

# Minutes - March 5, 2008

## Services and Activities Fee Committee

Minutes

March 5, 2008

Meeting called to order: Brent Weisel called the meeting to order at 5:30 p.m. and attendance was taken.

Attendance: Jack Baker, Anna Boyer, Julia Cain, Ed Day, Bob Hood, Justin Jenkins, Kay Kenison, Jeremy McCann, Steve Rittreiser for Kevin Kimball, Scott Robinson, Brent Weisel, Teri Willard and Wendy Williams. Absent: Sara Ruiz

Approval of the minutes from February 27, 2008: Scott Robinson moved to approve the minutes as presented. Julia Cain seconded. Motion carried. (10 in favor)

Public Comment: None

### **Supplemental Requests for Funding:**

Center for Student Empowerment-Increased Programming - Mal Stewman: The Center for Student Empowerment is requesting supplemental funding in the amount of \$17,500. This funding includes several events already planned; and also the opportunity for Wangari Maathai, the first African woman to win a Nobel Peace Prize, to come to the campus to speak. The Wangari Maathai event is in collaboration with the Sleeping Lady Foundation in Leavenworth-contributing \$37,000, and The Symposium Group contributing \$23,000. Mal Stewman will be informed of the S&A committee decision.

Center for Excellence in Leadership – New Position Request – Jesse Nelson: Jesse Nelson is requesting a new assistant director position for the next fiscal year. He shared several of the events that have been accomplished this year and the students who have benefited from their involvement with the CEL. He is proposing an assistant director position with salary and benefits--\$58,500. In the discussion, it was suggested Jesse bring back two proposals, one for the assistant director complete with a job descriptions with salary and benefits, and also a proposal for program director with salary and benefits. It was suggested he meet with Human Resources and review the job descriptions and salaries for these proposed positions. Jesse Nelson will bring more information back to the Committee.

### **Supplemental Request to be Voted on or Discussed Further:**

Additional Payroll Funding: Ed Day is bringing a request to S&A funding for payroll increases in the amount of \$3,802. This was inadvertently left off last week's proposal.

MOTION: Scott Robinson made a motion to accept the additional pay/benefits increase in the amount of \$3,802 for the FY 2008. Anna Boyer seconded. Motion carried (all in favor).

Programming Request for Law and Justice Club:

MOTION: Julia Cain made a motion to fund the Law and Justice Club \$2,350 to show the film, "EXECUTION," host a reception and a panel discussion on the death penalty on CWU campuses-Ellensburg, Lynnwood and Des Moines. Bob Hood seconded. Motion carried (all in favor).

Undergraduate Team—2008 International Counseling Psychology Conference Travel Funds: A discussion on the use of S&A supplemental funds for the per diem requested of \$1,024 was discussed. It was decided per diem should not be covered in this funding request.

MOTION: Julia Cain made a motion to fund the Undergraduate Team for travel to the 2008 International Counseling Psychology Conference in Chicago, Illinois in the amount of \$2,295. Jeremy McCann seconded. Motion carried (2 abstentions).

Center for Student Empowerment-Increased Programming:

MOTION: Justin Jenkins made a motion to approve \$17,500 to fund the events of the Center for Student Empowerment for the remainder of the FY2008. Julia Cain seconded. Motion carried (all in favor).

**S&A GUIDELINES AND PROCEDURES REVIEW:**

The Committee had no changes to the guidelines and procedures as presented. Anna Boyer stated that the ASCWU-BOD had no problem with the final document.

MOTION: Jeremy McCann made a motion to approve the draft of the S&A Guidelines and Procedures and disseminate to the service providers and anyone else needing a draft copy for review. Bob Hood seconded. Motion carried (all in favor).

**Schedule of Next Meeting:**

The next meeting is Wednesday, March 26, at 5:30 p.m. There will be no meetings on March 12 (finals week) or March 19 (spring break).

**For the good of the order:**

Anna Boyer voiced a concern about forwarding emails sent to S&A Committee members. It is acknowledged that emails are public documents, but as a courtesy to committee members, it is agreed keep documents within the committee. This is a good reminder for new committee members and at the beginning of the year. A reminder can be placed in the email: "As per our agreement, this email remains within the S&A Committee."

The meeting adjourned at 6:50 p.m.