

**Services and Activities Fee Committee
Minutes
April 2, 2014**

Called to order:

Jacob Wittman, Chair, called the meeting to order at 5:45 p.m.

Attendance:

Professor John Bowen, Joseph Bryant, JD Charest, Professor Sarah Feeney, Myles Glover, Kay Kenison, Robert Lane, Robert Moser, Kathryn O'Neal, Professor Todd Shiver, Ashley Stubbs, Derek Whittom, Connie Williams and Jacob Wittman. Excused: Sharon Jonassen and Josh Muttart

Agenda:

MOTION: Ashley Stubbs made a motion to add voting on Requests #1417 and #1419 under New Business and after the Base Funding Request because of the timing of these events. Myles Glover seconded. Motion carried.

MOTION: Myles Glover made a motion to remove under Old Business-NIRSA Conference request #1414 reconsideration at the request of the presenter. Robert Lane seconded. Motion carried.

MOTION: Ashley Stubbs made a motion to approve the agenda as amended. Myles Glover seconded. Motion carried.

Approval of Minutes:

MOTION: Myles Glover made a motion to approve the minutes of March 12, 2014, as presented. JD Charest seconded. Motion carried.

Reports:

Joey Bryant shared that Sharon Jonassen will not be attending the meeting this week or next week. She will be in the office, but please send any S&A meeting information to Joey.

Public Comment: none

Supplemental Funding Requests:

#1417 NWACSM Conference (Exercise Science Club) \$2,500.00: The supplemental request is for \$2,500.00 for 80 Exercise Science and Clinical Physiology graduates and undergraduates to attend the Northwest American College of Sports Medicine, a regional conference held in Wenatchee, Washington, on April 17-19, 2014. The conference brings scientists, educators and health/fitness professionals to present on physical activity, nutrition, biomechanics-motion analysis as well as poster sessions showcasing recent research done by students. The conference provides an opportunity to interact with other students in the region, meeting with professionals in their fields of expertise-research, fitness and clinical physiology, and collect information on graduate work at institutions in the region.

Members of the Exercise Science Club plan to carpool in personal vehicles and some will be staying in hotels while others will be commuting depending on their schedules. All interested students who are available can attend. The Exercise Science Club has requested funds from Academic Senate and Club Senate and will be providing \$500 from their club account. No out of pocket expenses are provided by the students attending. This request will be voted on tonight.

MOTION: Ashley Stubbs made a motion to approve \$1,500.00 in supplemental funds for travel and lodging expenses to the Northwest American College of Sports Medicine Regional Conference held in Wenatchee, Washington, on April 17-19, 2014. Robert Moser seconded. Motion carried.

#1419 ROTC Ranger Challenge Sandhurst Competition- \$880.00: The International Military Skills Competition will be at West Point, April 6-13, 2014, and 11 CWU members of the Army ROTC will be competing. The ROTC cadets have won a regional competition allowing them to have the trip expenses covered by the United States Army Cadet Command. CWU ROTC cadets are the only competitors from the West Coast. The competition will cover physical fitness, mission tactics, mental agility, leadership and teamwork and the members have been working hard to hone their skills for this upcoming competition. They are requesting \$880.00 to pay for food on travel days only. The rest of the expenses will be covered by eating at the West Point cafeteria and staying with other cadets at the Academy.

MOTION: Myles Glover made a motion to approve \$880.00 in supplemental funds for meals while in travel status for the 11 CWU ROTC cadets to compete at the International Military Skills Competition held at West Point, April 6-13, 2014. Sarah Feeney seconded. Motion carried.

Base Funding Request:

#1418- Learning Commons Tutoring Services - \$90,125.00: The Learning Commons seeks to: 1) offer writing and math tutoring services to the increasing number of students seeking this service, and 2) fund university tutoring without using developmental course fees. Prior to the inception of the Learning Commons in Fall 2011, they averaged approximately 100 tutoring sessions per week. As of Winter 2014, tutoring averaged approximately 300 weekly tutoring sessions. The Learning Commons employs about 30 student tutors per quarter from diverse majors with the tutors maintaining at least a 3.25 GPA. While some variation exists, each tutoring session generally requires an hour of a tutor's time (inclusive of prep time and documentation of session notes). Tutoring demand is quickly approaching 3,000 tutorials per quarter with some demand in summer; thus, Learning Commons proposed base funding is to provide 8,750 tutoring staff hours per year. The Learning Commons requests \$90,125.00. This is in addition to the Westside tutoring already funded by S&A, and will ensure that there is sufficient money in the budget to meet the demand for tutoring services without taking advantage of developmental course fees.

Old Business: none

Other Business-Communication Received:

Andy Fields requested to present the Outdoor Pursuits base funding presentation next fall, because they do not anticipate hiring a new director until summer. Joey Bryant will place their presentation on next year's schedule.

The tennis court opening will be in the near future and S&A will be invited to the opening.

Public Comment-second call: none

MOTION to Adjourned: The meeting adjourned at 6:55 p.m.

Schedule of Next Meeting: The next meeting is scheduled for Wednesday, April 9, 2014.