

## Services and Activities Fee Committee

### Minutes

February 6, 2019

#### Called to order:

Shelby Hamblen called the meeting to order at 5:31 pm.

#### Attendance:

Eric Bennett, Joseph Bryant, Tonya Buchanan, Edgar Carreno, Dane Gillin, Shelby Hamblen, Alex Harrington, Martin Kennedy, Lacy Lampkins, Kane Lemasters, Demetria Martinez, Kirti Patel, Gregg Schlanger, Vene' Skyles, and Brandon Wear-Grimm.

Excused: Patrick Stanton

#### Agenda:

**Amend the agenda to reflect the updated amount for Supplemental Funding Request #1934 to \$755.60.**

**MOTION: Eric Bennett made a motion to approve the agenda as amended. Edgar Carreno seconded. Motion carried.**

#### Minutes:

**MOTION: Eric Bennett made a motion to approve the minutes from January 30, 2019. Kane Lemasters seconded. Motion carried.**

#### Reports:

Chair – None.

Advisors – Lacy reported we have \$66,978.00 left in the supplemental budget.

Lacy wanted the committee's input on how to address the minimum wage increase for students in the base funded areas. Since there are quite a few student employees this will impact the budgets. We could have the directors fill out a form to see how the student lines will be effected in each budget, then the committee could see how much each area needs to be increased to meet minimum wage. Some lead students are currently getting paid \$1 more than minimum, it may be that this will need to change with the increasing minimum wage. Not to say that the leads should get minimum but they could get less than \$1 more if needed. Also, some areas may already have enough to cover the increases.

**MOTION: Kane Lemasters made a motion for a 5 minute recess. Tonya Buchanan seconded. Motion carried.**

Lacy needs to know how the committee wants to vote on the minimum wage increase, we could do an overall allocation increase or go through program by program. The committee would like to see the impact on individual programs but an overall cost would also be useful. Did any of the base funded budgets include incremental increases? No they were asked to not include mandated increases so that the committee could evaluate on an even basis. Keep in mind that next January there is a \$1.5 increase in the

minimum wage. Would it be possible to see the impacts of this year and next year's increase? Yes, we could ask for both but this committee would only be voting on this year's budgets. Lacy will have the programs submit the forms and we can vote on it after she completes all of the increases. Could you recommend something that would be less workload intensive? We want to know the impacts but do not wish to create more work for the areas. Lacy will have the total dollar figure per program and if the committee has questions we could ask the directors to present to the committee.

Lacy did hear from the Mariachi group and they will be having a meeting with Lacy.

Joey commented on the lockdown situation and stated that we will try and continue the meeting unless they want to evacuate the building. Extended a welcome to our new member, Kirti Petel, and welcome back to Gregg Schlanger.

Joy also reported that the requestor for funding request #1927 did call and leave a message for Joey last week before the meeting. He did not see the message until Thursday. This student is a Westside student that has classes M-TH 4-830 pm so is unable to present their request to the committee. She would still like for her request to be considered. This student has concerns that S&A funds are not as available to center students because of issues like this and the lack of awareness at the centers. So we have placed this request on the agenda for a follow-up conversation as the committee voted on their request thinking that they did not respond.

#### **Public Comment:**

Kane Lemasters has been working on a S&A fair – this is a tabling event that will take place in the SURC on March 6<sup>th</sup>. He has been reaching out to base funded areas to have them come and inform students of what their S&A dollars support. (Like a club fair) He would like to start a campaign to have students volunteer for next year's committees. Some Westside areas were concerned about attending. Yes they were also requested to come but it is not a requirement. This could help raising awareness for the Centers also.

#### **Old Business:**

##### **A. Supplemental Funding Requests – Follow-up**

- i. 1927: K-8 Teaching Social Studies Conference - \$20.00**

Discussion: This student does want her request considered but cannot present to the committee due to scheduling conflicts. They are concerned that the S&A Committee is not available to Westside students. This request is for one student, couldn't they have a friend present for them? Remember there is no requirement that they present at all.

**Meeting adjourned at 6:07 pm due to a Campus Alert.**

## **Services and Activities Fee Committee**

### **Minutes**

**February 11, 2019**

**Continuation of February 6<sup>th</sup> meeting.**

#### **Called to order:**

Shelby Hamblen called the meeting to order at 5:30 pm.

