

**Services and Activities Fee Committee
Minutes
April 20, 2016**

Called to order:

Nick Shuey called the meeting to order at 5:31 p.m.

Attendance:

Mat Brown, Joseph Bryant, John DeHan, Gary Epp, Trey Justin, Rachel Knight, Robert Lane, Richard Miller, Todd Shiver, Nick Shuey, Vene' Skyles, Andrew Sullivan, and Brittany Wold.

Excused: Kathleen Barlow, Sarah Feeney and Patrick Stanton.

Agenda:

MOTION: John DeHan made a motion to add a budget review to the agenda after the first Public Comment period. Richard Miller seconded. Motion carried.

MOTION: John DeHan made a motion to approve the amended agenda. Richard Miller seconded. Motion carried.

Approval of Minutes:

MOTION: Brittany Wold made a motion to approve the minutes of April 13, 2016. Rachel Knight seconded. Motion carried.

Reports:

A. Chair – None.

B. Advisors – Andrew Sullivan reported that the BFC approved supplemental funding requests #1617, 1618, and 1619.

Public Comment: - Voting for primary student government elections are today – don't forget to vote!

Old Business:

A. Budget Overview - Andrew Sullivan reported that the remaining balance in our budget is \$13,622.70. The SOURCE request on the agenda tonight is more than that amount. If the committee wants to fund the entire amount of the request it is permissible to cover and go over what we have budgeted. Once the budgeted amount is spent the committee would not consider any other requests that may come in.

B. Supplemental Funding Request – Voting

- i. **#1624 SOURCE - \$18,380.00** SOURCE was expanded this year to a 2-day event, increasing costs. For the first time, they are planning on having two keynote speakers – one for each day, ideally representing both the humanities and the sciences. Last year Boeing was a sponsor but they did not receive funding from them this year. They have \$24,680 in funds but with the budget and schedule they have planned will still need an additional \$18, 380.

Discussion: Food & drink items are typically not funded by S&A there is \$4,000.00 in this budget for food & drinks. Is the \$7,500.00 for programs still needed? Yes, at this point the online programs are not going to reduce the printing costs totally; may be able to get by with \$5,000 or less.

The motion is to fund all but \$7,000.00 of the request – Rob suggested reducing the Keynote speaker budget (-3,000) and not funding the food & drinks (-4,000).

MOTION: Robert Lane made a motion to approve supplemental funding request #1624 in the amount of \$11,380.00. Gary Epp seconded. Motion carried with 1 abstaining.

- ii. **#1626 Alumni and Student Golf Tournament - \$900.00** The Supply Chain Management Association would like to organize an Alumni and Student Golf Tournament. These funds will support registration for 14 COB students to participate in a best ball golf tournament, this tournament allows connections with mentors.

Discussion: This sounds like a great idea but maybe the College of Business would be a better funding source. Does this even meet the S&A guidelines? Networking is not an educational goal.

MOTION: Gary Epp made a motion to indefinitely table supplemental funding request #1626. Brittany Wold seconded. Motion carried with 3 abstaining.

New Business:

A. Base Funding Program Review

- i. University Recreation Administration
Presented by: Rusty Vineyard

B. S&A Guideline Updates – Voting

MOTION: Brittany Wold made a motion to recommend the updated version of the S&A Guidelines be forwarded for approval. Richard Miller seconded. Motion carried.

Other Business-Communication Received: None.

Public Comment: Joseph Bryant stated that we now have \$2,242.70 remaining in the budget and other funding requests can be considered – if we exhaust the budgeted funds we will still have meetings.

Gary Epp reported that he will miss the next 2 meetings due to the Student Government Elections.

Adjournment:

MOTION: Rob Lane made a motion to adjourn the meeting. Richard Miller seconded. Motion carried. Meeting adjourned at 5:55 PM.

Schedule of Next Meeting:

The next meeting is scheduled for Wednesday, April 27, 2016, in SURC 301 starting at 5:30 P.M.