

**Services and Activities Fee Committee  
Minutes  
February 26, 2014**

**Called to order:**

Jacob Wittman, Chair, called the meeting to order at 5:47 p.m.

**Attendance:**

Professor John Bowen, Joseph Bryant, JD Charest, Professor Sarah Feeney, Myles Glover, Kay Kenison, Robert Moser, Josh Muttart, Kathryn O'Neal, Professor Todd Shiver, Ashley Stubbs on phone, Connie Williams, Derek Whittom, and Jacob Wittman. Excused: Sharon Jonassen, Robert Lane, and Dustin Waddle-Ford

**Agenda:**

**MOTION: JD Charest made a motion to add to the agenda voting on #1413 Women in Aviation Conference. Myles Glover seconded. Motion carried.**

**MOTION: Robert Moser made a motion to approve the agenda as amended. Kathryn O'Neal seconded. Motion carried.**

**Approval of Minutes:**

**MOTION: Ashley Stubbs made a motion to approve the minutes of February 19, 2014, as presented. Connie Williams seconded. Motion carried.**

**Reports:**

Jacob Wittman announced that the BOD election is open and encouraged anyone interested to apply. If you have questions, you can ask Myles Glover, Election Coordinator.

**Public Comment:** none

**Supplemental Funding Requests:**

#1412 SOURCE - \$2,175.00: SOURCE started in 1996 with 25 entries and has grown to 337 entries last year. SOURCE is a forum for students to present their research and creative works, and they are judged on their merits, which is a valuable part of SOURCE. The students are judged and given professional feedback on their presentations sharing strengths and weaknesses. The judges are volunteers and many travel long distances to participate in SOURCE. A lounge area with food and beverages is provided for the student presenters to prepare themselves and also provides an area for the judges to collaborate and deliberate with other judges and meet with the student presenters. The lounge area also provides an area for the judges to stay, rest, and chat with one another during their long day. In the past, Dining Services has donated food for SOURCE, but Dining Services is no longer able to provide this service, which places an unexpected expense on SOURCE this year, therefore, the request for \$2,175.00 in S&A supplemental funds. This supplemental request will be voted on at next week's meeting.

#1413 Women in Aviation Conference - \$4,702.00: The Women in Aviation Conference is in Orlando, Florida, on March 6-8, 2014, and 12 students from the CWU Aviation Department are planning on attending and are asking for \$4,702.00 in supplemental funds to help with registration, hotel and airfare. The students will pay for their food and any additional expenses. The conference is a great opportunity to attend sessions on any topic related to aviation and also provide networking opportunities with aviation professionals. The attending students will share their experience with others in the department.

**MOTION: John Bowen made a motion to approve \$2,000.00 in supplemental funds for 12 students to attend the Women in Aviation Conference in Orlando, Florida, on March 6-8, 2014. JD Charest seconded. Motion carried.**

Discussion: The hotel room rate seems to be high, per diem rate for Orlando is \$123/night, but the other expenses seem reasonable. There does not seem to be a benefit to other students, like a structured or educational presentation on their return.

#1411 AAHPERD National Conference (PESH) - \$10,500.00: The PESH Club is requesting supplemental funds for travel and lodging for 20 students to attend the AAHPERD National Conference in St. Louis, Missouri, on March 31 through April 5, 2014.

**MOTION: Robert Moser made a motion to approve \$10,500.00 in supplemental funds for travel and lodging for 20 students to attend the AAHPERD National Conference in St. Louis, Missouri, on March 31 through April 5, 2014. Myles Glover seconded. Motion carried.**

Discussion: This is a new request to attend the AAHPERD conference. The number of student attending and the amount requested has changed. This request should be considered on what was presented and not compared to the previous request.

**Old Business:** none

**New Business-Base Funding Program Reviews:**

Camp C-Woo Summer Camp:

University Recreation Summer Camp offers educational and recreational opportunities for children of students, staff and community members. The camp operates weekdays from 7:30 AM to 5:30 PM for 10 weeks during the summer. The camp benefits CWU students by creating jobs for camp counselors, custodial staff, climbing wall staff, lifeguards and swim instructors. It also provides these CWU students educational opportunities outside the classroom. Some examples of these educational opportunities include aquatic programming, developing risk management policies, creating fitness programs, recreational programming, nutrition education, character education, behavior management, conflict resolution and environmental education. The summer program is offered to children of CWU students at a reduced rate so students can attend summer classes. The cost for the 10-week summer camp is \$1,800 and reduced to \$1,600 for CWU students and they also offered a weekly rate, which also includes a reduced rate. The summer camp program is studying their fees and services and to be more competitive in the future.

Homecoming-Scott Drummond:

The Homecoming major event budget was created 12 years ago at the request of the student government and the Services and Activities Fee Committee. The annual Homecoming event has been a tradition at CWU to benefit students, the University and the Ellensburg community. The “big” named talent has provided excellent public relations for the university and benefits many departments--academics, athletics, admissions, university housing to name a few. Expenses are held to the lowest possible level, while working to ensure high-quality productions, by staying under market value, to ensure the lowest costs to students. Campus Activities absorbs some of the staff costs, but there are additional costs for security, set-up and take down, ticket sales, and location. If the event is large and Nicholson Pavilion is used rather than the Ballroom, the costs increase dramatically. They are always looking for talent for the Homecoming event.

**Other Business-Communication Received:**

Jacob Wittman shared Dustin Waddle-Ford gave his 2-week resignation notice because he will be graduating at the end of winter quarter.

Ashley Stubbs responded to a concern regarding the chair entertaining a motion. The chair can entertain a motion at any time and the Committee may decide to support the motion or challenge with a vote--majority rules.

**Public Comment-second call:** none

**MOTION to Adjourned:** The meeting adjourned at 6:50 p.m.

**Schedule of Next Meeting:** The next meeting is scheduled for Wednesday, March 5, 2014.