

**Services and Activities Fee Committee
Minutes
November 14, 2012**

Meeting called to order: Isa Loeb, chair, called the meeting to order at 5:32 p.m.

Attendance:

Student Members: Matthew Baird, Lance Larsen, Isa Loeb, Zachary Russell, Dustin Waddle-Ford, Kylea Wells Brown, and Clint Wylie.

Professors and Professional Staff: Jack Baker, John Bowen, Sharon Jonassen, Kay Kenison, Scott Robinson, Todd Shiver, and Connie Williams.

Agenda:

MOTION: Clint Wylie made a motion to approve the agenda as presented. Kylea Wells Brown seconded. Motion carried.

Approval of Minutes:

MOTION: Matthew Baird made a motion to approve the minutes of the November 7, 2012, as presented. Clint Wylie seconded. Motion carried.

Chair's Report/Communication: A timer will be used to give everyone a specific amount of time to present, and also time for questions and answers. A sign-up board is also available.

Public Comment: Students from the Family Consumer Science traveled on October 30-November 3 to the Annual Conference of the National Council on Family Relations and wished to thank the S&A Committee for making their trip possible. They were thankful for the many networking opportunities as well as research and educational opportunities that were available at the conference to the CWU students.

Supplemental or Base Funding Requests to be voted on:

#1306 – CWU Symphony Orchestra-National Association for Music Educators Conference-\$33,500 – Nicolas Caoile: The CWU Symphony Orchestra (80 members) is requesting \$33,500.00 to cover lodging and travel expenses so they can attend and perform as the featured performing group at the NW Regional National Association of Music Educators Conference in Portland, Oregon, in February, 2013. They will also be performing at high schools in Washington and Oregon. (Todd Shiver excused himself.)

MOTION: Kylea Wells Brown made a motion to approve \$23,500 in supplemental funds for the CWU Symphony Orchestra (80 members) to cover lodging and travel expenses to attend and perform at the NW Regional National Association of Music Educators Conference in Portland, Oregon, and also visit several high schools in Washington and Oregon en-route to the Conference from February, 12-17, 2013. Matthew Baird seconded. Motion carried. (1 abstention)

#1307 CWU PESH Club – Attend the AAHPERD National Conference - \$27,960-Austin Forsman: The PESH Club is requesting \$27,960 in S&A supplemental funds to travel of Charlotte, North Carolina, on April 23-27, 2013, to attend the AAHPERD National Conference.

MOTION: John Bowen made a motion to approve \$10,476.00 in supplemental funds to support travel, lodging and registration for 12 students who are presenting at the AAHPERD National Conference in Charlotte, North Carolina on April 23-27, 2013. Zack Russell seconded.

AMENDED MOTION: Kylea Wells-Brown amended the motion to approve \$17,000.00 in supplemental funds to support travel, lodging and registration for 12 students plus 6-7 additional students to attend, help the presenting students, watch their classmates present, and benefit by attending other scheduled events at the conference. Zack Russell seconded. Motion carried. Tie vote, chair voted yes. Motion carried.

New Business:

Administrative Fee Information:

The Dispute Resolution meeting was not conducted in an open meeting according to the Open Meetings Act. Those presenting tonight will be Connie Williams, Jon Ferguson, Paul Stayback, KJ Stilling and Alan Smith. It was proposed to change the order of the presenters, but since the agenda was approved with this order of presenters, it was decided that the order of speakers will stand.

Connie Williams presented the timeline of S&A Fee Committee Supplemental Budget Request #12038 starting with the presentation on March 7, 2012. Offering two methodologies for calculation Unit Base in the amount of \$978,699 or Pro-rata percentage in the amount of \$659, 022 (corrected amount \$571,167). On April 11, 2012, a vote on the amount of \$571,167 failed resulting in convening of dispute resolution committee. On May 3, 2012 the dispute resolution committee met and approved the revised unit based methodology excluding certain expense categories coming to the proposed amount of administrative fee revised to \$674, 402. George Clark sent a memo to Paul Stayback on May 4, 2012 summarizing the results of the dispute resolution. Paul Stayback at the May 9 S&A meeting thanked the Dispute Resolution Committee for their work with the administration. The Dispute Resolution Committee unanimously approved the revised FY 2013 administrative fee, but it was not held in an open public meeting. Therefore, it is being brought back to the S&A Committee for their approval.

