

**Services and Activities Fee Committee
Minutes
February 29, 2012**

Meeting called to order: Paul Stayback called the meeting to order at 5:31 p.m.

Attendance:

Student Members: Isa Harrison, Sheila Jones, Brad Nelson, Taylor Robb, Paul Stayback, and Dustin Waddle-Ford.

Professors and Professional Staff: Jack Baker, John Bowen, Ed Day, Sharon Jonassen, Kay Kenison, and Scott Robinson.

Excused: Wendy Williams

Agenda:

MOTION: Dustin Waddle-Ford made a motion removed #12029 NIRSA National Conference per the submitters request. Taylor Robb seconded. Motion carried.

MOTION: Dustin Waddle-Ford made a motion to approve the changed agenda. Sheila Jones seconded. Motion carried.

Approval of Minutes:

MOTION: Dustin Waddle-Ford made a motion to approval the minutes of February 22, 2012 as presented. Sheila Jones seconded. Motion carried.

Communication:

Paul Stayback received a memo from Katie Morgan removing the request #12029 NIRSA National Conference.

Ed Day shared that George Clark will have the information about the Administrative Fee by the March 7, 2012 S&A meeting.

Chair's Report: None

Public Comment: Brandon Peterson from the Chemistry Club was wondering if they were on the agenda for tonight's meeting. Jack Baker has not received their supplemental budget request form. They were advised to resubmit their request.

Update Report: University Recreation Administration – Bob Ford: University Recreation serves an average of 1,800 – 2,000 on campus patrons per day with a staff of 147 student employees, 15 temp, 3 graduate assistants and 10 full-time staff. The funding for these services is “fixed and flat” and the only changes are related to any cost of living increases for the secretary supervisor. The 1% cut has made a reduction of \$4,253.90 and there is also a blended budget that has an assessed administrative fee which equals \$125,545.49. The students are surveyed in late fall regarding the recreation facility and he hopes to do it again in the spring at the end of the school year. The survey goes out to the whole campus not

just the users of the recreation facility. Bob Ford shared several charts showing positive participation, customer service, and cleanliness of the facility and also shared several comments from participants in the survey. "University Recreation seeks to provide a sense of belonging that enhances retention for students, faculty and staff."

Supplemental or Base Funding Requests – Presentations:

#12029 NIRSA National Conference - Katie Morgan: removed request #12029 per memo.

#12030 National Trumpet Competition – Chris Fredrickson: The National Trumpet Competition is scheduled for March 14-18, 2012, in Fairfax, Virginia, and there are 2 students participating including 2 soloists. The amount of the request was changed to \$4,414.72 because they only received \$500.00 instead of the expected \$1,500.00. This event will provide a very good learning opportunity and they will be representing CWU on the national stage and sharing the opportunities available at CWU. The students will have the opportunity to perform in front of their peers and will have networking opportunities and to hear trumpet professionals and other performances of trumpeters from around the nation. The request will be considered at next week's S&A meeting.

#12031 Student Fashion Association – Megan West: Jack Baker will contact.

Supplemental or Base Funding Requests to be voted on: none

Old Business:

Review Supplemental Request Guidelines and application form – John and Dustin: John Bowen and Dustin Waddle-Ford brought forward the revisions to "Helpful Guidelines and Tips for Students Preparing to Request Funds from the Services and Activities Committee." A change to send a PowerPoint presentation by email to the Student Financial Funds Manager and 15 academic weekdays and setting up an email address for the chair of the S&A committee. As the guidelines are revised, items may change in this document to coincide with the guidelines and CWU website information is being changed and expected to be complete by Spring Break. Final draft will be brought back to the committee and reviewed by the ASCWU BOD.

Review of changes to S&A Guidelines: Discussion on the concern for representation from Center students and how that may be best accomplished by phone or Skype if they are not available to travel to the meetings. It was decided that any member sitting on the committee could be a contact person or liaison for the centers and several current student members have been enrolled at different centers. It was suggested to change the S&A guidelines under Section (1) Committee Structure (A) 2. The ASCWU-BOD shall appoint eight (8) student members who shall represent the diversity of the student body and its varied interests, with one (1) or two (2) of the eight (8) students to represent or act as liaisons to the university centers.

MOTION: Taylor Robb made a motion to approve the change in wording of the S&A Guidelines in Section (1) Committee Structure (A) 2. to read "The ASCWU-BOD shall appoint eight (8) student members who shall represent the diversity of the student body and its varied interests, with one (1) or two (2) of the eight (8) students to represent or act as liaisons to the university centers." Isa Harrison seconded. Motion carried.

Setting the S&A Fee-discussion:

Sharon Jonassen has recalculated the proposed fee increase including the changes approved last week and will postpone until the information regarding the administrative fee is received from George Clark.

New Business:

Vote to support or not support the proposed combining of S&A centers from 4 to 2 centers:

MOTION: Brad Nelson made a motion to table indefinitely the vote to support or not support the proposed combining of S&A centers from 4 to 2 centers. Taylor Robb seconded. Motion carried.

Public Comment:

Paul Stayback shared that a former member of the S&A Committee is interested in returning to the committee.

Isa Harrison has not been able to get an official statement from the UofW or WSU.

Motion to Adjourned: Taylor Robb moved to adjourn. Sheila Jones seconded. Motion carried.

Schedule of Next Meeting: Next meeting--Wednesday, March 7, 2012, in SURC 301 starting at 5:30 p.m.

The meeting adjourned at 6:40 p.m.