

**Services and Activities Fee Committee
Minutes
December 4, 2013**

Called to order:

Jacob Wittman, Chair, called the meeting to order at 5:47 p.m.

Attendance:

Professor John Bowen, Joseph Bryant, JD Charest, Professor Sarah Feeney, Myles Glover, Sharon Jonassen, Kay Kenison, Robert Lane, Robert Moser, Professor Todd Shiver, Ashley Stubbs, Derek Whittom, Connie Williams, and Jacob Wittman.

Agenda:

MOTION: Derek Whittom made a motion to move supplemental funding requests #1406 Cross Cultural Leadership Program before #1405 PESH Club on the agenda. Robert Lane seconded. Motion carried.

MOTION: JD Charest made a motion to vote on supplemental requests #1405 and #1406 at tonight's meeting because of the upcoming break and S&A will not be meeting until next year. Myles Glover seconded. Motion carried.

MOTION: JD Charest made a motion to accept the agenda with the approved changes. Myles Glover seconded. Motion carried.

Approval of Minutes:

MOTION: JD Charest made a motion to approve the minutes of November 20, 2013, as presented. Myles Glover seconded. Motion carried.

Reports:

Jacob Wittman – none

Sharon Jonassen –There was approval by the Administration of a salary increase for classified staff, which will affect several S&A budgets. She will bring the information to the committee in January.

Joey Bryant –The Supplemental Funding Request Individual Assessment Forms are available. If you use the form, they need to be collected at the end of the meeting for proper storage.

Public Comment:

Sharon Jonassen pointed out the “youtube” address at the end of the agenda and this is where the past recorded meetings are stored.

Ashley Stubbs has been offered an internship for winter quarter in Olympia and will be keeping her position on the S&A Committee by communicating via telephone and plans to be back in person for spring quarter.

Supplemental Funding Requests:

#1406 Cross Cultural Leadership Program - \$9,900.00: The Cross Cultural Leadership Program is planning a trip for 11 students to El Salvador on March 23-29, 2014 and are requesting \$9,900 in supplemental funds for the in-country costs and the required study abroad fee. The plan is to participate in service learning projects, including working with farmers in two rural villages, installing “solar lights” in a school and meeting with members of the local community leaders. The students will be presenting at SOURCE sharing the benefits of culturally competent leadership for their experiences in El Salvador. They will also share their experiences through class presentations to CCLP cohort members. The students were recommended to attend by faculty members and department partners and attendance at their fall retreat.

The study abroad fee is a university policy required for all students traveling abroad for making arrangements for out of the county travel. This travel is not for class credit or an internship. There does not seem to be any personal contribution, but it may be because the funding analysis is very confusing.

No motion was made, so the request was not funded.

#1405 AAHPERD National Conference in St. Louis, Missouri - \$33,000: The National Teacher Education and Exercise Science conference is set for March 31-April 5, 2014, in St. Louis, Missouri. The PESH Club anticipates taking 40 members to this conference where the students will benefit from knowledge of new and current ideas, different PE activities and new ways to teach, participating in team building and working together, making connections with PE and health students from other universities, and opportunities for graduate work and potential employers. The attendees will also be participating in Pickleball demonstrations and they will be sporting their CWU PESH Club shirts advertising CWU. The club members attending will be required to write 2 reflective papers on 2-4 sessions they attend, and creating notebooks with the educational materials they will be collecting from the conference and at the sessions they attend. There are no PESH members who will be presenting at this conference. The PESH Club had attended this conference for the past 3 years. The possible funds from Club Senate are earmarked for other upcoming conferences or for other PESH clubs.

Discussion: There are no students presenting. Although they are demonstrating Pickleball, this is not a good use of S&A student funds. This is a beneficial conferences but sending 40 students seems excessive. The requested amount is approximately \$825 per student with the club members paying for their own food, AAHPERD membership and travel to and from the airport. State and regional conferences are available for the PESH Club members to attend.

MOTION: JD Charest made a motion to approve the amount of \$8,250 for travel, hotel, conference registration and fees for 10 PESH Club members to attend the AAHPERD National Conference in St. Louis, Missouri on April 31-April 5, 2013. Robert Moser seconded. Motion failed.

Old Business – Supplemental Request to be voted on:

#1404 RAD Women’s Basic Physical Defense Program- \$32,090.00:

The supplemental request for the Women’s Basic Physical Defense Program is \$32,090.00 total, with year 1 funded at \$20,980, and \$11,110 funded for years 2 and 3. The course is not for academic credit, but is designed to provide women on campus life skills in protecting themselves. The expenses for the

first year include certification for instructors, and equipment--aggressor suits, large equipment bags, RAD impact target and shields, cargo trailer, printing costs and advertising. During the second and third year expenses will be for additional set up costs. The CWU Police Department will be matching the costs by paying for personnel time, certification fees and a program manager for the 3-year period.

MOTION: John Bowen made a motion to fund \$24,890 in supplemental funds because of the expected income from the student fees to fund the difference. Derek Whittom seconded. Motion failed.

MOTION: JD Charest made a motion to fund \$32,090.00 from supplemental funding for the Women's Basic Physical Defense Program. Connie Williams seconded.

Friendly Amendment was made to change the motion to specify the total of \$32,090 with \$20,980 for the first year, \$6,985.00 for the second year and \$4,125.00 for the third year. Friendly Amendment accepted. Motion carried. (1 abstention)

New Business:

Jacob Wittman invited the S&A members to a pizza and soda luncheon tomorrow in SURC 271 from 1:00 – 3:00.

Other Business-Communication Received: none

Public Comment-second call:

Richard DeShields wanted to commend the S&A for their professionalism in handling the difficult decisions made tonight.

The spreadsheet presented by the Cross Cultural Leadership Program was very confusing and hard to understand. The supplemental budget proposal and funding analysis was not clear and different to understand. The committee would support the Cross Cultural Leadership bringing a new proposal with a clearer budget and financial information.

MOTION to Adjourned: The meeting adjourned at 7:32 p.m.

Schedule of Next Meeting: The next meeting is scheduled for Wednesday, January 8, 2014.