

**Services and Activities Fee Committee
Minutes
May 6, 2015**

Called to order:

JD Charest, Chair, called the meeting to order at 5:28 pm.

Attendance:

Brittany Wold, Professor Sarah Feeney, Gary Epp, Jessica Evenson, Josh Muttart, Joseph Bryant, Sharon Jonassen, Professor Todd Shiver, Patrick Stanton, John DeHan, JD Charest, and Nick Shuey.

Excused: Rene Mahnke

Agenda:

MOTION: Jessica Evenson made a motion to approve the agenda. Nick Shuey seconded. Motion carried.

Approval of Minutes:

MOTION: Nick Shuey made a motion to approve the minutes of April 29, 2015. Brittany Wold seconded. Motion carried.

Reports:

- a. Chair – None.
- b. Advisors – Reminder that the dinner is coming up May 20th and we need to know if you are bringing a guest or not by Friday, May 8, 2015.

Communication Received: - None.

Public Comment: - None.

Old Business:

- a. Supplemental Funding Requests – Voting
 - i. #1523 – Ben Harbaugh - \$1838.96. Ben Harbaugh is requesting support for a fellowship trip to Israel on June 3 – 13, 2015. Ben has been invited to be the only student to participate in the HIS professional big band on a humanitarian tour of Israel. The ensemble will perform music for both Arabs and Jews in an effort to promote and show solidarity. The funds will be used to purchase his airfare for the trip.

Discussion: Nick Shuey prepared an Excel spreadsheet outlining the per student costs for travel that the committee has approved thus far this year. The average per student cost is \$391.53. The request before the committee is 400% more than the average. Sarah also wanted to point out that this is the mean but there are quite a few requests that had a cost of over \$700 per student. The committee is not limited to how much per student but this is quite a lot for just one student. Is it

unusual for an individual to receive funding? It is not the norm but has happened from time to time. There is a concern regarding the selection process for this trip – It seems the opportunity was not open to other students, this student was selected because his father knew someone.

MOTION: Jessica Evenson made a motion to approve Supplemental Request # 1523 in the amount of \$400.00. Gary Epp seconded. Motion carried with one abstaining.

- ii. #1524 – ACSM National Conference - \$3,628.00. The Exercise Science Club is requesting funds to support travel for 10 students to attend the American College of Sports Medicine National Conference in San Diego, CA on May 26 – 30, 2015. 10 students will be staying in 2 rooms for 4 nights. This is a comprehensive conference with more than 70 disciplines represented from around the world, they come together to share new clinical techniques, scientific advancements, and cutting edge research in sports medicine, exercises science, physical activity, and public health.

MOTION: Nick Shuey made a motion to approve Supplemental Request # 1524 in the amount of \$3,628.00. Josh Muttart seconded. Motion carried with one abstaining.

- iii. #1525 – PULSE Five-Year issue & Launch Party - \$2,302.60. Pulse Magazine has always served the student body solely as an online publication but they want to launch their five year issue in print to give away to students at a launch party and raise awareness. A professional at a conference stated one of the concerns was Pulse’s lack of presence with the students on campus. This release and one time printing would help with the marketing of the magazine.

Discussion: Has PULSE asked other departments for support of this project? They have not mainly because they did not want to be obligated to write stories for the sponsors. The design of the issue will be online at midnight tonight. The committee wanted to know what the encumbered fund balance for the Base PULSE S&A budget is. Sharon looked it up; they do have funds available but the committee does not know if these funds are earmarked for anything. The committee cannot dictate to PULSE how they spend their base funding, they could use the carry forward amount if they choose.

MOTION: Nick Shuey made a motion to approve Supplemental Funding Request #1524 in the amount of \$1,302.60. Josh Muttart seconded. Motion withdrawn.

Discussion: Nick suggested this amount so that PULSE could use some of their base funding. Print publications are great to have on campus. The 250 count is low – Pulse should find out the cost of printing more copies, perhaps try to pre-sale to different departments.

MOTION: Nick Shuey made a motion to table this vote until more information is available. Josh Muttart seconded. Jessica Evenson made a friendly amendment to vote on this request at the next meeting, Nick and Josh accepted the amendment. Motion did not pass. 1-7-1

Discussion: When does PULSE need to know? At least 2 weeks before June 4th – next week would be best. **POO:** discussion should focus on the Motion on the table. In order for this request to be approved through the BFC it will need to be decided by next week. JD thinks it should be decided tonight, if PULSE wants to change their plan and use other sources to print more, they can, it does not impact the request before the committee.

MOTION: Jessica Evenson made a motion to approve Supplemental Request #1525 in the amount of \$2,302.60. Patrick Stanton seconded. Motion carried.

New Business:

- a. Supplemental Funding Requests – Presentations
 - i. #1526 – Alpha Eta Rho-Chi Rho, Department of Aviation \$1,830.00. The club is requesting funds to bring a speaker to campus. Rich Stowell will conduct Spin and emergency flight training for students and the general public, May 23-25, 2015 at the CWU aviation training center. Funding will benefit students by increasing knowledge in emergency upset training.

Presented by: Brian DeFrang

Questions: How many students are you expecting to attend? Last year there were 50-70 in attendance not sure of the exact number of CWU students as the event is open to the public and students from Big Bend CC did attend. Sharon asked if this has been through the Insurance & Risk Assessment. The presenter was not sure. There is a Saturday class that students have registered as a 1 credit class. Is this speaker classified as an adjunct professor? If the Academic side of the house is paying for Rich Stowell to teach on campus then S&A cannot fund. Joseph Bryant will follow-up with the department chair to clarify. There is \$500 food costs listed what will this be used for? The group plans on using campus catering to supply for breakfast and lunch. Did you receive Club Senate funds? Not yet, he will present to them after this meeting.

Public Comment – Nick Shuey wanted to remind all students to vote and submit applications for next year's committees. Sarah Feeney and Brittany Wold will not be at the next meeting.

MOTION to Adjourn: John DeHan made a motion to adjourn. Gary Epp seconded. Motion carried. Meeting adjourned at 6:25 pm.

Schedule of Next Meeting: The next meeting is scheduled for Wednesday, May 13, 2015, in SURC 301 starting at 5:30 P.M.