

**Services and Activities Fee Committee
Minutes
February 8, 2012**

Meeting called to order: Paul Stayback called the meeting to order at 5:30 p.m.

Attendance:

Student Members: Isa Harrison, Sheila Jones, Brad Nelson, Taylor Robb, Paul Stayback, and Dustin Waddle-Ford

Professors and Professional Staff: Jack Baker, John Bowen, Ed Day, Sharon Jonassen, Kay Kenison, Scott Robinson and Wendy Williams.

Agenda:

MOTION: Dustin Waddle-Ford made a motion to approve the agenda with the following changes—moving requests #12025 and #12026 at the beginning of Supplemental or Base funding requests and Richard DeShields will be in attendance for request #12026. Wendy Williams seconded. Motion carried.

Approval of Minutes:

MOTION: Dustin Waddle-Ford made a motion to approval the minutes of February 1, 2012, as submitted. Wendy Williams seconded. Motion carried.

Communication: Provost Marilyn Levine sent a memo to move request #12025 and #12026 to the beginning of the Supplemental/Base funding requests because of a prior engagement and she wanted to answer any questions the S&A committee may have.

Chair's Report: Paul Stayback apologized for the confusion at last week's meeting, when he excused himself from the table during a discussion on a request.

Public Comment: Dustin Waddle-Ford thanked everyone for their patience when he took over in the absence of the chair. All thanked Dustin Waddle-Ford for his efforts during the lively discussion at last week's meeting during the chair's absence.

Update Report:

Tina Wang, Westside Student Life, presented her update via Skype from the Westside campus. The annual S&A allocation is \$125,000.00 plus the salary for the Assistant Director position. The CWU Westside University Centers include Everett, Lynnwood, Kent, Des Moines and Pierce and provide resources and services for students attending each center. Westside Student Life employs about 20 students who receive extensive leadership training and conduct needs assessments, coordinate relevant programs and services, receive evaluations and feedback for successful programming. Westside Student Life strives to engage the student body and develop a sense of campus community through

student clubs, leadership, collaborating with community college partners, co/extra-curricular programming and support for non-traditional student population.

Supplemental or Base Funding Requests – Presentations:

#12025 Center for Leadership & Community Engagement – Keith Champagne/Jesse Nelson (request for a vote tonight): The annual base allocation for the Center for Excellence in Leadership is \$210,000.00 for FY13 and for the remainder of FY12 is \$103,950.00 totaling \$313,950.00. The annual base allocation for the Don & Verna Duncan Civic Engagement Center is \$273,005.00 for FY 13 and for the remainder of FY12 is \$135,137.48 totaling \$408,142.48. The combined total for these two programs for the remainder of the four-year funding cycle is \$722,092.48. There is an expected savings of \$18,876.00. There is a commitment to continue with all the programming that has been proposed. Also there is a commitment to continue to employ student employees and enhance the role of the combined center to all campuses. The new Center will occupy the same space in the SURC. The planning for the merger started in January with the two centers working together, but if the vote is “no,” they will go back to the previous model. A question about salary increases: If an employee is a classified state employee, they have set salary increases mandated by the State or HR can evaluate the job and see if it needs to be reclassified or the workload needs to be reduced. The combination of these centers is a structural change and will be cleaner for the budget process.

#12026 Student Rights and Responsibilities-Case Manager—Richard DeShields: The position of Case Manager will be a referral system for students having problems moving through the processes on campus, to help resolve conflict or issues, serve students in crisis situations, assess referral needs, and ensure students have follow-up care, and provide after care to ensure there is some resolve, and will help students connect to appropriate resources on campus and within the community. The case manager will be on the Ellensburg campus and will provide services to all centers. The request is for \$65,000.00 includes salary and benefits; goods and services are already provided and will be on-going. The position will start in FY 2013. A discussion on a specific fee to fund the case manager, but establishing a new fee is difficult.

