

**Services and Activities Fee Committee  
Minutes  
October 23, 2019**

**Called to order:**

Brandon Wear-Grimm called the meeting to order at 5:30 p.m.

**Attendance:**

Alejandro Alcantar, Eric Bennett, Joseph Bryant, Tonya Buchanan, Edgar Carreno, Monica Carreno, Kandee Cleary, Dane Gillin, Alex Harrington, Aubrey Heim, Martin Kennedy, Lacy Lampkins, Gregg Schlanger, Jessica Thomas, Brandon Wear-Grimm

Unexcused: Kirti Patel

**Agenda:**

**MOTION: Eric Bennett made a motion to approve the agenda. Dane Gillin seconded. Motion carried.**

**Minutes:**

**MOTION: Alex Harrington made a motion to approve the minutes of October 16, 2019. Eric Bennett seconded. Motion carried with one abstention.**

**Reports:**

Chair – none.

Advisors – UPAC has been cancelled for fall quarter, so any of the proposed changes to S&A policies will not be voted on until winter.

Josh Hibbard, VP of Enrollment Management, will be taking the place of Kandee Cleary on the committee beginning next week, October 30<sup>th</sup> 2019.

Some of the groups presenting tonight have submitted changes which will not be reflected yet on the handouts provided.

**Public Comment:**

None.

**Old Business:**

None.

**New Business:**

**A. Supplemental Funding Requests – Presentations**

- i. #2001: ACP/CMA Annual Fall National College Media Convention (Observer, Pulse, CNW) - \$12,858

12 students from the Observer, Pulse, and Central News Watch will be attending the National College Media Convention in Washington D.C. on October 30 to November 3, 2019. The opportunities at the conference include educational workshops, training, seminars, networking, and the ability to get their work critiqued by pros in the industry. The students would like to come back with this knowledge and immediately apply what they have learned to their work. The conference also gives the students the opportunity for team building, sharing ideas, and developing leadership skills. Pulse is also nominated for three Pacemaker awards at this event. All of the news organizations have taken home a number of awards in the past

**MOTION: Dane Gillian made a motion to extend the allotted time for the presentation by five minutes. Tonya Buchanan seconded. Motion carried with 1 abstention and 1 opposed.**

The group would be funding the pre-conference workshops and students will be paying for meals and transportation. They are requesting the rest (\$12,858) from S&A. This is a different amount than the \$14,288 on the agenda.

Presented by: Student journalists from the Observer, Pulse and Central News Watch

Questions: Are the 3 news formats also courses that have other students? Yes, we are all paid staff but we take the classes. Is this all of the staff? There are other staff members as well. We take staff that will be here for multiple quarters, so they can implement what we learn at the conference. We try to bring new people every time we go. Are all paid staff receiving credit? Yes. Is the change in the amount of the request due to 2 fewer students going? Yes. Do you have viewership numbers? Yes, CNW has 2300 followers and 2800 likes on Facebook. Also we have been asked to share footage with stations in Seattle, Spokane, and Yakima. Observer is following the same trend with about 50 fewer followers. What are the benefits of this trip for the student body as a whole? Will help us dig deeper into stories that affect students. Helps teach how to get information through public records and have more factual content. There was a spike in followers following the active shooter incident last year, how are you going to keep this growth from plateauing? Our viewership has steadily increased since the event as we gained a reputation as a reliable source of information. The incident also taught us how to work better as a team and apply that to other issues. As a base funded group, why are you applying for supplemental funding? Base funding is used for operational costs like student wages and printing. We are hoping to get this supplemental funding so we can reserve that base funding to keep operations going. Since the event is next week, should we vote tonight? PBAC does not meet again until the 12<sup>th</sup> of November, so voting tonight will not speed up the approval process.

**ii. #2002: Women in Jazz Day (CWU JEN) - \$10,250**

The Jazz Education Network is hosting a Women in Jazz event on April 11<sup>th</sup> 2020. They feel this event would be impactful because the representation of women in Jazz drops from 50% at the middle school level, to less than 1% in

professional roles. The agenda includes master classes, clinics, panel discussions, a jam session, and a faculty performance. This would benefit young women in jazz, the educators who teach them, and CWU students who will have access to the videos of the event. There were over 100 participants last year, and growth is expected. This is the only collegiate Women in Jazz day in the Pacific Northwest. Due to the changes in Club Council funding, JEN is requesting \$10,250 rather than the \$9,267 shown in the initial paperwork.

