Gillin seconded. Motion carried. Meeting adjourned at 7:17 p.m.

Schedule for Next Meeting:

The next meeting is scheduled for Wednesday, February 5 in SURC 301 starting at 5:30 p.m.