

## Services and Activities Fee Committee

### Minutes

November 7, 2018

#### **Called to order:**

Shelby Hamblen called the meeting to order at 5:31 pm.

#### **Attendance:**

Eric Bennett, Joseph Bryant, Tonya Buchanan, Dane Gillin, Shelby Hamblen, Alex Harrington, Martin Kennedy, Lacy Lampkins, Kane Lemasters, Demetria Martinez, Gregg Schlanger, Vene' Skyles, Patrick Stanton, and Brandon Wear-Grimm.

#### **Agenda:**

**MOTION: Kane Lemasters made a motion to approve the agenda. Brandon Wear-Grimm seconded. Motion carried.**

#### **Minutes:**

**MOTION: Brandon Wear-Grimm made a motion to approve the minutes from October 31, 2018. Eric Bennett seconded. Motion carried with 2 abstaining.**

#### **Reports:**

Chair – advised the committee to ask questions and have fun.

Advisors – Joseph Bryant stated that committee photos will be scheduled soon. We will let everyone know a head of the scheduled time.

Continue the conversation regarding the Report Backs mentioned last week. Does the committee desire to make this a standard? Would you like to see a form? Should we form a sub-committee?

Could the requirement to report back be based on the amount awarded? We could ask for an appearance for the larger amounts and only a form for the smaller amounts. A form sounds like a good idea, so the committee could review them and not necessarily add to the length of meetings. Lacy wanted to clarify if this would be required only after funds were disbursed, as some request can take up to a year to fully payout. There should be a deadline for report backs, a uniform response form will be needed to be inclusive of all funding not just travel.

**MOTION: Eric Bennett made a motion to form a sub-committee to come up with a proposed form and procedure for Report Backs. Demetria Martinez seconded. Motion carried with 2 abstaining.**

**Eric Bennett will be the chair of the Sub-Committee.**

**Public Comment:**

None.

**Old Business:**

**A. Supplemental Funding Requests – Voting**

**i. #1901 Swing Cats dance Instructor - \$1,500.00**

Discussion: It was interesting to see how the club has grown over the years. It's a great benefit to the students who want to learn Swing dancing and a reasonable amount. Agreed very impressed by the proposal and a good buy for the buck.

**MOTION: Demetria Martinez made a motion to approve Supplemental Funding Request #1901 in the amount of \$1,500.00. Kane Lemasters seconded. Motion carried with 2 abstaining.**

**ii. #1902 Family & Consumer Sciences Annual Conference - \$4,610.08**

Discussion: Great effort on the clubs part for fundraising and community involvement. Well worth the request – appreciate the club taking initiative with the fund raisers.

**MOTION: Eric Bennett made a motion to approve Supplemental Funding Request #1902 in the amount of \$4,611.00. Demetria Martinez seconded. Motion carried with 2 abstaining.**

**iii. #1903 ACP CMA College Media Convention (Observer) - \$6,562.00**

Discussion: The publications receive awards every year at this convention a great way to get the recognition for effort put in throughout the year. Nice to see buy-in from the travelers.

**MOTION: Demetria Martinez made a motion to approve Supplemental Funding Request #1903 in the amount of \$6,562.00. Kane Lemasters seconded. Motion carried with 2 abstaining.**

**iv. #1904 IEEE's Rising Stars Conference - \$2,260.00**

Discussion: They received funding from other sources which is nice to see. Good benefit for the club.

**MOTION: Gregg Schlanger made a motion to approve Supplemental Funding Request #1904 in the amount of \$2,260.00. Dane Gillin seconded. Motion carried with 2 abstaining.**

**v. #1905 Big Band Tour of China & Taiwan \$10,716.00**

Discussion: This sounds like a cool opportunity for these students great cultural exchange experience. Seems like the students are in leadership roles and will be able to pass down their experience to lower classmen. The

experience may or may not impact the department. Seems like a large amount for only 4 students. Good program but the amount is large.

