

Services and Activities Fee Committee
Minutes
April 6, 2011

Meeting called to order: Megan Hammond, Chair, called the meeting to order at 5:35 p.m.

Agenda: Agenda approved as changed.

Attendance:

Student Members: Megan Hammond, Brad Nelson, James Rae, and Michael Wittenbrink.

Professors and Professional Staff: Jack Baker, John Bowen, Ed Day, Kay Kenison, Scott Robinson, Emily Spoor, and Wendy Williams.

Absent: Ian White

Approval of Minutes:

Approval of the minutes from March 30, 2011: Brad Nelson moved to approve the minutes as submitted. Michael Wittenbrink seconded. Motion carried.

Public Comment: none

Update Report: Civic Engagement Center – Lorinda Anderson

“The Civic Engagement Center’s purpose is twofold: (1) to enhance awareness of social, civic, economic, political and environmental injustice and (2) to offer developmentally appropriate venues for the active, community-based participation of students, staff and faculty.” The Civic Engagement Center provides leadership roles – “by students – for students.” There are programs set up that are classified as annual programs, emerging programs, immediate need programs (responding to pressing needs locally and globally), community requested (community based), and staff directed programs.

The Center has been expanding existing programs with student input; collaborations with partners on and off campus, assessment tools, skills employers are looking for, and utilizing competencies. The Center offers valuable lifelong skills – Come on in and get involved.

Election of Vice Chair: Michael Wittenbrink was approved as the new vice chair.

Supplemental or Base Funding Requests - Presentations:

Student Dispute Resolution Services – Base Request—Carolyn Thurston: The base funding request is for \$24,618.00. A student “Ombudsperson” would establish and coordinate the Peer Mediation Program. Each year a cohort of student peer mediators would be trained in mediation through a for-credit course in Peer Mediation and subsequently serve the students of CWU as peer mediators. The peer mediators will bring about a climate of peaceful, effective conflict resolution on campus, and cultivate a skill set of critical communication and leadership skills for life as the students take part in the mediation class and becoming a peer mediator. The mediation process offers a safe, confidential, and neutral process and place for those in conflict to resolve their disputes. This request will fund the Student “ombudsperson”/mediation coordinator for a 1.5 month position and a program support supervisor for 1.0 month position and 55 hours for the peer mentors. This request will be reviewed and voted on at the next meeting.

Men's Rugby Collegiate Premiere Division– Patrick Farrell: The 27-member Men's Rugby Club is requesting \$45,220.00 to travel to away games at University of California-Berkley CA; University of California Polytechnic School-San Luisbo CA; St. Mary's University-Moraga CA; and San Diego State University, San Diego CA during March 2012 through May 2012 to play at the highest level and promote CWU. Rugby is available to all with no cuts. There are several fundraisers planned including high school training camps and hosting state high school tournament. This is a guaranteed invite to play and needs a commitment by June to participate. This proposal will be voted on at the next S&A meeting.

CWU Earth Day – Whitney Wood: The supplemental request for the Earth Day Celebration scheduled for April 22, 2011, is \$4,257.50. The event is designed to be an educational outreach and awareness event that will be free and open to everyone. The keynote speaker is Robert Martin and others presenters will be Crit Callebs-storyteller, Dana Lyons-environmental singer/advocate as well as the other expenses associated with the presentation. Because of the timing of this event, it was suggested to vote of this proposal at tonight's meeting. (All in favor)

Observer – Anthony James: The proposal is for \$1,115.40 in supplemental funds for Observer editors with credit overloads. Winter quarter 2011 Student Employment and Payroll informed the Observer that student employees would be required to enroll in the COM 478 class; therefore, two students were not prepared for the increase. A short discussion on student funds paying for tuition. This would not be considered tuition; it would go into the Observer's budget to be allocated according to their needs. There was not a discussion on increasing the base budget. The supplemental request will be considered at the next S&A meeting.

Supplemental or Base funding requests to be voted on:

Central Washington University College Rodeo – Miranda Frank: The request for supplemental funding is for \$5,000.00-\$10,000.00 for the Todd Anderson Memorial Rodeo on April 22, 23, 24, 2011, in Ellensburg.

MOTION: Brad Nelson made a motion to approve \$7,500.00 in supplemental funds for the College Rodeo on April 22, 23, 24. James Rae seconded.

