

**Services and Activities Fee Committee
Minutes
February 24, 2016**

Called to order:

Nick Shuey called the meeting to order at 5:32 p.m.

Attendance:

Kathleen Barlow, Mat Brown, Joseph Bryant, John DeHan, Gary Epp, Jessica Evenson, Sarah Feeney, Trey Justin, Richard Miller, Todd Shiver, Nick Shuey, Vene' Skyles, Andrew Sullivan, and Zachary Zwiener.

Excused: Patrick Stanton and Robert Lane

Agenda:

MOTION: Jessica Evenson made a motion to approve the agenda as presented. Mat Brown seconded. Motion carried.

Approval of Minutes:

MOTION: Jessica Evenson made a motion to approve the minutes of February 17, 2016. Richard Miller seconded. Motion carried.

Reports:

A. Chair – None.

B. Advisors – Joseph Bryant reported that Rachel Knight was appointed to the committee starting Spring quarter.

Public Comment: - None.

Old Business:

A. Supplemental Funding Requests – Voting

- i. #1615 – Bataan Death March Memorial - \$3,070.00** CWU Army ROTC would like to send 7 students to White Sands Missile Range in New Mexico to participate in the Bataan Death March Memorial on March 20, 2016. This is a 27 mile Ruck March through the desert. Students will bring back a sense of honor, respect, and a greater sense of gratitude for those that have served.

Discussion: The Cadre is a non-student that we would typically not fund and also the food is not typically funded by S&A. One of the hotel rooms and one airfare should be deducted from the

request. Since the request is for 7 students and 1 cadre we could divide by 8 and deduct the cost of one person. The registration fee is only for the students and the other transportation would not change.

MOTION: John DeHan made a motion to approve supplemental funding request #1615 in the amount of \$2,682.00. Jessica Evenson seconded. Motion carried.

New Business:

A. Base Funding Program Reviews

i. University Centers & CC Relations

Presented by: Melanie Palm

ii. Westside Student Affairs

Presented by: Ashlee Norris

B. S&A Fee Discussion - Andrew Sullivan reported that the S&A fee for next year does not need to be increased. The costs are static because of the 4 year cycle we do not anticipate a need for an increase. We should have a carry forward close to \$300,000 this year and therefore recommends that the fee remain as is.

Questions: IS there a minimum carry forward for each year? No. Have you calculated in the salary increases that will be applied next year? Yes. Does the tuition decrease effect this fee? No, the S&A Fee and tuition are decoupled at this time.

MOTION: John DeHan made a motion to keep the S&A Fee at the same rate for next year. Richard Miller seconded. Motion carried.

Other Business-Communication Received: None.

Public Comment: Next week are in this room again.

Adjournment:

MOTION: Jessica Evenson made a motion to adjourn the meeting. Zachary Zwiener seconded. Motion carried. Meeting adjourned at 6:19 PM.

Schedule of Next Meeting:

The next meeting is scheduled for Wednesday, March 2, 2016, in BLACK 137 starting at 5:30 P.M.