**MOTION: Eric Bennett made a motion to approve Supplemental Funding Request #1905 in the amount of \$9,716.00. Brandon Wear-Grimm seconded. Motion carried with 2 abstaining.**

Discussion: Why did you choose that amount? With the question of the VISA still up in the air I deducted that amount from the request – not to say that the funds cannot pay for the VISA just discounted the amount by that much. Point of Information from Lacy that this travel still needs to be approved through international studies and if the VISA is for more than this trip we would not be able to reimburse. Is the Academic Senate funds available for this trip? SAS do have up to \$1500 available but it is by Department so the Music Department may want SAS funds to go to a larger group.

**vi. #1906 JEN Conference - \$6,720.00**

Discussion: Found it interesting how they chose the travelers for this group. Appreciate that they got some first year students involved. Concern that they have a growing club account and not using the funds. Food is in this request and it would be a good buy-in for the students to contribute to the trip by paying their own food costs.

**MOTION: Alex Harrington made a motion to approve Supplemental Funding Request in the amount of \$5,070.00. (not funding food expenses) Kane Lemasters seconded. Motion carried with 2 abstaining.**

**New Business:**

**A. Supplemental Funding Requests – Presentations**

**i. #1907 American Geophysical Union Conference - \$2,285.00**

3 students from the Chemistry Department will be presenting at the American Geophysical Union Conference December 9-14, in Washington DC. They will be competing for an Outstanding Student Presentation Award. This conference will expand and shape the direction of future research by getting suggestions and feedback from experts in the field. Are also planning on visiting the Legislature while in DC and have contacted the Washington State Senators.

Presented by: Ashleen, Courtney, and Daniel

Questions: What is the cost for using MURDOC Lab? It depends on the instrument you need ranges from \$5-30 per hour. Has CWU gone to this conference before? The Geology Department has gone not anyone from Chemistry. What are the odds of winning the award? Not sure, competing for the award is raising the bar for the submittals. There are hundreds of poster

presentations at the conference. Have you heard back from any of the Senators? Yes, they have offered tours not confirmed yet if / who they will get to meet.

**ii. #1908 Phi Alpha Theta Regional Conference - \$7,857.00**

The History club would like to bring up to 30 students to the 2019 Phi Alpha Theta Northwest Regional Conference. This event is a regional history conference where students will present their original research papers and attend multiple presentations. The conference is in Pocatello, ID April 12-13, 2019. Attending this conference will benefit CWU by having representatives of the school attend and provide opportunity to recruit for the graduate program. Last year our school sent the largest group (18) to the regional conference and the club would like to grow this attendance.

Presented by: Adam

Questions: You took 18 last year why estimating so many this year? Hoping to build on the attendance from last year. Want to include as many as possible. Is there a date that you will have a firm number of those attending? Yes, in March there will be a better estimate. Want to confirm if and how much funding is available in order to get submissions. What are the papers? They are 10 page papers on a broad range of history topics. Is the intent of the fund raisers to support this trip? If necessary – the club has other events that the club funds will support.

**iii. #1909 ASSP Future Safety Leaders Conference - \$410.70**

The American Society of Safety Professionals is hosting the Future Safety Leaders Conference in Chicago, IL, November 8-9, 2018. The ASSP Student section sent 3 members to the conference. They will gain industry knowledge of current safety issues and advances. Students will gain communication skills and knowledge of current industry trends and issues to share with other CWU students.

Presented by: Julia

Questions: When do you leave? The 3 students have already left we are just presenting on their behalf. How were the students selected? There was an application process through the club advisor. 2 seniors and 1 junior are attending.

### **Other Business: Communications Received**

Does the committee want to have food again at next week's meeting? Yes, sandwiches this time.

### **Public Comment:**

Eric Bennett would like to talk about the food support in the requests. If we are going to exclude food from all requests this year or on a case by case basis, we should try to be consistent.

Demetria Martinez commented that she thinks it is a good idea to have the students pay for their own food it shows buy-in for the trip. The committee concurred. Joseph Bryant cautioned that some situations may be a hardship for some students to pay out of pocket. The committee agreed that there could be exceptions to not funding food, but generally they would try to have that portion of the trip as the travelers buy-in.

### **Adjournment:**

Patrick Stanton made a motion to adjourn. Eric Bennett seconded. Motion carried with one abstaining. Meeting adjourned at 6:32 pm.

### **Schedule for Next Meeting:**

The next meeting is scheduled for Wednesday, November 14, 2018, in SURC 301 starting at 5:30 pm.