

Minutes - Oct 31, 2007

Services and Activities Fee Committee

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Meeting called to order: Brent Weisel called the meeting to order at 5:10 p.m. and attendance was taken.

Attendance: Jack Baker, Krista Bjorge, Anna Boyer, Julia Cain, Ed Day, Bob Hood, Kay Kenison, Kevin Kimball, Jeremy McCann, Sara Peung, Scott Robinson, and Brent Weisel; excused: Teri Willard and Wendy Williams.

Approval of the minutes from October 24, 2007: Scott Robinson moved to approve the minutes as presented. Anna Boyer seconded. Motion carried by unanimous vote (9 in favor).

Public Comment: No one was present for public comment.

SUPPLEMENTAL REQUESTS:

Career Development Service: Jackie Johnson provided a memo to the S&A Fee Committee with answers to the questions from the last meeting. The committee discussed several alternatives for replacement of the computers, and they felt there was funding available through other sources.

Motion: Krista Bjorge made a motion not to re-allocate the funds for the purchase of 10 computers for Career Services. Scott Robinson seconded. Motion carried with unanimous vote (9 in favor).

Solar Panel Project: The S&A Fee Committee was impressed with the fund raising that has been accomplished for this project. The requested amount would complete Phase II of this project and could benefit current students as well as future students learning about alternative energy. A concern was voiced that this type of funding would set precedence. During the discussion, it was suggested when the committee reviews each request, they will place value on the organization's effort to raise their own funds and the value to the students.

Motion: Anna Boyer moved to allocate \$900.00 to fund the requested items for Phase II of the Solar Panel Project. Sara Peung seconded. Motion carried with 8 votes in favor and 1 abstention.

Readership Program - Jack Baker brought more information regarding continuing the Readership Program, which provides the Seattle Times and The Post Intelligencer for students use. CWU receives 200 papers daily at a cost of \$.15 per copy for the academic year (10 months)--the cost \$6,900.

Motion: Julia Cain made a motion to allocate \$6,900 to continue the Readership Program. Bob Hood seconded. In the discussion, it was suggested that someone needs to monitor this

program's budget, possibly Paula Moffatt, and it also needs to be the responsibility of a specific department. Motion carried with 8 voting in favor and 1 abstention.

REPORTS:

Meals with S&A Meeting – Jack Baker: Last week the Committee discussed providing meals during the S&A meetings. The rationale: since we were meeting over the dinner hour, it provided a hardship on the committee members. Jack Baker reviewed the CWU meal policy and the Killian Outline on the use of Student Activity and Fee funds; and he also asked Margaret Smith, Director of Internal Audit, about providing meals at these meetings, and the conclusion was: it would be an acceptable use of the funds to provide meals for the student members. It is estimated that the cost could run \$5,000 a year. In the past there have been meals for special occasions like the first meeting 'greeting new members' or when a meeting was expected to run late. Several meals have been funded by V.P. Charlotte Tullos. The committee agreed funding was better spent directly serving the students.

Motion: Krista Bjorge made a motion not to fund meals for the weekly S&A committee meetings. Bob Hood seconded. Motion carried with 7 voting in favor and 2 abstentions.

Childcare Family Learning Center (CFLC) Committee: Anna Boyer from the ASCWU-BOD shared information about the Childcare Family Learning Center (CFLC) Committee, which is made up of students, faculty, community members and administration. It is still not clear how many students are utilizing this program, the cost per student, and the ratio of use between students and faculty/staff. The S&A committee asked Anna Boyer to work with the CFLC Committee to be sure that they are meeting and addressing concerns.

Base Budget Funding Models: Ed Day shared four different scenarios on base budget funding and reviewed with the committee how each would work. As the discussion on base budget funding continues, the committee was asked to review the presented scenarios, decide which scenario they prefer, and bring any questions or concerns to the next meeting. A focus group may be established and involved in the final decision.

S&A GUIDELINES AND PROCEDURES REVIEW:

Sub-committee for Guidelines and Procedures Changes:

At the October 24 meeting, it was decided to review S&A Guidelines and Procedures by the whole committee. Krista Bjorge noted that according to the S&A Guidelines and Procedures-- Item III. Procedure for Guideline Changes, Section A: "Changes to the General Guidelines and Procedures for Use of Services and Activities Fee will be accomplished through a sub-committee." A vote was taken and all were in favor of the full S & A committee serving as the sub-committee.

Guidelines and Procedures Review —Section I Committee Structure:

Wendy Williams (excused) sent her suggested changes, which included specific language

regarding structure of the committee. As the discussion on the Committee Structure started, the committee was polled to see how they came to be on the S&A Committee. It was noted what a great job Anna Boyer had done establishing the students members early in the school year. This has not always been the case. Since it is difficult to set the committee at the start of the school year, it was suggested that the student members be recruited during the year and nominated at end of the school year to serve the following year.

The policy currently reads: "The BOD shall appoint six student members who shall reflect the diversity of the student body and its varied interests." All agreed that this wording follows Wendy's suggestion without being so specific. Anna shared how difficult it is to fill the student positions. The committee would encourage ASCWU-BOD use Wendy's guidelines in selecting members, but it is not necessary to change the wording in the policy. All agreed with Wendy's suggestion to select faculty members from different academic colleges would be a valuable addition to the policy. Jack Baker will make the suggested changes and bring the draft of Section I to the next meeting.

For the good of the order:

Election of Student Vice Chair: Sara Peung voiced interested in the position of Vice Chair and hearing no other nominations. Nominations were closed.

Motion: Scott Robinson moved to elect Sara Peung as Vice Chair of the S&A Fee Committee. Krista Bjorge seconded. Motion carried by unanimous vote (9 in favor).

Next meeting is scheduled for Wednesday, November 7, 2007 at 5:10 p.m.

The meeting adjourned at 7:45.