

**Services and Activities Fee Committee
Minutes
February 28, 2018**

Called to order:

Gary Epp called the meeting to order at 5:32 p.m.

Attendance:

Eric Bennett, Joseph Bryant, Maddie Crowell, Gary Epp, Julia Felici, Shelby Hamblen, Alex Horning, Martin Kennedy, Lacy Lampkins, Vene' Skyles, Patrick Stanton, Stephanie Treichel, and Jeanette Webster.

Agenda:

MOTION: Jeanette Webster made a motion to approve the agenda. Eric Bennett seconded. Motion carried.

Minutes:

MOTION: Eric Bennett made a motion to approve minutes of 02-21-2018. Shelby Hamblen seconded. Motion carried with one abstaining.

Reports:

Chair – None.
Advisors – None.

Public Comment:

Jenna Hyatt and Jeff Rosenberry announced that the CDSJ is changing their name to the Diversity & Equity Center (DEC); and that they will now be reporting up through Student Involvement instead of Dr. Cleary.

Old Business:

None.

New Business:

A. Supplemental Funding Requests – Presentation

- i. 1830 National Conference for Health Disparities (CWU Public Health Club) - \$7,434.00**

The CWU Public Health Club would like to take 10 members and 1 advisor to the national conference in Philadelphia May 16-19, 2018. This trip will expose students to cutting edge research and trends in public health. They are planning brown bag sessions to present their experiences and will be posting on the department blog while at the conference.

Questions: Will there be different student attending this year compared to last? There will be 3 underclassmen that did not attend before. You may be able to request more from club senate and SAS. Why are you not carpooling? Some need to leave later than others. How did you decide on the 10 travelers? Club activity – those that are active in fundraising and club meetings that showed an interest in attending. They will group together in ground transportation as much as possible.

ii. 1831 Akwaba Night (CASA) - \$265.00

The Central African Student Association Club is a brand new club and would like to use this event to introduce themselves to the campus. They are planning an open house type event with demonstrations, food, spoken word, etc... this event will highlight African culture. The members of the club will be preparing traditional African foods.

Questions: Have you made sure that there are food handler permits? Yes, they will be using the kitchen with a supervisor to ensure that proper food handling procedures are followed. Any cost for the event? No this is being offered free to try and introduce the club to the campus.

iii. 1832 Acquiring Film Equipment (Wildcat Films) - \$11,950.00

Wildcat Films are requesting funds to purchase new equipment. This would allow for more productions to happen simultaneously and allow the program to expand and grow. There are now 110 students involved in Wildcat Films. They do offer some Pro Bono projects as some departments do not have extra funds.

Questions: Do you have a plan for future replacements as equipment gets older? Wildcat Films is base funded and do allow for some replacements. At the end of the 4 year cycle last year money was swept as the department did not get the equipment purchased before the end of the cycle. What is the difference between Wildcat Films and the academic film department? Wildcat Films is independent from the academic department, it is run as a business to give the students involved experience with running a movie studio, from location planning to budget they complete all aspects of film projects. It is not a required component of a film degree. The equipment is not used in the classroom only for Wildcat Film productions.

MOTION: Stephanie Treichel made a motion to vote on Supplemental Funding Request #1831 tonight. Jeanette Webster seconded. Motion carried with one abstaining.

B. Supplemental Funding Requests – Voting

i. 1831 Akwaba Night (CASA) - \$265.00

MOTION: Jeanette Webster made a motion to approve Supplemental Funding Request # 1831 in the amount of \$265.00. Eric Bennett seconded. Motion carried with one abstaining.

Other Business – Communications Received: None.

Public Comment: None.

Adjournment:

MOTION: Maddie Crowell made a motion to adjourn the meeting. Julia Felici seconded. Motion carried. Meeting adjourned at 6.22 pm.

Schedule of Next Meeting:

The next meeting is scheduled for Wednesday, March 7, 2018, in SURC 301 starting at 5:30 P.M.