

**Services and Activities Fee Committee
Minutes
March 5, 2014**

Called to order:

Jacob Wittman, Chair, called the meeting to order at 5:48 p.m.

Attendance:

Professor John Bowen, JD Charest, Professor Sarah Feeney, Myles Glover, Sharon Jonassen, Kay Kenison, Robert Lane, Robert Moser, Josh Muttart, Professor Todd Shiver, Ashley Stubbs on phone, Dustin Waddle-Ford, Derek Whittom, and Jacob Wittman. Excused: Joseph Bryant, Kathryn O'Neal, and Connie Williams

Agenda:

MOTION: Robert Lane made a motion to add to the agenda under Old Business voting on the additional request for #1408 Observer-National College Journalism Convention for emergency funds. Sarah Feeney seconded. Motion carried.

MOTION: Sarah Feeney made a motion to approve the agenda as amended. Dustin Waddle-Ford seconded. Motion carried.

Approval of Minutes:

MOTION: Myles Glover made a motion to approve the minutes of February 26, 2014, as presented. Robert Moser seconded. Motion carried.

Reports:

Jacob Wittman announced that the BOD election is open and encouraged anyone interested to apply. If you have questions, you can ask Myles Glover, Election Coordinator.

Jacob Wittman read a letter from the Bryan Elliott and himself regarding the proposed tuition freeze in the State Legislature:

On Monday March 3, 2014, the Associated Students of Central Washington University Board of Directors passed a motion to oppose the proposed tuition freeze contained in the 2014 Senate supplemental operating budget.

While we have consistently supported policies that make higher education affordable for students, the student government has collectively decided that we would rather have a moderate tuition increase next year as opposed to additional painful cuts to programs at our University.

Without additional state funding, the inability to raise tuition proposed in the Senate's budget, would result in reductions or elimination of programs, faculty, and staff. As you know, the CWU Board of Trustees opted to raise tuition by 14% in 2010 and 2011. While this may seem like a large increase, it is nothing noting that UW increased tuition by 20% and both WSU and WWU each increased their tuition rates by 16%. The reason CWU chose to limit increases to 14% was to decrease the immediate

financial impact felt by our students. While holding tuition increases at 14% rather than 20% for both of these years certainly decreased the financial burden to students, it also put the University in financial jeopardy.

In order to continue to provide the level of service that students have to come to expect from our institution, CWU requested an additional \$5M in state funds. Going into this legislative session, the Administration made it clear that if requested funds were not appropriated by the legislature, we would be looking at a modest tuition increase for the 2014-2015 academic year. CWU made public this financial situation and the need for a potential tuition increase in the fall of 2013, and immediately began consulting with students. Due to the lack of adequate state funds in both the proposed Senate and House budgets, the ASCWU Board of Directors voted to oppose the tuition freeze in the Senate budget and support the tuition language in the House budget.

As the student government representing over 10,000 students at CWU, we request that budget writers preserve the tuition flexibility found in the House budget, or allocate an additional \$5 million in state funds in order to prevent program cuts and layoffs at our University.

We recognize the intent behind the legislation and appreciate the Legislature's willingness to stand up for students. However, given our unique situation it is our firm belief that a tuition freeze would not be in the best interest of the students at Central Washington University.

*Sincerely,
Bryan Elliot, ASCWU-BOD President
Jacob Wittman, ASCWU-BOD Executive Vice President*

Jacob commented that this was not an easy decision for the BOD; but because of the possible cuts to programs and layoffs, they needed to contact the members of the State Legislature. This is the letter that was sent out to them today. If there are comments or feedback, please contact the BOD office.

Public Comment:

Ashley Stubbs shared a memo dated March 5, 2014, written to the members of the Services and Activities Committee of CWU regarding Robert's Rules of Order and Rules of Debate:

Per the request of Jacob, I did some research into the rules of debate to come to a more concise answer to the conundrum we found ourselves in last week. It would seem John, JD and myself are each correct to an extent. We fall into a grey area.

According to Robert's Rules of Order (Article I, Section 2) debate may only happen after a motion has been placed on the table before the committee. It is during this debate, for the purpose of ethics and productivity, no discussion or debate may be raised which does not directly speak to the motion before the committee.

