

Minutes - Oct 11, 2006

Attendance: David Boyd-Farmer, Adrian Elmo, Victoria Gutierrez, James Johnson, Alexander Kobrianov, David Reynolds, Kathryn Ruth, Penglin Wang, Ed Day, Jack Baker

Excused: Wendy Williams, Kevin Kimball

Faculty to be assigned

Meeting called to order: 5:10 PM

Introduction of S & A Fee committee members- Jack Baker

- Introductions of all committee members

Review of Killian Guidelines- Margaret Smith- Director of Internal Audit

- Went over summary of the use of S & A Funds
- Discussed S & A regulations and what is prohibited, such as: Gifting
- Killian Guidelines discuss what the committee can and cannot do

Elect student Chair for S & A Fee Committee- Jack Baker

- Chair meets with Jack about the agenda, posts agenda online, in charge of meetings
- David Reynolds interested in becoming chair
- All agree, David Reynolds becomes S & A chair

Review of S & A Policies and Procedures- Jack Baker and Ed Day

- Explains the structure of the committee, regular meeting times, procedures, excused absences (3 excused)
- Committee works for the student body allocating student money
- Went over the SAEM website to help committee members understand how to find the information they are looking for
- Showed and explained where the S & A fees come from, what it is for, and why
- Showed the money that the committee approved in the last biennium

ASCWUBOD suggested priorities for S & A Committee- Kathryn Ruth- VP ASCWUBOD

- Reception for the S & A committee to meet S & A providers sponsored by the ASCWBOD
- BOD would like everybody to go to a department that the S & A committee funds and interview the department about what they do and report back to the committee what they found out in 2 weeks
- Would like the committee to come up with some sort of Code of Ethics that the S & A committee should follow

Review of Schedule- Jack Baker

- Reception at BOD office next Wednesday
- Meetings are on Wednesdays

Any Business for the good of the order

- No other business

Kathryn Ruth moved to adjourn meeting

Adrian Elmo seconded

All in favor

Meeting Adjourned: 6:12 PM

Minutes approved October 25, 2006