

Services and Activities Fee Committee

Minutes

April 10, 2019

Called to order:

Shelby Hamblen called the meeting to order at 5:30 pm.

Attendance:

Eric Bennett, Joseph Bryant, Tonya Buchanan, Dane Gillin, Shelby Hamblen, Alex Harrington, Martin Kennedy, Lacy Lampkins, Kane Lemasters, Demetria Martinez, Kirti Patel, Vené Skyles, Gregg Schlanger, Patrick Stanton, and Brandon Wear-Grimm.

Agenda:

MOTION: Dane Gillin made a motion to approve the agenda. Eric Bennett seconded. Motion carried with one abstaining.

Minutes:

MOTION: Alex Harrington made a motion to approve the minutes from March 27, 2019. Eric Bennett seconded. Motion carried with one abstaining.

MOTION: Kane Lemasters made a motion to approve the minutes from April 3, 2019. Eric Bennett seconded. Motion carried with one abstaining.

Reports:

Chair – None.

Advisors – Joey noted to the committee that Tonya has lost her voice so be mindful of when she wishes to speak to the committee.

Lacy reported that some more of the previous supplemental funding requests have been reconciled, which brings the budget balance up to \$21,520.47. We currently have about \$27,000.00 in pending requests.

Public Comment: None.

Old Business:

A. Annual Reports

The committee reviewed the following annual reports: ASCWU – Campus Community Garden, CDSJ (DEC), Campus Activities, Campus Life (Student Involvement), Collegiate Sport Clubs, Career Services Peer Advisor, and Career Services Westside.

B. Supplemental Funding Requests - Voting

i. 1946: National Tech & Social Science Conference (Political Science Club) - \$832.00

No presenter available last week – Amber Frodsham presenting tonight.

The Political Science Club would like to send 2-3 students to the National Tech & Social Science Conference in Las Vegas April 14-16, 2019. The club did not present to Club Senate or SAS so would

like to amend the amount of their request to the total needed for 3 students, the request was submitted for 4 students. Amber will be presenting her research on the impact of China's ban on import of solid waste. She will also be presenting at SOURCE. This conference is a great opportunity for students to meet and share ideas with students and faculty throughout the US while highlighting their research at a professional conference.

Questions: You are requesting \$3,472.00? Yes – but less one student. You had mentioned lodging for the professor and a condo, would you explain more about that? Yes, we were not able to secure hotel rooms for the whole stay so we will be staying with a professor in a condominium for part of the trip. Student travel still needs to be worked through has not met with Michael yet. Will be leaving April 13 and returning the day after the conference.

Discussion: The total amount of the request would be \$2,604 for 3 students (this includes food). This sounds like a great opportunity to present their own research and showcase the school and their department. Concerns for preparation if one of the tickets are not purchased, yet there could be a big fluctuation in what the costs will be. Food and transportation are lumped together We should be mindful of the budget and what we have left to allocate. The presenter did say that the money for food would be helpful to the students.

MOTION: Eric Bennett made a motion to approve Supplemental Funding Request #1946 for \$2,604.00. Brandon Wear-Grimm seconded. Motion failed with 4 abstaining.

Discussion: Food being funded could be a problem there did not state that food would be a hardship. Without the food/transportation portion, the amount would be \$1,980.00.

MOTION: Dane Gillin made a motion to approve Supplemental Funding Request #1946 for \$1,980.00 to exclude food reimbursement. Kane Lemasters seconded. Motion carried with 4 abstaining.

ii. 1947: ASSP Risk Management Conference (CWU ASSP) - \$1,490.00

Discussion: Food is also on this request. This certification is helpful for not only their academic success but also professional benefit to be certified. They have not attended this conference before and therefore should bring back information to CWU. If we subtract the food from the request, it would be \$770.00.

MOTION: Eric Bennett made a motion to approve Supplemental Funding Request #1947 for \$770.00 to exclude food reimbursement. Dane Gillin seconded. Motion carried with 3 abstaining.

iii. 1950: McNair Research Travel (McNair student) - \$1,800.00

MOTION: Eric Bennett made a motion to approve Supplemental Funding Request #1950 for \$1800.00. Kane Lemasters seconded. Motion carried with 3 abstaining.

C. Services and Activities Fee Policy (CWUP 8-40-040) – Review

Discussion on the policy and what changes need to be requested. Clarification language is needed for the structure of the committee, diversity of the student representation, and date of nominations. Absence section should be updated. The reserve fund does not need to be one million – will suggest decreasing to 500,000. Timeline approval for base funding needs changed. Goal is to make the policy less specific in order to have some flexibility and not date based.