#### **Attendance:**

Eric Bennett, , Edgar Carreno, Dane Gillin, Shelby Hamblen, Alex Harrington, Lacy Lampkins, Kane Lemasters, Demetria Martinez, Kirti Patel, , Vene' Skyles, Patrick Stanton, and Brandon Wear-Grimm.

Excused: Joseph Bryant, Tonya Buchanan, Martin Kennedy, and Gregg Schlanger.

#### **Agenda:**

**MOTION: Eric Bennett made a motion to approve the agenda. Edgar Carreno seconded. Motion carried.**

#### **Public Comment:**

Kane Lemasters was hoping to have some volunteers to table and the upcoming S&A fair. This event will be 12-4 on March 6<sup>th</sup>. Please send Edgar Carreno an email if you would be available to man the table for some of this time.

#### **Old Business:**

##### **A. Supplemental Funding Requests – Follow-up (Continued Discussion)**

Discussion: Recap – This request was voted down due to lack of communication from the requester, but that student did reach out before the vote. Still would like to know what the benefit of the conference is – more information is needed, if they cannot present there should perhaps be more questions on the request so that we could determine to fund or not. If we added something to the form that stated if they were unable to present answer these questions.... Why did this student not ask a friend to present for them? They don't have to travel they could skype or call in. Is there a way to accommodate those that cannot attend our meetings? We could ask that they record a similar presentation and email to the committee; we would have to work in an email system for follow-up questions. As far as this request goes I think we should still deny as it is very poorly written and does not seem like the student is taking this seriously. Committee agrees. In the future a recorded presentation would be best.

##### **B. Supplemental Funding Requests – Voting**

###### **i. 1929 & 1930: ACLP Conference (Child Life Clubs) - \$13,476.00**

Discussion: How will this be split between the clubs? We are treating this request as one, the reimbursement will be per student, not per club. Is there an issue with having two clubs for the same

thing? At this point there is nothing in policy against having a grad and undergrad club, there is talk about changing this for next year. This club does not come to the committee very often and the conference is very beneficial for the students.

**MOTION: Brandon Wear-Grimm made a motion to approve Supplemental Funding Request #1929/1930 for \$13,476.00. Alex Harrington seconded. Motion carried. (5-4-1)**

ii. 1931: NAFME Northwest Regional Conference - \$15,000.00

Discussion: This seems like a good benefit to the students but seemed like they just want to take a lot of students to go, and not necessarily have buy-in from them. It is a concern that there was no fundraising for this event. Since it is dangerous to travel right now should they even still be planning on going? This amount of people could have put an effort into fundraising. We want to think about if/how much we should fund them. Would like to see more planning as to the transportation they would have a cost savings if they rented a bus, safer than individual cars travelling to Portland. Remember the numbers are for 100 and they only had 77 sign up.

**MOTION: Eric Bennett made a motion to approve Supplemental Funding Request #1931 for \$5,000.00. Brandon Wear-Grimm seconded. Motion carried. (7-1-1)**

Discussion on the motion: Why did you choose this amount? The committee seems to have concerns about funding the whole amount and this amount would still help some go.

**New Business:**

**A. Supplemental Funding Request – Presentations**

i. 1933: Clifton Strengths Training (International Student Staff) - \$131.89

Presented by: Anna Miller and Mark Werdin

ISSS and AUAP departments are asking for funds to enable their student employees to take the Clifton Strengths Training. This funding would pay for 11 students to take the online test (11.99 each), and then the departments will arrange a training with Chris Denison on how to evaluate each strength and team building using those strengths.

