

**Services and Activities Fee Committee
Minutes
November 29, 2017**

Called to order:

Gary Epp called the meeting to order at 5:31 p.m.

Attendance:

Eric Bennett, Hailey Bergren, Joseph Bryant, Maddie Crowell, Gary Epp, Julia Felici, Shelby Hamblen, Alex Horning, Martin Kennedy, Lacy Lampkins, Stephanie Treichel, Vene' Skyles, Patrick Stanton, and Jeanette Webster.

Agenda:

The presenters for Supplemental Funding Request #1818 ask that they be moved up to the beginning of the presentations as they have another commitment tonight.

MOTION: Stephanie Treichel made a motion to amend tonight's agenda as stated. Shelby Hamblen seconded. Motion carried.

MOTION: Jeanette Webster made a motion to approve the agenda as amended. Eric Bennett seconded. Motion carried.

Minutes:

MOTION: Eric Bennett made a motion to approve minutes of 11-15-2017. Maddie Crowell seconded. Motion carried with one abstaining.

Reports: Chair – None.

Advisors – Lacy Lampkins reported that we have \$59,602.64 left in our supplemental budget

Public Comment: Representatives from the FCP club wanted to thank the committee for their support and reported that two students found doctorate programs at the conference.

Old Business:

A. 1801: National College Media Convention – Request for revision of allocation:

Lacy Lampkins presented a request from Cynthia Mitchell to revise the Observer & Pulse supplemental allocation to include some unanticipated charges from their approved trip.

We ran into a handful of unanticipated expenses, but also wound up NOT spending as much as we had anticipated in other categories. While they don't quite pencil out, we are sincerely hoping that you can approve an adjustment to the categories so that we are not left having to absorb too much more than the \$1,200 we had already anticipated.

Discussion: The motor pool expense seems reasonable if they had to spend their own money to cover gas. Should this expense be reimbursed by motor pool? They should have known there was a card to pay for the gas, motor pool charges a mileage charge that includes the cost of fuel. Questions still remain – the travel agent fee is vague but they should have known there was a fee

for their service. One student dropped out and there was a change fee that was not anticipated. It seems like they are looking for the S&A funds to tie up loose ends and unanticipated expenses, the committee does not want to set a precedent for future groups to ask for modifications.

MOTION: Maddie Crowell made a motion to deny this request. Jeanette Webster seconded. Motion carried.

New Business:

A. Supplemental Funding Requests – Presentations:

i. 1818: Women in Jazz Day (CWU JEN) - \$8,798.00

The CWU JEN club are planning a Women in Jazz Day for April 7, 2018. This will be a day of clinics, discussions, jam sessions, and performances. Jazz is a male dominated field, this event will highlight female professionals in the field. The club would like to bring 8 professionals to provide master classes, improve clinics, and breakout sessions. Most are coming from the Seattle area two are from out of state and will need accommodations. We would like the committee to vote on this request today as winter break would be a good time to finalize all the plans with the 8 professionals and get started on advertising the event.

Presented by: Domi Edson

Questions: How many do you expect to attend? Hard to tell band festivals usually bring hundreds but this is a first time event. Will you be selling tickets? No we wanted to keep the event free and accessible to everyone. Any fundraising planned? The Club has weekly fundraisers but none planned specifically for this event. Why are you not asking for Club Senate Funds? JEN club has already used their allotment. Do you have an academic senator? No Music Department does not have representation at the Academic Senate. Are there any local options for the musicians you are bringing from out of state? We wanted to get those 'names' as headliners for the event. What are the clinician fees? These were negotiated with each individual \$500 seemed a fair starting point for a full day event. The out of state individuals will be paid more.

MOTION: Alex Horning made a motion to vote on this request tonight. Maddie Crowell seconded. Motion carried.

ii. 1814: American Mock Trial Association Registration (Mock Trial Club) - \$575.00

The CWU Mock Trial Club is requesting funds to pay registration fee for the American Mock Trial Association Competition taking place in Seattle February 11-12, 2018. The club are only asking for the registration fee – The club will be seeking club senate funds for the travel portion.

Presented by: Jayde Kettner

Questions: Club Senate did not want to fund the registration this quarter when travel is next quarter. At this time there are 8 students on the team. The club funds are being saved for a local event. There is no department support for this club.

iii. 1815: Trumpet Fest (Trumpet Club) – \$ 1,041.56

The Trumpet Club are requesting funds to help cover the costs from Trumpet Fest 2017. This event happened November 9th, this event takes place every year. It is all about learning how to become a better trumpet player and what musicians should be doing right now to be successful in the music business. They brought 2 clinicians to campus and charged participants. These funds would reimburse the club account so that they could have another event next year.

Presented by: Chandler Little

Questions: What were the funds that were raised used for? The club paid for food and transportation from the airport. Why is there only a fee for one of the clinicians? Nick Thorpe donated his time and was only requesting mileage reimbursement.

iv. 1816: MTNA Northwest Divisional Chamber Strings Competition - \$1,100.00

This is a chamber strings competition – the students competed at the state level and placed first, now they are requesting funds for travel the divisional level competition. The Trio will travel to Portland January 13-15 and compete.

