



Course Supply Reimbursement Request

Fill out the following information and return to department secretary (scied@cwu.edu or deliver to Science 2 Room 301) with copies of receipts.

Name: _____ Date: _____

Course: _____ Instructor: _____

CWU ID: _____ CWU Email: _____

Mailing address (Center students only): _____

Purchases:

Item: _____ Where purchased: _____ Cost \$ _____

Item: _____ Where purchased: _____ Cost \$ _____

Item: _____ Where purchased: _____ Cost \$ _____

Item: _____ Where purchased: _____ Cost \$ _____

Item: _____ Where purchased: _____ Cost \$ _____

Item: _____ Where purchased: _____ Cost \$ _____

Total \$ _____

Ellensburg Campus students will be notified when reimbursement can be picked up from Cashier's office located in Barge Hall 104. Center students will have checks mailed to above address.