

UNIVERSITY HEALTH & SAFETY COUNCIL AGENDA

August 19th, 2020 at 3:00 p.m.

In Attendance: Jennifer Serne (Faculty Senate), Katie Litzenberger (Environmental Health & Safety), Ian Seiler (Classified PSE), Mark Young (College Safety), Otto Bach (Classified Non-Rep), Jerald Dougherty (College Safety), Richard Duffett (Operations), Wendi Hembree (Operations), Kathy Johnson (Human Resources), James Jankowski (Project Management Office), Vince Foley (Facilities), Shane Scott (Facilities), Eric Twaites (Emergency Management), Patrick Coffey (Exempt)

I. Action Items

- a. Approval of minutes from July 15th, 2020
Adjustments to the minutes were made by council member to reflect safety issues brought up in past council meetings. Ian Seiler made the motion to approve the minutes and include the adjustments. Mark Young seconded the motion.
- b. Review of Campus Incidents
No new injury incidents to report or review.

II. Discussion/Presentation Items

Reopening Updates and Questions (James Jankowski)

- a. Communications
A SharePoint site is readily available for every employee to access. There are weekly updates emailed from Public Affairs, and also weekly emails to Appointing Authorities to share information with their team and encourage department / team discussions.
- b. Face Coverings
Face shields require a draping to cover the bottom and sides, per Labor and Industries and CDC, as an alternative accommodation to a face covering. Employees with medical or disability issue must provide HR with accommodation statement from their medical professional and other employees/supervisors cannot ask for documentation. HR will navigate the complication of providing accommodations.
Generic black face coverings being handed out in the SURC have been seen and approved by CWU. We will have an update from Dr. Larson tomorrow on whether they are acceptable for long-term use. The university is looking at purchasing other ones. Buffs are not being distributed until there is clarification about their effectiveness.
- c. Who is responsible for communicating circulation plans to faculty/staff/students?
Facilities is working directly with deans and department chairs. The assumption is that the deans and chairs will communicate plans and share information with their departments. The Project Management Office (PMO) will confirm that chain of command is the method used for disseminating information. Arrows are being put on floors inside buildings to direct traffic flow. James will add circulation plans and signs to SharePoint site for anyone to access.



d. Who owns the plans?

Communications are sent directly to Shane Scott if circulation plans are not working and need adjustment.

e. Will there be enforcement of plans?

It is the responsibility of supervisors and employees to abide by rules and plans. Student conduct is the responsibility of the Dean of Student Success. We can report student behaviors of concern or if we feel comfortable, we can politely encourage the student to wear a mask and inform them where to pick one up. There will be 'student influencers' on campus who will be modeling the behavior. Police are not responsible for enforcing face coverings or circulation. Faculty have liberties to dismiss class if student(s) are not wearing face coverings and to avoid confrontational behavior.

f. What happens when a positive case happens in class? And what if faculty want a stricter policy?

Contact tracing tracks cases of close contact, which is a person who is within 6-feet of another for 15-minutes or more, or who was in passing of a contagious/symptomatic individual. This person will then need to be quarantined or self-isolate. All classrooms have been configured for individuals to be 6-feet or more apart. Passing each other in hallways is not a problem when people do not have symptoms. Classroom instructors can choose to enforce safer requirements if they do not infringe on individual rights and would need to inform Student Success and Provost what they intend to require.

g. What is the final determination of buildings availability for classes?

Bouillon, Lind, Language & Literature, and Psychology buildings are all 'offline' for classroom use, but offices remain open to employees.

h. Will there be required training for employees who use or are exposed to cleaning agents used to clean and disinfect spaces?

This is a valid request and James asked the Council to put together a proposal for the reasons /risks and employee rights in why the university should require hazardous training. If an employee is exposed and has complications yet doesn't know what they are exposed to (cleaning chemicals), it becomes a liability to university. COVID training is already available through CLA Online and required for all employees to take.

ACTION: The council will send a formal recommendation to James to share with administration. MSDS (Material Safety Data Sheets) documents can be obtained from Facilities and is suggested to make it publicly available on a website so that employees can access them.

ACTION: Vince Foley will send electronic SDS documents to Jennifer and James to add to Fall Opening SharePoint site.

i. How many confirmed cases before we decide to close campus?

There isn't a magic number. It depends on medical availability and the university's ability to safely quarantine and isolate students and feed them during isolation. We continue to consult with Dr. Larson on this matter.

- j. What is considered an outbreak?

Two or more positive case in similar/same location (i.e. two students in XYZ Hall). Students are expected to quarantine when an outbreak happens. Efforts will be made to remove positive cases out of general population (to Munson) for containment.

III. For the Good of the Order

- a. LabCup onboarding will resume with a project check-in meeting after September 16th so that the project can continue moving forward.

Concluded at 4:03 PM.

Next Virtual Meeting 09/16/20 at 3:00 pm.