

**Services and Activities Fee Committee
Minutes
October 13, 2010**

Meeting called to order: Ed Day called the meeting to order at 5:33 p.m. and attendance was taken.

Attendance:

Student Members: Chris Goehner, Megan Hammond, Michael McKinley, Brad Nelson, James Rae, Ian White, and Michael Wittenbrink. Also in attendance was Gabriel Munzo, president of the ASCWU BOD.

Professors and Professional Staff: John Bowen, Ed Day, Kay Kenison, Scott Robinson, and Emily Spoor

Absent: Jack Baker and Wendy Williams

Agenda: Order of the agenda was changed and approved.

Supplemental or Base Funding Requests - Presentations:

Black Student Union – Step Show: The supplemental request is for \$6,500 out of the total cost \$8,482.22 w/o lodging. The BSC is planning the Step Show, Concert and Dance Party and workshops on Ellensburg campus and Yakima Valley Community College is planned for November 5 and 6, 2010. This event will build relations and expose CWU students to other underrepresented students from other universities who are active and involved in their respective communities. The event will also bring high school students to the workshops through the GEAR-UP Program, to share in the information about the importance of culture, history, diversity and the benefits of continuing with their education through college. Students and music artists from around the State will perform and participate in the concert and dance as well as the workshops. They also discussed collecting donations for the APOYO food bank. If the BSU does not receive the full funding request, they are prepared to downsize the event. It was noted that only one organization with funding support has had budget cuts. This will be discussed and voted on at the next S&A meeting.

Introductions: The committee members introduced themselves. There are three students who previously served on the S&A Committee and 4 new students. James Bowen is a new professor appointed to the Committee. Emily Spoor is the S&A Intern who will be serving the committee by sharing information to the students regarding S&A. She has plans for an information booth in the SURC to answer questions, radio interviews, student opinion polls and trying to bring information to the students so they are aware of the S&A Committee and decisions they are making for the benefit of students.

Ed Day explained the need to select a chair and vice chair (the chair will run the meeting, keep the discussions under control, and will only vote if there is a tie vote) and also the importance of a quorum (four students) to vote. The S&A Committee recommends how to spend the S&A funds to the Board of Trustee and the BOT has the final vote on items presented to them.

Other Business:

Training regarding the budget for S&A: Ed Day explained the S&A fee in the student's tuition and how the amount received fluctuates depending on the number of students and the percentage recommended by the committee to the BOT each spring. He also pointed out how important it is to

include the Centers in decisions, because they contribute about \$1.0 million each year. He shared the list of providers and the amount of allocations they receive each year in the 4-year funding cycle. The discussion continued on the “flex” budget, food in funding requests, definition of gifting, timing with the Board of Trustee meetings, where to find S&A information on the internet, and the S&A guidelines the priorities. When the committee awards supplemental funding, it is at the discretion of the recipients how they choose to spend their allocation.

The S&A Guidelines, Fundamentals of the Parliamentary Procedures and Principal Rules Governing Motions were handed out. Next week the training will continue.

This is the first meeting to be video streamed to the campus.

Schedule of Next Meeting: October 20, 2010.

Adjourned: The meeting adjourned at 7:00 p.m.