MOTION: Isa Harrison made a motion to vote on #12025 the merger of Center for Excellence in Leadership and the Civic Engagement Center into one center The Center for Leadership & Community Engagement and the merging of these two budgets at tonight’s meeting. Wendy Williams seconded. Motion carried.

MOTION: Dustin Waddle-Ford made a motion to vote on #12026 the funding of the Student Rights and Responsibilities-Case Manager at tonight’s meeting. Wendy Williams seconded. Motion carried.

#12022 70th Annual National Broadcasting Society Convention-Justin Riddles: The request is for supplemental funds from the S&A Committee for travel expenses for 5 individuals to the 70th Annual National Broadcasting Society Convention in New York City, New York, on March 20-25, 2012 for \$805.00 revised from the original request. This is an opportunity for broadcasting students to meet with various professionals and learn from them, see the types of equipment being used, and observe professionals at work. This supplemental request will be voted on at the next meeting.

#12023 CWU Equestrian Team Semi Finals – Sharon Bedell: The supplemental request is for \$3,820.00 (revised amount) for travel expenses for 3 riders and a coach to the Western Semi-Final Championship Show in Ocala, Florida, on March 23-25. The riders travel by themselves and are assigned horses to ride in the competition when they reach the event. The Equestrian Team has done several fundraisers throughout the year, but each member has incurred monthly expenses for the boarding and self-care of several horses at the riding facility. Each competing member has out of the pocket expenses from \$1,650-\$2,000 per year. Future trips may be more reasonable because they are within driving distance and will pay for sponsorship. This request will be voted on at the next S&A meeting.

#12026 – 2012 NCWA Regionals Wrestling Club – Chris Chambers: The Wrestling Club is requesting supplemental funds of \$3,710.00 for travel to the NCWA Regional championship in San Jose State University on February 25, 2012 and National Championship of \$5,600.00 in Daytona Beach, Florida on March 8-10, 2012. The committee appreciated their forethought in planning ahead for these two events. The S&A committee will consider this request at the next meeting.

#12020 College Republicans conference—tabled until next meeting and the club returns to campus.

Supplemental or Base Funding Requests to be voted on:

#12025 Center for Leadership & Community Engagement: The request is to approval the combining of the Center for Excellence in Leadership and Civic Engagement Center into the Center for Leadership & Community Engagement and merging of their two budgets for a combined total of \$703,216.48.

MOTION: Dustin Waddle-Ford made a motion to approve the combining of the Center for Excellence in Leadership and Civic Engagement Center into the Center for Leadership & Community Engagement and merging of their two budgets for a combined total of \$703,216.48 for the remainder of FY 2012 and FY 2013. Scott Robinson seconded. Motion carried.

#12026 Student Rights and Responsibilities-Case Manager: The Student Rights and Responsibilities-Case Manager is for the FY 2013 for \$65,000 for salary and benefits. Paul Stayback excused himself from the vote.

MOTION: John Bowen made a motion to approve the base funding request for \$65,000.00 for salary and benefits for the Student Rights and Responsibilities Case Manager. The position will start in FY 2013. Wendy Williams seconded. Motion carried. (Tie vote—Dustin Waddle-Ford made the deciding favorable vote.)

This is a viable service, but many thought the funds should come from other sources. S&A base funding requests for the next 4-year funding cycle will be considered during next year's S&A meetings and this request will be among requests for base funding. The plan is to have this position visible and easy to get to and will provide more communication between students and faculty, staff, or administration.

MOTION: Isa Harrison made a motion to table all other items on the agenda and to adjourn. Sheila Jones seconded. Motion carried.

Old Business: Tabled until next week

Review of changes to S&A Guidelines:

Setting the S&A Fee-discussion:

New Business: Tabled until next week

Vote to support or not support the proposed combining of S&A centers from 4 to 2 centers

Public Comment: Tabled until next week

Schedule of Next Meeting: Next meeting--Wednesday, February 15, 2012, in SURC 301 starting at 5:30 p.m.

The meeting adjourned at 9:00 p.m.