Jon Ferguson, Attorney: The Killian Outline has recently been updated specifically as it relates to S&A fees. The S&A fees are expressly used to fund student activities at institutions. Since the Dispute Resolution meeting was not held in an Open Public Meeting, the meeting did not exist, and the results of the dispute resolution is null and void, and accordingly did not happen. It is the public duty to provide an affordable education and with the 14% increase in tuition the past two years has added to the burden. Central has a \$6.3 million in reserve, according to an article in the Daily Record. Not every university in the state uses their S&A funds to fund University operating expenses. Mr. Ferguson urges the committee to reject the S&A Administrative Fee Supplemental Request.

Paul Stayback, Chair of the 2011-2012 S&A Committee and Executive Vice President of the ASCWU BOD: He recommends that the S&A Committee reject the Dispute Resolution on the Administrative Fee from the last year's Dispute Resolution Committee. A reporter from the Observer was in attendance at the Dispute Resolution meeting but was asked to leave. He suggested following the S&A Guidelines, to be as transparent as possible and start the process again. There are no minutes from the Dispute Resolution meeting but convening a new committee would have a very steep learning curve. All the information was left from last year with Clint Wylie, the new ASCWU BOD Executive Vice President. Paul Stayback urged the S&A Committee to vote no on the administrative fee. This will allow the opportunity for the Committee to be fully educated on the impact this will bring to CWU students. If not approved and it goes to the Board of Trustees, they can approve it anyway because S&A is only a recommending body to the Board of Trustees.

KJ Stilling, President of the ASCWU BOD: KJ Stilling pointed out how S&A has reached this point through dispute resolutions. Last year's committee worked in good faith to bring changes by excluding certain items they felt were not direct S&A expenses and brought a conclusion to the dispute resolution by agreeing to these changes. There is an opportunity to be a strong voice and meet the University halfway and work together to build bridges. Since the meeting was not a public meeting, it didn't happen and we need to continue with our good faith effort to work for the good of the CWU students.

The video of last year's S&A meeting of May 9, 2012, was shown. At this meeting, Paul Stayback thanked the Dispute Resolution Committee for their work with the Administration to bring to a conclusion to the dispute resolution of the administrative fee. The members of the Dispute Resolution Committee offered comments on their work with the administration as they reviewed the administrative fee line by line and were content with the items that were removed and the conclusions that were made. They also wanted the next committee to further work with the administration on each line item and how these affect services and activities. They concluded a good decision was made.

Alan Smith, Assistant Attorney General: The process was done correctly, but it should have been done in an open meeting. The administrative fee provides direct support for S&A providers. If the dispute resolution committee from last year was still available, there would be no problem addressing the issue, but several members have graduated and moved from the University. The policy was followed; and although there was not a public meeting and it should have been brought back before the general S&A committee, the dispute resolution committee negotiated with the Administration and a unanimous conclusion was made. Opinions regarding other Washington State universities showed support for maintenance and operation of S&A fee providers and those that advise higher education have no problem with the rule.

Time was allowed for comments from the public, presenters or speakers.

Comments for and against approval of the administrative fee were voiced. The \$6.3 million could be considered an emergency savings account just like S&A has a savings reserve, especially after 5 years of budget cuts; the reserve fund was implemented by the Board. According to the Daily Record article, it was for reinvestment in teaching, and the additional tuition increase will increase the reserve by even more. The question of the relevancy to the S&A administrative fee. The proposed administrative fee is in direct proportion to the S&A fee. The dispute resolution committee carefully thought through and reviewed each individual line item and they agreed as they proceeded through resolution of the

administrative fees. It was suggested to ratify what the subcommittee decided on last year. A new subcommittee could be assigned to resolve last year's administrative fee.

Connie Williams will be absent at the next S&A meeting.

MOTION: Zack Russell made a motion to table the discussion and the vote of the Administrative Fee until the next meeting on November 28, 2012. Matthew Baird seconded. Motion carried.

Other business:

#1308 Central Access Television, Channel 14 – video production - \$25,000-Kevin O'Donnell: They will be placed on the agenda at the November 28, 2012 meeting.

MOTION to Adjourned: The meeting adjourned at 8:45 p.m. Matthew Baird motioned to adjourn the meeting. Zack Russell seconded. Motion carried.

Schedule of Next Meeting: The next meeting is November 28, 2012, in SURC 301 starting at 5:30 PM. This will be the last meeting until winter quarter-January, 2012.