Presented by: Joel, Jake, Mya, Shana

Questions: How is this a benefit for students if they have to pay for the videos? The archives are for members of the JEN who pay dues, but there is benefit for future CWU students who come to this as high school students and may want to enroll here. How much are the dues? \$10. The members also get access to archives from the JEN annual conference. What are the dues used for? To buy equipment for performances because other sources of funding cannot be used for equipment. Is there a fee for the event? No, it is free, we just ask that attendees register online first so we can get a headcount. What is the budget for the event? It is \$13,750, but we are only requesting \$10,250 from S&A. We are also requesting \$3,500 from ESC and were going to request some funding from Club Senate, but did not because of the funding changes. Are you using any dues to fund this? No, since other funds cannot be used to purchase equipment we try to protect the dues for that. Do you know how many of the attendees from last year were CWU students? There were about 160 total, mostly Central students. Can we get a breakdown of that before next week? Yes. Is the event open to everyone? Yes, everyone from middle school students to retired teachers have attended. Do music students get credit for attending the event? Music students are required to go to a certain number of performances throughout the year, and the final faculty performance would count towards that total. Are there opportunities for professional development? Yes.

**iii. #2003: JEN Conference Trip (CWU JEN) - \$6,550.94**

The Jazz Education Network would like to attend the JEN Conference in New Orleans on January 7-10. CWU is the signature collegiate JEN chapter for the nation. Joel has been asked to present at the conference. The benefits would be learning, industry knowledge, and personal growth. The students would split up to cover a variety of events and compile different notes for the JEN archives. The students are selected for the trip by presenting to the club officers. The officers choose 12 finalists and the advisor narrows it down to 8. They hope to learn to be better musicians, bring back notes for their colleagues, and network at the event.

Presented by: Joel, Jake, Brad, Gavin, Shana, Bria

Questions: How many of you are presenting? Five out of the eight students are presenting here tonight. How many students would be going for the first time? Six out of the eight. What contribution are you all making? We will pay for checked baggage. In the initial proposal it looks like there was \$100 budgeted for transport that we do not see here. Yes, we decided to take that off. So transportation like Uber will also be our personal contribution. Is the \$6,550 all being requested from S&A? Yes, we will be requesting an additional \$500 from career services. To clarify, the officers pick 12 students and the professor narrows it down to 8? Yes. Are there any diversity requirements (considering previous request for Women in Jazz Day)? This year there are 4 women and 4 men. We always bring at least 2 women. The biggest factor is instrumentation and who will benefit most. How many applied to go? About 25. Since CWU is the model JEN chapter, what influence do we have? The national chapter liked what we were doing and asked us to attend every year. On the national chapter website, students from CWU can be seen on the section about how to make a collegiate JEN chapter. Does the national chapter contribute anything to your trip? They give us a membership discount. What is the attendance of the conference like? Well, the conference hotel is booked out as well as three overflow hotels, so quite large. There are people from Europe, Asia, and South America who attend. Is this the only conference of the year? Yes. Will we host it at Central one day? Maybe.

**iv. # 2004: Students of Color Conference (BSU) - \$ 3,000**

Central wants all students to feel welcome, and our retention rates need to improve, especially the rates of African-American men. BSU would like to go to the conference because there are institutions working on this now and they want to pick their brain. The objective of the trip is to learn how to retain as many students as possible. 8 board members and 2 advisors are asking for funding to go to Eugene, Oregon for three days. They have paid out of pocket for registration already. There are five workshops on Saturday and three on Sunday. Food is provided, but they are asking for funding for food during the road trip as it is a seven hour drive. They would have five hotel rooms for two nights. They are hoping to pick peoples brains on engagement and bring that back to Central. They also want to get connected with the National coalition of BSU which requires networking.

Presented by: Nathaniel McMillan

Questions: Is any of the money for advisors? No, they have already paid out of pocket. We also had 2 students that could not afford registration, so that came out of the BSU account. Is it just the board going? Yes, there was the financial burden of having to front the expenses out of pocket. We did not want to put that burden on first year students. In the future could you work with ESC to put on a conference here? That would be great. Right now we are not asking the ESC for funds because graduation funding is up in the air and we want to make sure we have the funds available for black pride at graduation.