Questions: Are these 11 students returning students? For ISSS – yes all student employees are underclassmen. Not all for AUAP – these students serve up to 3 cycles and a couple are on their last cycle. Will you continue this for new employees? Yes we would like to it is a very beneficial training. This training is more in depth than the Strengths Finder offered by Career Services. This funding is for the online piece only? Yes this will pay for access codes. Have you sought funding from other sources? No. Since this is a staff development tool is there funding available in the department budgets? No.

ii. 1934: 2019 Oregon Short Film Festival (Wildcat Films Students) - \$755.60

Presented by: Carl Oswald, John Cole, and Shay Lapierre

Wildcat Films club members have submitted two short films to multiple festivals and they were selected for awards at the Oregon Short Film Festival. Between the three students they have 2 films that were accepted. This is not a student film festival it is open to all filmmakers so this is a great honor to be accepted with professional filmmakers. These 2 films were 100% student produced the writers, actors, film crew, and editors are all students here at CWU. Exposure at this event will be great for the school and students. They are planning on 2 hotel rooms for 2 nights the festival is February 22-23, 2019 in Portland OR. They will be taking one personal car and paying for their own food.

Questions: How much time did it take to make these films? One project took about 10 hours total from writing, to blocking, to shooting, and editing. The other longer film took about 3 weeks. These were in class projects the 4 Minute film was a one-take project. The students decided to submit these two projects after professors had reviewed and encouraged them to submit. The students paid the fees for submitting to multiple festival and they are still waiting to hear from 4 more festivals. These films are not publicly available yet – the festivals want exclusive rights at the start. They will be included in the End of Year Showcase here at CWU. Being nominated is huge honor and opportunity to network with industry professionals. This will provide critical connections for future employment opportunities.

**iii. 1935: MEChA National Conference (MEChA) - \$7,500.00**

Presented by: Jake Robles

MEChA is requesting funds to help fund travel for 12 students to attend the MEChA national conference in Los Angeles, CA March 28-31, 2019. Student attending will get educated about their own culture as well as a variety of other LatinX issues. These students will be able to bring back this information that will benefit the community they have on campus as well as the greater Ellensburg community. 11 of the students will go through an interview process in order to go on the trip. One student was selected by the board members to go and be the group leader. S&A funds will be used to pay for flights and hotel. The club is paying \$300 for food, and have requested ESC funds for the rest of the expenses.

**MOTION: Eric Bennett made a motion to extend the presentation time by 5 minutes. Brandon Wear-Grimm seconded. Motion carried.**

Questions: Are the 12 students able to afford the remaining amount of food that the club is not providing? The conference actually provides food so this plus the \$25 each from the club should cover all of the food costs. Do the travelers include board members? If they would like to go they need to go through the interview process also. The Advisor and Geo (last year's president) are the judges. Have you looked into a cheaper airline? Yes we looked at different airlines and found that Alaska was the best deal for staying at the conference for the longest time. The airline costs are only an estimate at this time costs are always changing.

**iv. 1932: Creative Video Project - \$800.00**

Presented by: Morgan Nyren

This student is a business major and is involved with the music and jazz departments at CWU. Her goal is to bring students from many majors together for one cohesive video project that will be posted on social media and YouTube. "Singing with the Big Band" video will involving students from music performance, sound technicians, film majors and CWU faculty for a resume building experience treated less like school and more like a professional job. Would like to pay everyone involved like a work project with real world costs. 18-19 musicians, film and sound crew and 4 faculty.

Questions: The 4 faculty that are involved will you be paying them? Most are giving their time there will be one that will be paid the \$50 flat fee as the Band Director but this is also his arrangement. What would happen if this student profits from the project? It will not be posted for profit. The end product is very beneficial but the process is what this student is in it for. The budget has been updated the total cost estimate now is \$2,830, so deducting the \$1,200 for the OUR grant the S&A request is \$1,430.00. Still could ask for funds from Career Services and SAS. Have you reached out to Public Affairs about posting this on YouTube? No – I will if needed. This is for portfolio building not for credit project. If she receives the OUR grant will present at SOURCE.

**Other Business: Communications Received:** Lacy reported that due to the weather the Mariachi group re-scheduled their meeting with her.

**Public Comment:** Thank you all for coming in on a Monday to finish the meeting. There will be a public forum for students hosted by ASCWU this Thursday in the Pit from 5-6:30 to discuss the incident from last Wednesday. All are welcome to attend.

**Adjournment:**

**MOTION: Kane Lemasters made a motion to adjourn. Demetria Martinez seconded. Motion carried.**

Meeting adjourned at 6:53 pm.

**Schedule for Next Meeting:**

The next meeting is scheduled for Wednesday, February 13, 2019, in SURC 301 starting at 5:30 pm.