Joey will have a draft for the committee to review in 2 weeks.

Would it be beneficial to have a clause for the committee to be able to retract funding approvals, if there is a significant change to the plan should they be required to present again to the committee? We do not want to discourage those who come early to the committee and request funds but we could certainly add

term limits to the approved funding. At this time travel needs to be completed within 6 months and other funds are based on the fiscal year (June 30).

Is there a need for weekly meetings? Gregg has been at other institutions that had funding meetings quarterly instead of weekly – this could be an option.

MOTION: Eric Bennett made a motion for a 5-minute recess. Kane Lemasters seconded. Motion carried.

Meeting called back to order at: 7:02 pm

New Business:

A. Base Funding Program Review

VPRC – Presented by Kristen Perry

B. Supplemental Funding Requests – Presentations

i. 1949: ACDA 60th National Conference (CWU ACDA) - \$2,142.06

Would like to amend the amount requested to \$1,608.01 to reflect the actual costs of the trip. The ACDA club sent 2 students to this National conference in Kansas City, MO, February 27 – March 2, 2019. These students attended workshops, lectures, and master classes about the choral spectrum. They had the opportunity to learn critical information towards improving their teaching and conducting skills as well as having invaluable opportunities to network with the most prestigious choral directors in the nation.

Questions: Was this trip from a club? Yes, the students are part of the CWU ACDA club – last year the conference was in Portland and over 20 students attending. The low attendance this year was partly due to the Carnegie trip that many members attended. Tiana chose to go on this trip as it had better opportunities for networking and to gather resources for teaching. How many students are in the club? 20-40. Why these 2 students? These students had an interest to go and chose this conference instead of the Carnegie Trip; they also have seniority in the club. Any fundraising? We attempted to sell goody bags but did not raise many funds. What have you used club funds for? The club funded part of the Nafme Women in Jazz Day.

MOTION: Eric Bennett made a motion to amend the agenda and allow the Student Fashion Association to present prior to the Westside Psychology Club. Kane Lemasters seconded. Motion carried

Discussion: The Westside Psychology Club has submitted a taped presentation and since this meeting has gone long we would like the Student Fashion Association students present first so that they may leave earlier.

ii. 1952: Los Angeles Field Experience (Student Fashion Association) - \$5,600.00

The Student Fashion Association sent 16 students to a field experience in Los Angeles, CA February 13 -17, 2019. They met with apparel industry professionals, designers, merchandisers, brand managers, and buyers. They were required to keep a photo journal and share the experience in future classes. They stayed in an Airbnb house while in LA. The club usually only asks for funding every 3 years (when going to NYC) but ended up needing additional funds for this year's trip.

Questions: What is the advisor fee that you had listed in your presentation? This helped fund the 2 advisors on the trip and the students paid this experience out of pocket. Was this trip part of a class / grade? No.

**iii. 1951: Western Psychological Association Conference (Westside Psychology Club)
- \$1,760.00**

The Westside Psychology Club would like to take four students to the Western Psychological Association Conference they will be presenting. The conference takes place in Pasadena, CA April 25-28, 2019. Students will be attending a regional conference where current and innovative studies will be presented along with the opportunity to meet experts in the field to gain professional connections. There were also numerous student- focused activities, including events to help educate students about attending graduate school.

Questions: Did they present at Club Senate? They are presenting tonight also.

- 1) If they do not get the club senate funds do they want to request more from S&A?
- 2) Is food a hardship for the travelers?
- 3) How many members are in the club?
- 4) How were the travelers selected?
- 5) Can we use their presentation as a model and post on the S&A website?

Joey will communicate the questions to the club and present the responses before the vote next week.

Other Business: Communications Received: Joey reported that we have received notice from the requestors of supplemental request #1948 that they received funding from Club Senate so did not need their request and wanted to rescind it.

Public Comment:

Kane Lemasters announced that Edgar is planning a committee recruitment event there will be free food, stay tuned for details. SG is also planning an end of year banquet and induction of officers planned for May 28th.

Lacy Lampkins will not be attending our final meeting on May29th.

Is it possible to lessen the number of meetings? The policy could be written to allow for some schedule restructuring.

Adjournment:

MOTION: Eric Bennett made a motion to adjourn. Kane Lemasters seconded. Motion carried with one abstaining.

Meeting adjourned at 8:03 pm.

Schedule for Next Meeting:

The next meeting is scheduled for Wednesday, April 17, 2019, in SURC 301 starting at 5:30 pm.