

Services and Activities Fee Committee

Minutes

May 22, 2019

Called to order:

Chair, Shelby Hamblen called the meeting to order at 5:30 pm.

Attendance:

Eric Bennett, Joseph Bryant, Tonya Buchanan, Dane Gillin, Shelby Hamblen, Alex Harrington, Martin Kennedy, Lacy Lampkins, Kane Lemasters, Demetria Martinez, Gregg Schlanger, Patrick Stanton, Brandon Wear-Grimm, and Peggy Eaton

Excused: Kirti Patel

Agenda:

**MOTION: Kane Lemasters made a motion to approve the agenda.
Eric Bennett seconded. Motion was carried.**

Minutes:

**MOTION: Eric Bennett made a motion to approve the minutes from the May 8, 2019 meeting.
Kane Lemasters seconded. Motion was carried.**

Reports:

Chair: Shelby Hamblen– No reports.

Advisor: Joey Bryant reminded the group about the end-of-year dinner to take place on May 29th. He reported that he has been unable to confirm a reservation with Cornerstone Pie. He asked the committee members for input on location. It was decided to confirm a reservation with Ellensburg Pasta Company and to cancel the reservation with Cornerstone.

Advisor: Joey Bryant handed out a feedback form to evaluate the year's S&A meetings. He asked that each member complete the form and return to him. He also thanked the committee members for their participation over the last year.

Finance Mgr: Lacy Lampkins indicated she had no reports.

Public Comment: None.

Old Business:

- A. Annual Reports – None this week.
- B. Supplemental Funding Requests – Voting

- i. **#1961: Presentation of Washington Urban and Regional Information Systems Association Conference 2019 Requested \$678.20**

Discussion: Demetria reported that she saw the presentation at SOURCE and that it made a large impact on students. Already shows a great benefit to students.

MOTION: Brandon made a motion to approve the supplemental funding request #1961 for \$678.20. Dane Gillin seconded the motion. A vote was taken and the motion was carried. 1 abstention. Supplemental funding was approved for \$678.20.

- ii. **#1962: WA State Medical Association Conference – Requested \$1260.00**

Discussion: A comment was made that the request includes a couple of meal expense totals. Question was asked if the funding is for one or two people. Answer: One only.

MOTION: Demetria made a motion to approve the supplemental funding request #1962—minus the per diem of \$41.00 Brandon seconded the motion. No further discussion. A vote was taken and the motion was carried. 1 opposed and 1 abstained. Supplemental funding was approved for \$1219.

- iii. **#1963: International Society of Bassists Conference – Requested \$3373.00**

Discussion: A comment was made that the attendees would be covering their own meals on this trip.

MOTION: Eric Bennett made a motion to approve the supplemental funding request #1963 in the amount of \$3373.00. Kane Lemasters seconded the motion. No further discussion. A vote was taken and the motion carried. 1 abstention. Supplemental funding was approved for \$3373.

- iv. **#1964: Aquilion Music Festival – Requested \$1200.00**

No discussion

MOTION: Brandon made a motion to approve the supplemental funding request # 1964 in the amount of \$1200.00. Dane Gillian seconded the motion. A vote was taken and the motion was carried. 2 abstained. Supplemental funding was approved for \$1200.00.

- v. **#1965: Association of Latino Professionals for America Convention (Alpha) Convention –Requested \$3685.00.**

No discussion

MOTION: Eric Bennett made a motion to approve the supplemental funding request #1965 in the amount of \$3685.00. Brandon seconded the motion. A vote was taken and the motion was carried. 1 abstention. Supplemental funding was approved for \$3685.00.

New Business:

A. Diversity & Equity Furniture Presentation

Abby Chien, Director of the Diversity & Equity Center, made a presentation of the need to purchase new furniture in the new DEC Center in Black Hall. The Diversity & Equity Center (formally the Center for Diversity and Social Justice), moved to new location in October 2018. During their first few months in the Center, they have determined what they needs have including renovations and furniture. With the renovations, which have now been completed, they have been able to open up the space and connect the two spaces to assist with programming. They have now been able to assess the furniture needs for the new spaces. With the right furniture choices, they will be able to make the DEC a gathering space, a versatile space, and a safe space. We seek to make the space a highly usable space. Furniture is expensive and we are expecting a total expense of \$100,000, although they do have a carryforward of \$30,000 to go towards this purchase. The DEC will be needing a total of \$70,000 to complete the purchase.

Discussion:

Advisor, Joey, reported that this group will be coming back in the fall to make a formal request.

Question: Did the sound booths go away?

Answer: Yes –which added a lot of open space for gathering.

Question: Could there be any funding from capital funding for this expense?

Answer: Lacy reported that the funding would need to come from the funding that supports the Center (i.e. S&A). Patrick indicated that this type of expense does not fit into the purpose of Capital Funding.

Question: Are there other sources of funding being requested?

Answer: Lacy reported that the only place that they can really go to request funding would be the S&A supplemental funds.

Question: Would this request be a viable request for Supplemental funds?

Answer: Tentatively yes, but this is yet to be determined. The S&A committee did fund similar requests for the west side centers.

Question: Is there any carry forward in the DEC Budget?

Answer: Yes, possibly about \$30,000 that could go toward this expense.

Question: Is there possibly furniture from surplus that might be an option?

Answer: They have already gone there and currently have items from surplus.

Question: Are we making a motion tonight? **Answer:** No.

Question: Will this be at the first meeting in the fall? **Answer:** Yes.

Question: Will this come from the S&A pot of supplemental funds?

Answer: If this comes through, we have the ability to increase supplemental funding.

Further clarification: If the furniture is not funded, it will reduce the DEC programming for next year. Abby indicated that they are still seeking other possible sources of funding.

- B. Program Reviews**
No Program Reviews tonight

- C. Supplemental Funding Requests**
No Presentations

Other Business:

The University Centers will plan to come and present at the first fall meeting of the S&A Committee.

Public Comment:

Eric Bennett mentioned that he felt that all fellow committee members had done a great job this year and that he has enjoyed serving with them.

Patrick Stanton mentioned that he felt the same. He reported that this would be his last official meeting and that he felt that all had done a wonderful job of sharing and caring.

Joey reminded that dinner would be next week, May 29, at 5:30 at Ellensburg Pasta Company.

Shelby made a final call for public comment. There was none.

Adjournment:

MOTION: Kane Lemasters made a motion to adjourn the meeting.

The motion was seconded. Motion carried. 1 Abstained

Meeting adjourned at 6:00 pm.

Schedule for Next Meeting:

Fall Quarter 2019