AMENDED MOTION: Michael Wittenbrink moved to amend the motion to fund \$5,000.00 in supplemental flex funding for the College Rodeo. (Brad and James agreed with the amended motion.) Motion carried.

Student Academic Senate – Allyson Mundy: Student Academic Senate is requesting \$9,256.00 in supplemental funding for the remainder of the academic year to help provide funding for experiential learning opportunities, response cards "clickers," wages for administrative assistant to BOD position, advertising, copying and office supplies.

MOTION: James Rae made a motion to fund Student Academic Senate for \$8,300.00 in supplemental funds going to the Board of Trustees' next meeting. Michael Wittenbrink seconded. Motion carried. (2 in favor, 1 abstention)

Discussion regarding the "clickers": It was suggested that the "clickers" be purchased so other areas could use them. BOD president, Gabe Munoz, will look into the purchase.

Civic Engagement Center – 30-hour Fast—The Civic Engagement Center is requesting \$2,929.23 to purchase t-shirts for participants in the 30-hour fast scheduled for April 21 from 12:00 pm – 6:00 pm.

MOTION: Brad Nelson made a motion to fund from the supplemental budget \$2,900.00 to purchase t-shirts for the 30-hour fast scheduled for April 21. This funding proposal will be submitted to the Board of Trustees at their next meeting. James Rae seconded. Motion carried.

CWU Earth Day – Whitney Wood: The supplemental request for the Earth Day Celebration scheduled for April 22, 2011, is \$4,257.50.

MOTION: James Rae made a motion to approve funding for \$4,258.00 from the supplemental flex budget for the Earth Day Celebration scheduled for April 22, 2011. Michael Wittenbrink seconded. Motion carried.

Discussion: This event is only two weeks away and contracts have been signed without secure funding. This concerns the committee and would like to increase the deadlines for submittal of requests so they can be done in a timely manner ahead of the event and before contracts are signed.

Career Services – Career Counselor Lynnwood Campus (base funding): The request is for \$55,000.00 in base funding to support the Career Counselor position on the Lynnwood Campus. This is a similar position to the one currently funded by S&A on the Des Moines campus. This is the type of support suggested by Westside students.

MOTION: Michael Wittenbrink made a motion to approve base budget funding of \$55,000.00 for the Career Counselor (Westside) on the Lynnwood Campus. This proposal will be submitted to the Board of Trustees at their next meeting. James Rae seconded. Motion carried.

New Business:

Supplemental Funding change – Brad:

MOTION: Brad Nelson made a motion to reduce the supplemental funds available from \$500,000.00 to \$400,000.00. Michael Wittenbrink seconded. Motion carried.

S&A Fee Discussion: Ed shared with the committee that there is a budget change proposed to assess an administrative fee and the fee may influence the S&A budget between \$600,000.00 and \$700,000.00. This could affect the S&A funds-supplemental and base funding. The committee will also need to consider cutting services and raising the S&A fee. There is also a concern for the student representation on the committee with several positions vacant. A new member has been proposed and should be approved shortly. It was also suggested to wait until the State legislature has made decisions on budget cuts to the University. This will be placed on the agenda for further discussion.

Flex Budget Considerations: The flex budget has been overused this year and it has limited funds left to cover the rest of the year. The timing of the Board of Trustees has presented problems with submitting requests to be approved, so the flex budget has been used to cover request that are needed immediately.

MOTION: James Rae made a motion to increase the flex budget by \$25,000.00 and send this request to the Board of Trustees for their approval at the next meeting. Michael Wittenbrink seconded. Motion carried.

Other Business:

- S&A Policy changes: There are several proposed changes to the S&A Guidelines and would like to include increasing the timing of requests and events to as much as 4-weeks before the event. This will also help with sending items for approval to the Board of Trustees and limiting the use of the flex budget to only immediate needs. We will be looking at all the proposed changes in the next few weeks.
- Emily Spoor: She has been working on questions for the survey and possible incentive programs. She will email the proposed questions to the members and seek their suggestions or changes. Please respond to “ALL” so every member can see the proposed question changes.

Schedule of Next Meeting: April 13, 2011.

Adjourned: The meeting adjourned at 8:00 p.m.