

**Services and Activities Fee Committee
Minutes
February 2, 2011**

Meeting called to order: Michael McKinley, Chair, called the meeting to order at 5:40 p.m. and attendance was taken.

Agenda: approved as submitted.

Attendance:

Student Members: Chris Goehner, Megan Hammond, Michael McKinley, Brad Nelson, James Rae, Ian White, and Michael Wittenbrink.

Professors and Professional Staff: Jack Baker, John Bowen, Ed Day, Kay Kenison, Scott Robinson, Emily Spoor, and Wendy Williams.

Approval of Minutes:

Approval of the minutes from January 26, 2011: Chris Goehner moved to approve the minutes as submitted. Megan Hammond seconded. Motion carried.

Public Comment:

Paul Stayback, Vice President of Academic Affairs for the ASCWU BOD, voiced his opinion to not support the Academic Advising Center request for base funding. He supported his opinion with excerpts from the collective bargaining agreement with the faculty regarding item 12.4 “tenured and tenure-track faculty have additional professional responsibilities including, but not limited to: advising students . . .” In addition, he shared Academic Affairs CWU Policies-Part 5-4.1: “Departments. Departments are groupings of teaching and research faculty organized by academic disciplines. As such, responsibility for advising . . .” and also Part 5-9.4.2.1 “All students are expected to seek, and the university will provide, appropriate advising resources. These resources may include (but are not limited to) specific faculty advisors, special program advisors, career development counselors, advising seminars, advising workshops, and advising publications.” Mr. Stayback reiterated not to fund the Academic Advising Center.

Michael McKinley encouraged the S&A committee to keep order and be courteous and polite to other members of the committee as well as the students and faculty who are presenting and attending these meetings.

Update Report:

Outdoor Pursuits – Ryan Hopkins: Ryan Hopkins presented a history of Outdoor Pursuits which started as the Tent n Tube in the 70’s and now has a retail operation, rental shop, plans outdoor trips and programs. This is a student run program and employs instructors who are certified in many different areas. For instructor certification, the program pays half and the student pays half and the instructor is expected to work for a year under the program. Outdoor Pursuits is doing well but there is a constant up and down with the weather and how that affects the rentals. The stability of the S&A funding helps to maintain the equipment and to purchase replacements. The committee appreciated Ryan’s presentation and the information on Outdoor Pursuits.

Supplemental or Base Funding Requests - Presentations:

Physical Education and School Health Majors – Trip to Guam-Stefan Ward: PESH presented their request two weeks ago and are now coming before the committee to answer questions regarding their request. The room and board from the University of Guam is still in question until there are definite plans regarding number of students attending. Some students will be participating and earning credit for their practicum experience. In the history of S&A no foreign studies program has received money from the S&A committee.

Motion: Chris Goehner moved to have this funding request voted on at this meeting under Supplemental or base funding requests. Ian White seconded. Motion carried.

Student Veterans of Central - Speaker funds-KJ Stilling: The Student Veterans of Central is requesting \$1,755.00 in supplemental funds to bring two speakers (Tim Embree (Political Legislative Director, IAVA) and Bob Madden (Legislative Director, National American Legion Higher Education Task Force) to campus on March 10-12. It is hoped that this will help engage the veteran's community and provide support and outreach to other veterans. Chris Goehner and Michael McKinley are members of this organization.

Motion: Brad Nelson made a motion to vote tonight on the Student Veterans of Central request for supplemental funding to bring two speakers to Campus. Michael Wittenbrink seconded. Motion carried.

Supplemental or Base funding requests to be voted on:

Academic Advising Center-Base Funding (Westside) Scott Carlton: The base funding budget request is for \$71,533.00 to fund 1.5 fte Westside academic advising positions including employee benefits, goods and services, and travel expenses.

Motion: Chris Goehner made a motion to table this request indefinitely. Michael Wittenbrink seconded. After the discussion regarding tabling the request or voting no, a vote was taken. (3 yes, 3 no, decision by chair, no) Motion failed.

MOTION: Brad Nelson made a motion to deny the request of \$71,533.00 in base funding for Academic Advising Center. Ian White seconded. Motion carried.

CWU Student Chapter American Society of Safety Engineers (John O'Neill): The CWU Student Chapter American Society of Safety Engineers is requesting \$3,018 in supplemental funds for a trip to the Oregon Governor's Occupational Safety & Health Conference on March 7, 8 and 9, 2011.

MOTION: Chris Goehner made a motion to approve \$3,018 from the flex budget for the CWU Student Chapter American Society of Safety Engineers trip to the Oregon Governor's Occupational Safety & Health Conference on March 7, 8 and 9, 2011. Michael Wittenbrink seconded.

AMENDED MOTION: Megan Hammond made an amendment to the motion to fund \$2,000.00 in supplemental funds from the flex budget for the CWU Student Chapter American Society of Safety Engineers trip to the Oregon Governor's Occupational Safety & Health Conference on March 7, 8 and 9, 2011. Chris Goehner seconded. Motion carried.

Physical Education and School Health Majors – Trip to Guam-Stefan Ward: The request is for \$51,778.00 in supplemental funds for the PESH trip to the University of Guam to participate in the University's Adventure Sport Camp from June 13-July 5, 2011.

MOTION: Chris Goehner made a motion to approve \$45,000.00 in supplemental funds for the PESH students to travel to the University of Guam to participate in the University's Adventure Sport Camp from June 13-July 5, 2011. No second. Motion failed.

During the discussion, this is not considered appropriate use of the S&A funds. Many of the PESH students are eligible for class credit from this experience, thus, making the trip an academic experience. This is different from the Theater group traveling. The Theater group was invited, had to audition for placement, and it is not a reoccurring event.

MOTION: Ian White made a motion to reject the request is for \$51,778.00 in supplemental funds for the PESH trip to the University of Guam to participate in the University's Adventure Sport Camp from June 13-July 5, 2011. Brad Nelson seconded. Motion carried. (4 in favor (Ian White, James Rae, Brad Nelson, Megan Hammond), 1 No (Chris Goehner) and 1 abstention (Michael Wittenbrink)

Student Veterans of Central - Speaker funds-KJ Stilling: The Student Veterans of Central is requesting \$1,755.00 in supplemental funds to bring two speakers (Tim Embree (Political Legislative Director, IAVA) and Bob Madden (Legislative Director, National American Legion Higher Education Task Force) to campus on March 10-12, 2011.

MOTION: Brad Nelson made a motion to approve \$1,755.00 in supplement funds from the flex budget for the Student Veterans of Central to bring two speakers to campus on March 10-12, 2011; any unspent money can be used for food for the speakers. Michael Wittenbrink seconded.

Other Business:

- Report from sub-committee on policy revisions: Brad Nelson brought another draft of the policy revision. After a short discussion and several suggestions, Brad will take it back to the sub-committee and discuss it further. The sub-committee will meet on Tuesday, February 8, at 3:30 p.m. in Bouillon Hall 204 conference room.
- Emily Spoor, S&A Student Employee: Emily is still interested in bios and pictures of the committee and will tweak the information into a more standard format.
- Chris Goehner brought several forms from the BOD like academic and club senate application forms to review and possibly incorporate into the S&A request form.

Schedule of Next Meeting: February 9, 2011.

Adjourned: The meeting adjourned at 8:05 p.m.