In the brief time I've served before this committee, it seems to be the tradition to discuss the funding request before a motion is made. Because of this practice, as was the case last week, I was incorrect to call JD or John out of order. As there was no motion on the table, there were no limits to discussion.

I apologize for calling JD and John out of order last week.

With all of this in mind, as the parliamentarian, it is my recommendation to the committee for the chair to entertain a motion, for any amount of funding, before proceeding into discussion. This would place some parameters on discussion, keep the group focused, and make our discussions more productive with clear direction. Remember – motions can be amended or rescinded at any time. The process would include (1) a member making a motion, (2) a member seconding the motion, and then (3) the member who originally made the motion beginning the discussion as to why they believe this is the appropriate course of action. Justification for the motion should not be given until the motion has been made and seconded - don't explain why you are making a motion until you've made it!

With a motion on the table, the following points of information regarding previous funding requests may be referenced without being out of order (Article VII):

- *Has the group requested funds before?*
- *How much did they request?*
- *How much did they receive?*
- *If any maintenance (paperwork error, money misuse, etc.) has occurred from this group in the past prompting appropriate concern – these questions should be posed to Sharon or Joey.*

Particular details as to why a group did or did not receive full funding in past requests, used as justification for or against the motion before the committee, is not germane and is considered out of order.

I hope this clears up any confusion that was presented in last week's meeting. I am happy serving as the parliamentarian and hope to continue to do so to the best of my ability. I think that will be made easier upon my return!

Sincerely, Ashley Stubbs

Supplemental Funding Requests:

#1414 2014 NIRSA National Conference - \$3,490.00: Jordan Stinglen, Derek Tomasone and Jordan Halstead are requesting \$3,490.00 in supplemental funds for travel and lodging to the 2014 NIRSA (National Intramural and Recreational Sports Association) National Conference in Nashville, Tennessee, on April 22 through April 27 (conference dates: April 23-26). By attending the conference, it will benefit the CWU sport club program. The attendees will be learning about new programs, how to improve our existing recreation programs, learning how to increase the satisfaction of the students and participants, professional development, and making connections to create a relationship for collaboration and learning with other schools and their professional staff. They are requesting a vote at tonight's meeting because of the early registration deadline.

MOTION: Dustin Waddle-Ford made a motion to vote on this supplemental request at tonight's meeting. Myles Glover seconded. Motion carried.

MOTION: JD Charest made a motion to approve \$2,620.00 in supplemental funds for travel and lodging to the 2014 NIRSA National Conference in Nashville, Tennessee, from April 22 through April 27. Dustin Waddle-Ford seconded.

AMENDED MOTION: John Bowen made an amendment to the motion to reduce the amount to \$1,995.00 in supplemental funds for the 2014 NIRSA National Conference in Nashville, Tennessee, from April 22 through April 27. Todd Shiver seconded. JD Charest and Dustin Waddle-Ford agreed to the new amount. Motion carried.

#1412 SOURCE - \$2,175.00: SOURCE is requesting \$2,175.00 in supplemental funds to provide food and beverages for the judges and student participants in a lounge setting during their participation in the SOURCE program.

MOTION: John Bowen made a motion to approve \$2,175.00 in supplemental funds to provide food and beverages for the judges and student participants in a lounge setting during their participation in the SOURCE program. Josh Muttart seconded. Motion carried.

#1408 OBSERVER – Emergency Request - \$282.36: The Observer staff who attended the National College Journalism Convention in San Diego were returning on the Airport Shuttle from Sea-Tac Airport when Snoqualmie Pass was closed and not expected to reopen until the next day. The students did not want to miss an extra day of classes, so they were forced to rent a rental car and travel an alternate route (\$176.11). They are also requesting additional funds for the travel expenses while in San Diego (\$106.25). The total of the request is an additional \$282.36.

MOTION: Todd Shiver made a motion to approve \$176.11 in supplemental funds for the additional rental car expenses due to the extended closure of Snoqualmie Pass. Robert Lane seconded. Motion carried.

Sharon Jonassen mentioned that typically we allocate funds and it is up to the requester to manage those funds and we don't usually fund in full.

Old Business: none

Other Business-Communication Received:

Public Comment-second call: none

MOTION to Adjourned: The meeting adjourned at 6:40 p.m.

Schedule of Next Meeting: The next meeting is scheduled for Wednesday, March 12, 2014.