

**Services and Activities Fee Committee  
Minutes  
February 15, 2012**

**Meeting called to order:** Dustin Waddle-Ford, Vice Chair, called the meeting to order at 5:32 p.m.

**Attendance:**

Student Members: Isa Harrison, Sheila Jones, Brad Nelson, and Dustin Waddle-Ford  
Professors and Professional Staff: Jack Baker, Ed Day, Sharon Jonassen, and Kay Kenison  
Excused: Taylor Robb, Paul Stayback , John Bowen, Scott Robinson and Wendy Williams.

Dustin Waddle-Ford, Vice Chair, will be chairing the meeting tonight.

**Agenda:**

**MOTION: Isa Harrison made a motion to approve the agenda as presented. Sheila Jones seconded. Motion carried.**

**Approval of Minutes:**

Sharon Jonassen suggested a change to request #12025R to add “for remainder of FY 2012 through FY 2013.”

**MOTION: Brad Nelson made a motion to approval the minutes of February 8, 2012, as amended. Wendy Williams seconded. Motion carried.**

**Communication:** none

**Chair’s Report:** none

**Public Comment:** none

**Update Report:**

**Center for Excellence in Leadership-Manuel Rodriquez:** The David Wain Coon Center for Excellence in Leadership was started in 1988 and was granted base funding in FY2004. Currently there are 5 student employees, with their pay ranging from \$9.04 to \$9.50 per hour, and 2 are work-study students. As students participate in CEL programs, there is an evaluation and from these evaluations, future programs and workshops are planned. CEL collaborates with University Housing, University Recreation, Outdoor Pursuits & Rentals, ASCWU-BOD, Campus Activities, STAR, Civic Engagement Center, Diversity Education Center and the Center for Student Empowerment to mention a few as well as off-campus partners, faculty, and staff. The CEL directly serves 1,000 students, but this number does not reflect over 2,000 students provided with indirect, or non-individualized, leadership learning on the Ellensburg campus and at the Centers.

**Supplemental or Base Funding Requests – Presentations:**

#12020 College Republican Conference – Kristen Kaskia: The request is for \$1,000.00 in supplemental funds for travel (airfare and hotel) expenses for 8 individuals to travel to the Conservative Political Action Conference in Washington, DC, on February 8-12, 2012. This conference provided an opportunity to internships, recruiting, meeting the Republican candidates. This request was delayed because the S&A agenda was cleared before their trip and placed on the agenda after their return. The S&A committee has the opportunity to vote on this item at tonight’s meeting to ensure it is placed on the Board of Trustees agenda for the March meeting.

#12027 Macau Piano Student Teaching – John Gus Labayen: The request is for \$1,000.00 in supplemental funds to offset travel expenses while he is student teaching in Macau, China. He will be teaching piano and English as a second language to 21 students in grade 1 and 2. It is a one-of-a-kind opportunity for Mr. Labayen and the exposure could bring Chinese students to Central. A concern was voiced about how it may affect his financial aid. The S&A committee has the opportunity to vote on this request at tonight’s meeting to ensure it is placed on the Board of Trustees agenda for the March meeting.

#12028R Health Education and Advocacy – KJ Shilling: A supplemental funds request for \$1,664.25 for health promotion in the winter, spring and fall quarters. The program is not a class project, but 25 students are partnering together to provide public health education and risk intervention as emerging health professionals and to implement what they are studying from conception to completion. The request will cover printed handouts, brochures, t-shirts, rewards and incentives for a health fair, 5K run, information blasts and programming in housing spring quarter and again in September. The S&A committee has the opportunity to vote on this item at tonight’s meeting to ensure it is placed on the Board of Trustees agenda for the March meeting.

**MOTION: Brad Nelson made a motion to vote on requests #12020, #12027, and #12028R at tonight’s meeting after the other supplemental requests so they can be placed on the March Board of Trustees agenda. Sheila Jones seconded. Motion carried.**

**Supplemental or Base Funding Requests to be voted on:**

#12022 70<sup>th</sup> Annual National Broadcasting Society Convention-Justin Riddles: The request is for \$805.00 in supplemental funds for travel expenses for 5 individuals to the 70<sup>th</sup> Annual National Broadcasting Society Convention in New York City, New York, on March 20-25, 2012.

**MOTION: Isa Harrison made a motion to approve \$805.00 from supplemental funds for the 70<sup>th</sup> Annual National Broadcasting Society Convention in New York City, New York, on March 20-25, 2012. Sheila Jones seconded. Motion carried.**

#12023 CWU Equestrian Team Semi Finals – Sharon Bedell: The supplemental request is for \$3,820.00 (revised amount) for travel expenses for 3 riders and a coach to the Western Semi-Final Championship Show in Ocala, Florida, on March 23-25.

