

Services and Activities | Minutes

Services and Activities Fee Committee

Minutes April 21, 2010

Meeting called to order:

Kiley Baker called the meeting to order at 5:39 p.m. and attendance was taken.

Attendance:

Logan Bahr, Jack Baker, Kiley Baker, Chris Goehner, Kay Kenison, Scott King, Caitlin Morrison, Brad Nelson, Scott Robinson, and Wendy Williams. Absent: Ed Day and Teri Willard.

Agenda Approval:

The agenda was changed the Talk with the President and VP right after Public Comments.

Approval of Minutes:

Approval of the minutes from April 14, 2010: Caitlin Morrison moved to approve the minutes as submitted. Scott King seconded. Motion carried.

Public Comment: none

Talking with the President and Vice President:

After the Legislative session, the cuts to the CWU budget totaled about \$3.4 million, although there are several factors like enrollment projections and tuition that could change this number. The Board of Trustees will meet and decide if there is more money that could be released to help fill this void. The Vice Presidents have been given the task to look at every function of their budgets line by line and to come back with suggested cuts to their budgets. The final budget discussion will be presented to the Board of Trustees on Friday and presentation to campus on Monday. The President hoped S&A could help support cuts like Spheres of Distinction and other services across the University. All staff changes need to be completed by July 1 and these could be voluntary retirement, cyclical leave (reduction in hours from full-time 12 months), level of job responsibilities. Several factors regarding personnel to consider--classified staff being State regulated; exempt employees have the right to appeal; and faculty have contract negotiation. The students may feel budget cuts with larger class sizes, availability of classes, minimal level of staffing, an increase or additional class fees, etc. Class fees will be shown on students' accounts starting fall quarter 2010. The reason for increase in class fees is because last year's budget cuts were from goods and services, which are now being added as class fees in certain

instances. It was suggested that Charlotte Tullos look at the possibility of reorganization of the S&A programs and bring the changes and suggestions back to the S&A Committee.

The committee discussed the concern about S&A providers having automatic increases for the step increases mandated by the State for classified staff, and increases resulting from changes in responsibilities and job duties for other staff members. This has been an established practice, although there may not be a written procedure or policy. It was suggested to look into this practice in the future and possibly make changes.

Dr. Charlotte Tullos presented a revision to the original request for S&A funding in the amount of \$181,684.00. This request would fund the Westside Student Affairs Asst. Director through S&A, which benefits Westside students who contribute to the S&A budget. The S&A support position is an unexpected increase in benefits for this position; the fiscal specialist is funded by three other S&A providers and this request is for the fourth S&A area the specialist works for. This request also adds goods and services after their funding was cut.

Supplemental Requests:

Omicron Delta Kappa (ODK) is requesting \$1,380.00 in funds for their trip to the National Conference in Houston, Texas, on June 24-27, 2010. They are going to network and gain ideas for expanding ODK on our campus as well as other campuses in Washington and also in other states. ODK is an organization that is for juniors and seniors in the upper third of the class.

MOTION: Brad Nelson made a motion to vote on the supplemental funding for the Omicron Delta Kappa (ODK) trip to the National Conference at tonight's meeting. Caitlin Morrison seconded. Motion carried.

MOTION: Brad Nelson made a motion to fund \$1,380.00 in supplemental funding for the Omicron Delta Kappa (ODK) trip to the National Conference in Houston, Texas on June 24-27, 2010. Caitlin Morrison seconded.

Discussion.

Amendment: Brad Nelson made an amendment to the motion to fund \$950.00 in supplemental funding from the S&A flex budget for the ODK trip to the National Conference. Logan Bahr seconded.

FINAL MOTION is to fund \$950.00 in supplemental funding from the S&A flex budget for the ODK trip to the National Conference in Houston, Texas, on June 24-27, 2010. Motion Carried.

Student Fashion Society is requesting \$1,000.00 in supplemental funds for the upcoming annual fashion showcase to be held on Saturday, May 22, starting at 7:00 p.m. in the Milo-Smith Tower Theater. It is part of the fashion show production class along with student designs created by students in the fashion line development course. Participants not only include those students enrolled in these two classes but also 60 student volunteers who model in the show and students in the theater program who help with the technical aspects of the show as well as participation of members of the Student Fashion Society. The total budget for the fashion show is \$3,950.00, which includes the additional fee of \$1,500.00 for the facility use. The

Student Fashion Society is trying to start a scholarship from the proceeds from the show. The Committee voiced concern that the fashion show is the project of the fashion show production class and the students are given credit and a budget to work within for the class. This request will be voted on at the next S&A meeting.

Other Business:

Jack Baker would like the Committee to consider using the flex budget to fund several items:

- Assistance ship for a student to help the Student Funds Manager
- Assistance ship to hire a student for the Center for Excellence in Leadership
- Internship (undergraduate) for the S&A Committee to work on the student questionnaire and marketing for the S&A Committee (3 quarters 4 credits per quarter)
- Assessment training for the counselors at the Student Health and Counseling Center. The Threat Assessment Team has identified the need to assessment a student for the safety of the campus community. There are no locally trained counselors in threat assessment.

Schedule of Next Meeting: April 28, 2010.

Adjourned:

The meeting adjourned at 7:40 p.m.