

**Services and Activities Fee Committee  
Minutes  
November 4, 2015**

**Called to order:**

Nick Shuey called the meeting to order at 5:40 p.m.

**Attendance:**

Kathleen Barlow, Mat Brown, Joseph Bryant, John DeHan, Gary Epp, Jessica Evenson, Sarah Feeney, Robert Lane, Richard Miller, Nick Shuey, Vene' Skyles, Todd Shiver, Patrick Stanton, Andrew Sullivan, Brittany Wold, and Zachary Zwiener.

**Agenda:**

**MOTION: John DeHan made a motion to approve the agenda as presented. Mat Brown seconded. Motion carried.**

**Approval of Minutes:**

**MOTION: Jessica Evenson made a motion to approve the minutes of October 28, 2015. John DeHan seconded. Motion carried. Kathleen Barlow and Todd Shiver abstained.**

**Reports:**

**A. Chair** – None.

**B. Advisors** – None.

**Public Comment:** None

**Old Business:**

**A. Supplemental Funding Requests - Voting**

- i. #1603 – CWU PRSSA - \$4,200.00.** The PRSSA club is requesting supplemental funds to support travel for 9 students to attend the National PRSSA Convention on November 5-11, 2015, in Atlanta, GA. This conference will give students the opportunity to network with professionals and learn from a wide variety of sessions tailored to career goals and professional interests.

**MOTION: Rob Lane mad a motion to approve supplemental funding request #1603 for \$4,000.00. Sarah Feeney seconded. Motion carried 2 abstained.**

Discussion: The club clarified the question about the hotel room and removed the cost of one room from their request bringing the amount from \$5,500 to \$4,200. They are getting 3 rooms for 6 nights and 12 are attending; only 9 students are requesting funds, so the hotel costs were divided by 12 and the request only includes the cost for the 9 students. Rob Lane stated that he thought the students should bear some of the costs; food is usually paid for by the individual students. We can fund any portion of the request or not at all. How much was raised at the annual garage sale? \$2000. Should we as a committee have a standard policy of how much students can request. How many times did this group ask for funds last year?

**ii. #1604 – Shaima Shamdeen - \$4,570.44.** Shaima Shamdeen would like to attend the One Young World summit November 18 – 21, 2015 in Bangkok, Thailand. One Young World is a global forum for young leaders, this summit brings together the brightest young change makers from around the world empowering them to make lasting connections and develop solutions to some of the world's most pressing issues. Shaima has been selected to represent Kurdistan, which her family had to flee from 18 years ago. She has plans to keep CWU informed with Radio broadcasts, an Observer article, and a News-watch story.

**MOTION: Gary Epp made a motion to approve supplemental funding request #1604 in the amount of \$4,570.44. Rob Lane seconded. Motion carried 5-4 with 3 abstaining.**

Discussion: This student has good plans in place for sharing with the CWU community. \$4500 is a large request, the request does not include any personal expenses.

### **New Business:**

#### **A. Supplemental Funding Requests – Presentations:**

**i. #1605 – Adam Dopierala - \$385.00.** Adam Dopierala would like to attend PASIC (Percussion Arts Society International Convention) November 11-14 in San Antonio, Texas. PASIC provides an in-depth learning experience of performing and teaching percussion. This convention will provide a better understanding of percussion with an ultimate hands-on experience.

Presented to the committee by Adam Dopierala.

Questions: Do you plan on presenting your experience at SOURCE? Would be open to the idea – have not planned on it yet. How will this impact other CWU students? He will bring back information to present to the percussion studio students. Will your experience impact students outside of percussion? Why is this a solo trip and not with a group? All students are encouraged to attend but no other students were interested this year. There is another student attending with funding provided by their employer. Have you done any fundraising for this trip? Not fundraising but working and saving for the trip. Did you request funds from the Music Department? No the Department only have funds to help with Studio trips on individuals.

**MOTION: Jessica Evenson made a motion to vote on supplemental funding request #1605 tonight. Rob Lane seconded. Motion carried with 3 abstaining.**

**MOTION: John DeHan made a motion to approve supplemental funding request #1605 in the amount of \$385.00. Jessica Evenson seconded. Motion carried with 2 abstaining.**

**B. S&A Guidelines Review**

There is a need to establish a sub-committee to review the S&A Guidelines – There have been some verbiage changes since the last review and corrections are needed. This sub-committee needs to consist of 3 students, one faculty, one admin, one BOD, and the advisor. A Chair for the sub-committee will be elected and they will establish meeting times.

**MOTION: Rob Lane moves that we create a sub-committee to review the S&A guidelines to make recommendations of changes as needed to update verbiage and any Policy/Procedure changes. Zach seconded. Motion carried.**

**Sub-Committee Members: Zach, Rob, Gary, Todd, Patrick, Joey, and John Dehan will be chair.**

**Other Business-Communication Received:** None.

**Public Comment:** Patrick announced that there will be a Dining Advisory Committee meeting in SURC 201 at 3 pm and everyone is invited to attend. Todd wanted to report that the Chamber Choir was in Spain last week and did seven performances in 10 days – they placed in the middle of the pack.

**Adjournment:**

**MOTION: Patrick Stanton made a motion to adjourn the meeting. Mat Brown seconded. Motion carried. Meeting adjourned at 6:25 PM.**

**Schedule of Next Meeting:**

The next meeting is scheduled for Wednesday, November 18, 2015, in SURC 301 starting at 5:30 P.M.