

**Services and Activities Fee Committee
Minutes
October 31, 2012**

Meeting called to order: Isa Loeb, chair, called the meeting to order at 5:32 p.m.

Attendance:

Student Members: Matthew Baird, Isa Loeb, Dustin Waddle-Ford, Zachary Russell, and Clint Wylie.
Professors and Professional Staff: Jack Baker, Sharon Jonassen, Kay Kenison, Scott Robinson, Todd Shiver, and Connie Williams.

Excused: Lance Larsen, Kylea Wells Brown, and John Bowen

Agenda:

It was suggest to add Chair's Report after Public Comment to tonight's agenda.

MOTION: Dustin Waddle-Ford made a motion to approve the agenda as amended. Zack Russell seconded. Motion carried.

Approval of Minutes:

MOTION: Matthew Baird made a motion to approve the minutes of the October 24, 2012, as presented. Scott Robinson seconded. Motion carried.

Public Comment: none.

Chair's Report: Isa Loeb shared with the Committee a memo dated October 23, 2012, from George Clark: "At the October 23, 2012 meeting, the Business and Finance Committee approved the recommendation to the Board of Trustees for approval of the following supplemental allocations in the amount of \$10,272.00. The supplemental funds to support student travel for up to 32 Family Studies Program students to attend the Annual Conference of the National Council on Family Relations in Phoenix, Arizona, from October 31 through November 3, 2012."

Supplemental or Base Funding Requests – Presentations:

#1303 Jazz Educator/Vocal Jazz 1 & Combo 1 to perform – request \$19,350.00 – Vijay Singh: The CWU Vocal Jazz 1 (17 students plus faculty director) and Combo 1 (6 students plus faculty director) are requesting supplemental funds in the amount of \$19,350.00 to perform at the Jazz Educators Network (JEN) National Conference on January 2-6, 2013, in Atlanta, Georgia. The Vocal Jazz 1 and Combo 1 were selected to perform at the upcoming JEN National Conference by recorded submission. Last year the Jazz Band 1 was invited and performed at the National JEN conference. It was pointed out that it is unusual for the same university to be invited to perform at the National Conference in consecutive years. The performers will be ambassadors of CWU and the Music Department, while having the opportunity to perform in front of the most critical audiences and their peers. The Conference will provide Central national recognition at a prestigious event, professional connections and networking, recruiting, and

professional contact opportunities for members of the ensembles and CWU music. This is an opportunity to showcase CWU Music Department. At the next S&A meeting, the Committee will review and vote on this supplemental request.

#1304 CWU Men's Rugby, National 7's travel – request \$44,271 – Jacob Bates: The Rugby Club is requesting funding for the upcoming USA Rugby National 7's Championship and USA Rugby College D 1-A and spring season to Santa Clara, Sacramento and Northern Colorado. The Rugby Club qualified by winning the Northwest Collegiate Rugby Conference 7's Championship in Seattle on October 20, 2012. The Rugby Club has a fundraising goal of \$10,000.00 and they also collected fall dues from their 50 players to help offset travel to closer events. The Rugby Team does all the travel plans, schedules, increasing their leadership and with all this brings an increase in school pride and develops a sense of belonging. The S&A will consider this supplemental request at the next meeting.

#1305 CWU Swim Club, CWU Pool Timing mount – request \$4,725 – John Halvorson: The revised amount for the supplemental request is for \$4,023.00. The request is for a timing system that is placed in the gutter of the pool and would not need to be installed and removed for each event. The current system can be a safety hazard for the people swimming as well as those setting the system up. The equipment is starting to fail because of the wear and tear of putting up and tearing down the current system. The plan is to install during winter break so there would be no impact on the use of the pool. This request will also be considered at the next S&A meeting.

Supplemental or Base Funding Requests to be voted on: none

New Business:

Report back from S&A P&P review committee:

The subcommittee consists of Matthew Baird, chair, Dustin Waddle-Ford and Isa Loeb. The subcommittee met to discuss the new format and suggested changes. The subcommittee reviewed each of the main changes identified.

1) Increases the voting student membership of the S&A Fee Committee to a total of eight students, as requested by ASCWU-BOD, but restores the voting privileges of the three faculty positions and the one administrative staff position. The students still have the majority on the committee but it provides the opportunity for the other 4 to at least have the opportunity to vote.

MOTION: Clint Wylie made a motion to accept the item 1) Increases the voting student membership of the S&A Fee Committee to a total of eight students, as requested by ASCWU-BOD, but restores the voting privileges of the three faculty positions and the one administrative staff position. The students still have the majority on the committee but it provides the opportunity for the other 4 to at least have the opportunity to vote. Zack Russell seconded. Motion carried.

Discussion: [The subcommittee recommended rejection.](#) With the faculty returning to voting members, it is easier for the committee to make quorum. They are appointed for a 4-year term where the students usually serve for a year. There also is more history of working together as a whole committee.

2) Retains the power of the ASCWU-BOD Executive VP to interview, and effectively appoint, the voting student members, which is not required by statute, but changes the ASCWU-BOD Executive VP from a voting to a nonvoting member of the S&A Fee Committee.