Presented by: Nolan, Sarah, and Cassidy

Questions: Have you asked for funds from other areas? Yes – were denied assistance from the Music Department. Since this is career oriented for only 3 students have you asked Career Services for a grant? No. Again, an academic senator needs to be appointed for the Music Department.

MOTION: Maddie Crowell made a motion for a 5 minute recess. Julia Felici seconded. Motion carried.

Gary Epp called the meeting back to order at 6:50 PM.

v. 1817: Phi Alpha Theta National Conference - \$4,080.00

The Phi Alpha Theta club are asking for funds to assist with travel expenses to send 3 students to the national conference to present their research. The conference is in New Orleans January 2-7, 2018.

Presented by: Luke Pearsons, Holly Fleshman, and Jessica Jamtaas

Questions: Will this benefit the history department? They plan on presenting to the history club and at SOURCE. Are there funds available in the club account? No, they do not have time to request from academic senate and they do not have a recognized club to request from club senate.

MOTION: Eric Bennett made a motion to vote on supplemental request #1814 tonight. Julia Felici seconded. Motion carried with one abstaining.

B. Supplemental Funding Requests – Voting:

- i. 1814: American Mock Trial Association Registration (Mock Trial Club) - \$575.00

Discussion: They plan on requesting funds from other areas for the travel costs.

MOTION: Eric Bennett made a motion to approve supplemental funding request #1814 for \$575.00. Hailey Bergren seconded. Motion carried.

- ii. 1816: MTNA Northwest Divisional Chamber Strings Competition - \$1,100.00

Discussion: The committee has agreed to no fund food and ground transportation, we should be consistent and stick with what we have approved in the past.

MOTION: Eric Bennett made a motion to approve supplemental funding request #1816 for \$700.00. Hailey Bergren seconded. Motion carried with one abstaining.

- iii. 1817: Phi Alpha Theta National Conference - \$4,080.00

Discussion: Eric Bennett will be abstaining from this vote as he is the senator for the history department. Phi Alpha Theta is the national honor society for history majors. We are not funding ground transportation or food, only registration, airfare and hotel.

MOTION: Alex Horning made a motion to fund supplemental funding request #1817 for \$3,060.00. (75% of request) Maddie Crowell seconded. Motion carried as amended with 2 abstaining.

Discussion: Will the students be able to get the additional funds before the trip? Other departments are having a large amount of funding from us we have not seen a lot from the History Department.

AMENDMENT: Hailey Bergren made an amendment to the motion to fund #1817 in the amount of \$4,080.00. Jeanette Webster seconded. Amendment carried with 2 abstaining.

- iv. 1818: Women in Jazz Day (CWU JEN) - \$8,798.00

Discussion: Not paying for gas money or food – Shuttle money has been funding before.

MOTION: Eric Bennett made a motion to approve supplemental funding request #1818 in the amount of \$6,598.85 (75% of request). Stephanie Treichel seconded. Motion carried as amended.

Discussion: This is a large event and it would make sense to charge admission, even if only 5 dollars per person. We as a committee provide registration fees for conferences it seems reasonable to sell tickets for this event. Again, the importance of getting the music department

representation on the academic senate cannot be stressed enough. If we take the gas and food out of the request and allow for \$5 admission to be paid by 300 attending (\$1500), and \$1500 from SAS; this fund request can be reduced.

AMENDMENT: Alex Horning proposed an amendment to approve supplemental funding request #1818 in the amount of \$5,264.00. Maddie Crowell seconded. Amendment carried with one abstaining.

Discussion: the committee cannot require them to charge admission. It will be up to the club on how to make up for the funds that the committee does not provide. They do not want to charge a fee because this is the first year for the event, they do not want to advertise if they cannot raise the funds for the event. When contracts are made the funds are not paid till after the event, the club could choose to bring less clinicians.

MOTION: Eric Bennett made a motion to vote on supplemental funding request #1815 tonight. Alex Horning seconded. Motion carried.

v. 1815: Trumpet Fest (Trumpet Club) – \$ 1,041.56

Discussion: If the committee is not funding gas money part of this request is for gas money for the clinician. Reminder: The committee has denied a previous request for being an after the fact request. Gas money could be reimbursed as he did not charge a clinician fee. The club had funds to pay these fees any money S&A provides would be reimbursing the club funds. Trumpet club did charge for the event.

MOTION: Eric Bennett mad a motion to approve supplemental funding request #1815 in the amount of \$1,041.56. Stephanie Treichel seconded. Motion carried with one abstaining.

Discussion: The funds that were collected will be used to provide other opportunities for the club members. The club account usually has a certain amount to fund this event. They could request money for next year's event. The club account was used due to the timing of the event.

Other Business – Communications Received: Joseph reported that notice went out to base funding areas regarding when they will be reporting to the committee.

Public Comment: – Committee pictures will be scheduled for January, we are still waiting for two faculty to be appointed to the committee.

Adjournment:

MOTION: Eric Bennett made a motion to adjourn the meeting. Alex Horning seconded. Motion carried. Meeting adjourned at 7:33 pm.

Schedule of Next Meeting:

The next meeting is scheduled for Wednesday, January 3, 2018, in SURC 301 starting at 5:30 P.M.