

Services and Activities Fee Committee
Minutes
May 25, 2011

Meeting called to order: Megan Hammond, Chair, called the meeting to order at 5:34 p.m.

Agenda: Added to the agenda under Updates: Discussion on Megan Hammond, chair, letter to CWU administration regarding “Dispute over application of cost of market basket activities”; discussion on the email just received from Sherer Holter re: “S&A Proposals to BOT”; and Emily Spoor-Update on recent survey. Agenda approved as changed.

Attendance:

Student Members: Brad Nelson, James Rae, Megan Hammond, Ivana Trottman, Ian White, Andrew Williams, and Michael Wittenbrink.

Professors and Professional Staff: Jack Baker, John Bowen, Ed Day, Kay Kenison, Scott Robinson, and Emily Spoor. Absent: Wendy Williams

Approval of Minutes:

Approval of the minutes from May 18, 2011: Michael Wittenbrink moved to approve the minutes as amended. Ian White seconded. Suggested adding specifics on why S&A rejected the market basket-administrative fee. Motion carried.

Public Comment: none

New Business:

Question: Can the Marching Band use the S&A funding they have to support a lost position-Director of the Marching Band?

The S&A Committee agreed that they do not want to fund a faculty position; although the funds could be used for student salary.

Question: Is the Committee willing to address “after the fact funding” for the Center WORD funding request and the FCA club request for a service learning project?

MOTION: Michael Wittenbrink made a motion to hear the two requests that were submitted during the freeze on supplemental requests. Ivanna Trottman seconded. Motion carried.

As stated in the guidelines, retroactive requests are not to be considered, but the freeze on supplemental requests is unusual and has not been done previously. The committee decided to hear the request from the FCA Service Learning Project tonight and will invite Central WORD to present at the next meeting.

FCA Service Learning Project: The FCA Service Learning Project was originally requesting \$4,273.00 reduced to \$1,873.00 to provide a travel and lodging to travel to Tijuana, Mexico, on May 12-15, 2011 to building a home for a poor family in Tijuana and to share athletic skills with the local community. The club took donated sports equipment and showed the community members how to use it. They will be receiving money from Club Senate and each member contributed about \$200.00, but reimbursement has not been finalized.

MOTION: Ian White made a motion to vote on the FCA Learning project at tonight's meeting. Ivanna Trotzman seconded. Motion carried.

MOTION: Ian White made a motion to approve \$1,873.00 for travel and lodging for the FCA Service Learning Project on May 12-15, 2011 to Tijuana, Mexico. Ivanna Trotzman seconded. Motion carried.

Amended motion: James Rae made an amended motion to table the vote for 1 week. Michael Wittenbrink seconded. Motion dies-not accepted by motion originators and prior motion was approved to vote at tonight's meeting.

Questions were raised on how the family was chosen and whether it was affiliated with a church organization. The committee shared their concerns because of an earlier request to build homes in Mexico that was declined because of safety concerns and religious affiliation. It was felt that this is a different situation and a private individual was involved in the building project.

College National Finals Rodeo Travel Expenses-CWU Rodeo Team: The CWU rodeo team is 3rd in the region and 10th national. Three members are National Finals Rodeo qualifiers: Bailey Minor, Jordan Crossley and Carl Bissonette; and they are requesting help with travel expenses to the College National Finals Rodeo in Casper, Wyoming, on June 10-19, 2011. They will need to trailer their horses and anticipate expenses for diesel, hotel, stalls and additional expenses for the horses including required veterinary checks. The club continues to raise money to help with expenses, but there are still expecting expenses from the rodeo in April. This request will be voted on at the next meeting.

Other Business:

PESH AAPHRED National Conference: The PESH Club was reporting to the S&A Committee on their experiences at the AAPHRED conference held in San Diego, California, on March 29 – April 2 in which 49 students were involved in the conference. The students took part in sessions every day learning new techniques and ideas, and learning experiences. It provided an opportunity to work with teachers from all over the world and make connections for future employment. They collected items from vendors that they will share at upcoming events. A thank you to S&A for their help, so many students could benefit from this great learning opportunity.

Dispute over application of cost of market basket activities: Megan Hammond shared a draft letter from the S&A Committee to CWU administration regarding the rejection of the market basket allocations. The denial of the market basket administrative fee is a dispute with the university administration. Dispute resolution procedures will be enacted according to the S&A Guidelines and By-laws. The committee reviewed the draft letter and asked Megan Hammond to send it to the administration to begin dispute resolution. Megan will make minor revisions and send with copies to committee members by email.

MOTION: Brad Nelson made a motion to approve the letter with minor revisions is sent to the administration requesting dispute resolution. Michael Wittenbrink seconded. Motion carried

Letter regarding S&A Proposals to BOT: Megan Hammond received a letter from Sherer Holter at 4:48 PM just before the start of the S&A Meeting. Ms. Holter is requesting information on three items. The committee is concerned with the deadline of May 31 with a holiday weekend and class projects to be

completed. The Board of Trustee materials had to be in by May 16 leaving little time for the committee to make any revisions to their recommendations to the Board of Trustees.

- 1) Career Services Westside Counselor: S&A approved funding this position because they thought it is important for the Westside students. Career Counseling ranked near the top of the S&A survey just completed. The Committee believes this is an important position and was shocked that it would not be recommended to move this position forward.
- 2) The 1% reduction to S&A base budgets and how the reduction would be implemented or allocated. The S&A committee does not micro-manage and each entity would probably reduce their student employees or their goods and services as reported earlier when each was asked about reductions.
- 3) During the discussion of the S&A fee increase, the committee was facing an \$860,000 allocation of the administrative fee and in order to cover this increase in fees, it was felt tuition needed to be raised to help compensate and also took into considered the probable addition of supplemental requests. The S&A Committee was required to turn their recommendations for the June Board of Trustees by May 16, not allowing enough time for resolution of the administrative fee. The committee is concerned with the expanding role of S&A because of the amount of requests that have been received this year.

Note: 6:40 PM power was lost of the SURC building, the committee continued to meet.

There are many different scenarios that could be discussed, but because of the uncertainty with administrative fee and staff salaries and the time constraints, it is hard to determine. This is a student-driven committee and we are students first and committed to our education.

After the committee discussion on the fee increase and possible reduction of the administrative fee a motion was made.

MOTION: Michael Wittenbrink made a motion that the fee increase will be raised in proportion to the potential administrative fee ranging from 0% to 12% based on the \$860,000 proposed administrative fee. Ian White seconded. Motion carried.

Emily Spoor: Emily has not received any more responses to her survey. She plans on writing a summary of the results and will send it out by email to those completing the survey.

Schedule of Next Meeting: June 1, 2011 (Last meeting of the 2010-2011 year.

Adjourned: The meeting adjourned at 7:25 p.m.