MOTION: Scott Robinson made a motion to change item 2) to read: Retains the power of the ASCWU-BOD Executive VP to interview, and recommend, the voting student members, which is not required by statute. Matthew Baird seconded. Motion carried, 1 abstention.

Discussion: The Committee had no recommendation on this item number, but during the discussion, it was decided to leave the Executive Vice President as a voting member serving as a voice of the ASCWU BOD. The EVP for the ASCWU BOD interviews and recommends S&A student members and the ASCWU BOD appointments student members to the Committee.

3) Ensures that those instances where funding disputes are to be resolved through the formal dispute resolution procedures provided by statute are provided for. Subcommittee recommended approval.

MOTION: Scott Robinson made a motion to approve item 3) Ensures that those instances where funding disputes are to be resolved through the formal dispute resolution procedures provided by statute are provided for. Zack Russell seconded. Motion carried.

4) Re-establishes the S&A Fee Committee as an independent committee created by statute, constituted by the Board of Trustees, and reporting for administrative purposes to the Dean of Student Success. Subcommittee recommended approval.

MOTION: Dustin Waddle-Ford made a motion to approve item 4) Re-establishes the S&A Fee Committee as an independent committee created by statute, constituted by the Board of Trustees, and reporting for administrative purposes to the Dean of Student Success. Clint Wylie seconded. Motion carried.

5) Removes the requirements that S&A Fee Committee recommendations first be approved by the ASCWU-BOD before being submitted for administrative and/or Board review. Provisions are retained, however, that require reporting committee recommendations to the BOD. Subcommittee recommended approval.

MOTION: Scott Robinson made a motion to approve item 5) Removes the requirements that S&A Fee Committee recommendations first be approved by the ASCWU-BOD before being submitted for administrative and/or Board review. Provisions are retained, however, that require reporting committee recommendations to the BOD. Clint Wylie seconded. Motion carried.

6) Tracks more closely all applicable language of the governing S&A fee statutes and related statutes, also incorporating more recent statutory amendments relating to (a) the 21-day public notice requirement for student fee increases and (b) the requirement that annual S&A fee expenditures be posted on the web. The subcommittee recommended approval.

MOTION: Scott Robinson made a motion to approve item 6) Tracks more closely all applicable language of the governing S&A fee statutes and related statutes, also incorporating more recent statutory amendments relating to (a) the 21-day public notice requirement for student fee increases and (b) the requirement that annual S&A fee expenditures be posted on the web. Dustin Waddle-Ford seconded.

7) Restates that the Board of Trustees has statutory authority to increase (or decrease) S&A fees, as well as the Board's power to amend its own policies. The subcommittee recommended approval.

MOTION: Scott Robinson made a motion to approve item 7) Restates that the Board of Trustees has statutory authority to increase (or decrease) S&A fees, as well as the Board's power to amend its own policies. Zack Russell seconded. Motion carried.

Discussion: This language is universal and a clearer understanding of BOT authority.

8) Incorporates the Board's delegation of authority to the President (or his designee) to approve supplemental funding requests under \$25,000. Subcommittee recommended approval.

MOTION: Clint Wylie made a motion to approve item 8) Incorporates the Board's delegation of authority to the President (or his designee) to approve supplemental funding requests under \$25,000. Matthew Baird seconded. Motion carried.

Discussion: Sharon Jonasson pointed out the requests are reviewed by her with the requestors and they are given the timeline through the approval process. The requestors are aware of the delay that may occur before final approval by the Board of Trustees.

9) Closes some loopholes allowing groups to overspend their S&A fund allocations. The subcommittee recommended approval.

MOTION: Zack Russell made a motion to approve item 9) Closes some loopholes allowing groups to overspend their S&A fund allocations. Matt Baird seconded. Motion carried.

The Subcommittee had two more suggestions for additions to the guidelines. It was decided to table until next week when the Subcommittee would bring specific language back regarding their suggestions.

MOTION: Dustin Waddle-Ford made a motion to table until next week allowing the subcommittee to draft specific language regarding their suggestions to the guidelines. Matthew Baird seconded. Motion carried.

Report back from Administrative Fee Review Committee – Isa Loeb: The Administrative Fee Review Committee will be doing more research and will bring a complete document. The Administration will be doing an in-depth presentation on November 14 (15 minutes for presentation and 20 minutes for questions and answers). Jon Ferguson will also be presenting. The Administration is also looking at making a quadrennial request for Administrative Fee funding.

Other business: Jack Baker informed the Committee of possibly working several Saturdays starting in January because of the number of presentations on base funding requests. The timelines have changed and materials need to be reviewed by the Business and Finance Committee before they can be placed on the Board of Trustees meeting agenda, so more base funding requests will need to be heard in January and February.

Motion to Adjourned: The meeting adjourned at 8:00 p.m. Dustin Waddle-Ford motioned to adjourn the meeting. Zack Russell seconded. Motion carried.

Schedule of Next Meeting: The next meeting is November 7, 2012 in SURC 301 starting at 5:30 PM.