Can you talk us through the budget? There are 10 people, 8 students and 2 advisors? Yes. How many hotel rooms? 5 rooms for 2 nights? Yes. \$800? Yes. That seems really cheap. We want to make sure that you are safe. How will you share what you learn with the rest of Central? We will make presentations at BSU and ESC. What are your expectations with trying to improve retention as students rather than the administration? The biggest problems with retention are finances and that students don't feel engaged. We have control over engagement. That is what we want: to figure out how to engage all individuals. Every student should find something they identify with.

v. # 2005: Trumpet Fest (CWU Trumpet Club) - \$2,300

The Trumpet Club is hosting a Trumpet Fest event on campus on November 5<sup>th</sup>, 2019 for trumpet players all over the state. There will be master classes, clinics, private lessons, a live performance, and a presentation by Bach Trumpets. The clinicians will be Bob Slack and Christi Wans. This gives students a chance to network and learn from pros with over 50 years of experience between them. They will be inviting players of all ages from all over the state. There is a chance for all attendees to participate in the final concert. Trumpet Club is requesting funds just to get the clinicians here and for a piano accompaniment.

Presented by: Will Miller

Questions: Is there a cost to attend? \$25, but CWU Trumpet Club members get in for free and large groups only pay \$20 per person. How much is traditionally made from this? Unknown. What is the attendance like for non-CWU students? It has been declining recently, but we are pushing publicity this year. Can we get the numbers from the previous year before we meet next week? Yes. Trumpet Club gets in for free? Yes, off of their dues. Other CWU clubs have to pay? Yes. How many students are in the Trumpet Club? 23. What do you do with the revenue from the event? We are putting on a larger event in June. The National Conference asked CWU to host this year. Do CWU students get discounted admission? I like that idea. Historically not many students outside of the Trumpet Club attend, but the discount is something I can talk to my advisor about.

vi. # 2006: National Council on Family Relations Annual Conference (Family Science Club & Family & Child Life Graduate Club) - \$7,036

The Family Science Club and the Family & Child Life Graduate Club are sending 14 students to the National Council on Family Relations Annual Conference in Fort Worth on November 20<sup>th</sup> to the 24<sup>th</sup>. At the conference there will be scholars presenting their research, networking opportunities, and chances to seek out CFLE certifications. The students hope to learn from the new research presented, network, learn best practices in the field, and implement the newest practices in their work. They will bring the information back to campus to discuss with other students and implement what they learn into their own research projects. CWU has gained a reputation at this event as

always bringing a large group of students who are actively engaged. Grad students and club officers were given the opportunity first, followed by the most engaged members of the group who attend all mandatory meetings and participate in fundraising. The students have already paid out of pocket for airfare and registration in hopes of getting reimbursed. They are asking for a total \$7,036 – or about \$502 per student.

Presented by: Melissa and Ally

Questions: You are asking for \$7,036? Yes. Are there accommodations for students who cannot pay out of pocket? With all of the Club Council funding changes this year, funding was not guaranteed and more of a gamble. Because of this, some students are not able to attend. There were about 20 students that initially wanted to go, but with the funding changes it did not work out. So they were excluded? Yes. Is your department involved in the planning of the event? Our research timeline does not fit with the timeline of the event registration, but we are involved more in the regional conference. Does your department help with the regional? Yes, it was hosted here last year. What impact have you found from the previous years? Networking opportunities and the ability to learn about career paths beyond social work.

### **Other Business: Communications Received**

Committee photos will be taken next week. Please come early if you can so that we can get those out of the way quickly. We will send a reminder before the next meeting.

### **Public Comment**

We had good questions for this being our first meeting with presentations. During next week's discussion, more questions will come up. What has been happening with Club Senate? ASCWU has changed its funding model. We will see a lot of that impact the following weeks. Students are being advised to come to S&A in the interim. Club Council should be back to normal by next quarter. They start listening to proposals the first week of November. Their funding also has a lot of restrictions that S&A does not have. Will Lacy be able to let us know if there are other funding sources for these groups? It should be disclosed during the presentation, but Lacy generally knows about funding sources if there is a question about it. Please everyone grab the leftover food. Have we made a decision about whether we will be funding food this year? Yes, we decided last week that it would be allowable. Another thing that we will see come up this year that came up tonight is funding for advisors. These funds are allowable, but have historically been removed from the requests. They can be seen as a trip leader. How much is the S&A fee this year? \$237.10 per quarter. I like how the last group did a breakdown of the funding request per student. There is no per person cap. We might see the same person in multiple groups, should this be taken as a factor? Should we spread the money around? We shouldn't penalized those who have done their research and know the process. This may come up if we keep seeing the same person or group repeatedly. I appreciate that there is a funds council to

increase fairness. We may see the same person in many groups, but we should not penalize the groups just because this one person has received other funding.

**Adjournment:**

**MOTION: Eric Bennett made a motion to adjourn. Alex Harrington seconded. Motion carried. Meeting adjourned at 7:08 p.m.**

**Schedule for Next Meeting:**

The next meeting is scheduled for Wednesday, October 30, 2019 in SURC 301 starting at 5:30 p.m.