MOTION: Brad Nelson made a motion to approve the request for \$4,400.00 from supplemental funds for travel expenses to the Western Semi-Final Championship Show in Ocala, Florida, on March 23-25, 2012. Sheila Jones seconded.

**AMENDED MOTION: Isa Harrison made an amendment to the motion in the amount of \$3,820.00 in supplemental funds, which is the revised amount from the CWU Equestrian Team for this request. Brad Nelson and Sheila Jones accepted the amended motion. Motion carried.**

#12026 – 2012 NCWA Regional/National Wrestling Club – Chris Chambers: The Wrestling Club is requesting supplemental funds of \$3,710.00 for travel to the NCWA

**MOTION: Isa Harrison made a motion to fund from supplemental funds in the amount of \$9,310.00 for travel expenses to the NCWA Regional championship in San Jose State University on February 25, 2012 and National Championship of \$5,600.00 in Daytona Beach, Florida on March 8-10, 2012. Sheila Jones seconded. Motion carried.** Isa Harrison wanted to commend the Wrestling Club for being pro-active in their timing of this request.

12020 College Republican Conference – Kristen Kaskia: The request is for \$1,000.00 in supplemental funds for travel (airfare and hotel) expenses for 8 individuals to travel to the Conservative Political Action Conference in Washington, DC, on February 8-12, 2012.

**MOTION: Brad Nelson made a motion to fund from supplemental funds the amount of \$1,000.00 for travel expenses to the Conservative Political Action Conference in Washington DC on February 8-12, 2012. Sheila Jones seconded. Motion carried.**

Note: There was miscommunication about the timing of this request and its lateness being brought to the committee with the agenda being cleared earlier in the month. The proposed guidelines will address new timelines for supplemental requests and will help set clear procedures.

#12027 Macau Piano Student Teaching – John Gus Labayen: The request is for \$1,000.00 in supplemental funds to offset travel expenses while he is student teaching in Macau, China.

MOTION: Isa Harrison made a motion to approve the request for \$1,000 in supplemental funds for travel expenses which he is student teaching in Macau, China. The awarding of this request is contingent upon it not causing any negative effect to his financial aid. Sheila Jones seconded. Motion carried.

#12028R Health Education and Advocacy – KJ Shilling: A supplemental funds request for \$1,664.25 for health promotion materials for the winter, spring and fall quarters.

MOTION: Isa Harrison made a motion to approve the request for \$1,664.25 in supplemental funds for students from the Public Health Education major to provide health education programming. Sheila Jones seconded. Motion carried.

**Old Business:**

Review of changes to S&A Guidelines:

Jack Baker shared the S&A Guidelines which changed from Vice President for Student Affairs to the Dean of Student Success. Jack Baker wanted the committee to pay close attention to Section (1) Committee Structure (A) Item #2 regarding the representation of the student members; and also the additions to Section (4) Services and Activities (S&A) Fee Allocation Approval, (D) Supplemental S&A Fee Allocation Process #4 the process for submittal of a Supplemental S&A Fee Allocation Request: item #b, #c, #d, and #e. These items were proposed by last year's S&A committee.

Setting the S&A Fee-discussion:

Sharon Jonasson will send the spreadsheet on the suggested % of the S&A fee to the committee so we can start the discussion of the S&A fee for the coming year. In the discussion, it was decided to clear the agenda and place the S&A guideline changes so the changes can be approved and moved to the Board of Trustees for approval and the discussion on the setting of the S&A fee for the next S&A meeting.

New Business:

Vote to support or not support the proposed combining of S&A centers from 4 to 2 centers: It was the understand of several members that this was changed when Provost Levine pulled the request for the combination of the Center for Diversity and Social Justice and the committee went forward with the request and approval for the Center for Leadership and Community Engagement and combining of their budgets.

**MOTION: Brad Nelson made a motion to table further discussion on the Vote for the combining of the S&A centers from 4 to 2 until next week's meeting. Isa Harrison seconded. Motion carried.**

Report Back – Supplemental Request Guidelines – John and Dustin:

**MOTION: Isa Harrison made a motion to table the Supplemental Request Guidelines until next week's meeting and adjourn the meeting. Sheila Jones seconded. Motion carried.**

Public Comment: none

Schedule of Next Meeting: Next meeting--Wednesday, February 22, 2012, in SURC 301 starting at 5:30 p.m.

The meeting adjourned at 7:30 p.m.