



CENTRAL WASHINGTON UNIVERSITY

Campus Development Committee
2012-2013 Annual Report

June 26, 2013

Respectfully submitted by:

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Campus Development Committee Charge

The Campus Development Committee (CDC) reports to George Clark, Chief Financial Officer / Vice President for Business and Financial Affairs. This university standing committee is composed of key university faculty, students, and staff. It is responsible for overseeing and maintaining the university campus master plan, developing recommendations on campus master planning issues that include such areas as site and development, conservation, signage and way finding, and land acquisition. It also, considers site and land acquisitions for new construction and parking; and integrates infrastructure needs with the university's capital plan.

Campus Development Committee Meetings and Minutes

The Campus Development Committee met on a monthly basis from July 2012 to May 2013, with the exception of November and June when no meetings were held. A link to agendas and minutes for each one of these meetings is available at:

<http://www.cwu.edu/resources-reports/campus-development-committee>

Campus Development Committee Activities and Accomplishments

During the fiscal year 2012-2013, the Campus Development Committee focused on updating the CWU Campus Facilities Master Plan 2005. The purpose of this update is to guide the short and long term physical development of the university in support of the institutional strategic plan and according to the approved ten year capital budget/plan.

In January 2013, the Campus Development Committee initiated a public review of the Facilities Master Plan update. The goal of this process was to address each of the five themes identified as essential elements of the strategic plan (Teaching and Learning / Scholarship and Research, Inclusivity and Diversity, Public Service and Community Engagement, and Resource Development and Stewardship) by meeting with campus, city and community groups to solicit feedback and raise awareness of the update, the related non-project planning SEPA (State Environmental Policy Act) review, and joint planning issues. The goal was to complete the public review in order to be able to present a final draft of the Facilities Master Plan to the CWU Board of Trustees for their endorsement at the July 18-19th Planning Retreat. The following is a list of these public review meetings:

January 14, 2013:	CWU Campus Development Committee
January 14, 2013:	ASCWU Executive Brief and Public Meeting
January 24, 2013:	Kittitas County Fair Board of Directors
January 24, 2013:	Ellensburg Rodeo Board of Directors
January 25, 2013:	Student Academic Senate
January 29, 2013:	Exempt Employee Association
February 1, 2013:	CWU Board of Trustees

February 4, 2013: Ellensburg City Council
 February 6, 2013: Faculty Senate
 February 6, 2013: Club Senate
 February 12, 2013: Ellensburg Downtown Association
 February 13, 2013: Presidents Cabinet
 February 14, 2013: Community Breakfast Ad Hoc Group (*Representatives from CWU, Chamber of Commerce, Ellensburg School District 401, Kittitas Valley Community Hospital, and Ellensburg Downtown Association*)
 February 20, 2013: University Policy Advisory Committee
 February 21, 2013: John Wayne Pioneer Trail Re-connection Steering Committee
 February 26, 2013: President's Cabinet & City Council Joint Meeting
 February 27, 2013: United Faculty of Central
 March 5, 2013: Provost Council
 March 6, 2013: Faculty Senate
 March 14, 2013: Academic Deans and Chairs Organization
 March 25, 2013: CWU/City/County Planning Rendezvous & SEPA Public Hearing
 April 3, 2013: Rotary Club Noon
 April 4, 2013: Rotary Club Morning
 May 20, 2013: Ellensburg City Council
 July 18-19, 2013: Board of Trustees Planning Retreat

Task Forces under the auspices of the Campus Development Committee

The Campus Development Committee facilitated under its auspices the following task forces:

Campus Circulation Task Force is worked on updating the campus circulation plan and developing a campus parking plan. Working with a transportation consultant, The Transpo Group of Kirkland, Washington, the task force reviewed the existing parking and circulation, developing a short term and long term campus parking plan, and developing SEPA information for the campus science neighborhood projects. Specific parking and circulation items being analyzed and developed include pedestrian and bicycle circulation, traffic impacts and volumes, existing roadways, traffic safety, non-motorized facilities and impacts, transit service, future traffic volumes and impacts, construction access and parking impacts, traffic and parking mitigation measures, and parking lot usage, and how to addressing various requests for on-campus vehicle electric charging stations.

Signage and & Wayfinding Task Force continued with replacing old wood signs on campus with new signage and wayfinding. This multi-biennia project includes campus building identification monument signs, directional type signage, and campus information kiosks.

Campus PE/ Recreation / Sports Facilities Task Force was formed in September 2012 to develop a phased strategic plans to upgrade Tomlinson Stadium with sequential phases and respective budget estimates to add field lighting to Tomlinson Stadium, develop synthetic turf field for football, soccer, rugby, relocate track and field facilities, add bleachers for 4,000 spectators to east side of new synthetic turf field, and upgrade existing bleachers on west side of Tomlinson Stadium, press-box, restrooms, concessions, etc. Based on the findings of this initial short term plan for Tomlinson Stadium, other long-term sport and recreation facilities will be planned for the north campus neighborhood.

Campus Development Committee Information

Information regarding the Campus Development Committee can be linked under the University Standing Committee information posted on the CWU website at:

<http://www.cwu.edu/resources-report>

Campus Development Committee Goals and Objectives

The main goal and objective of the Campus Development Committee is to complete the update to the University Facilities Master Plan 2013 and presenting it to the Board of Trustees for endorsement at the Planning Retreat on July 18 and 19, 2013. Subsequent to finishing the update of the master plan, the committee will be involved with the biennial capital project review process, which commences in the fall of each respective odd numbered year, with reviewing proposed projects for integration into the university's long-range capital plan (budget). The schedule for the state capital budget request and prioritization process for the upcoming biennium requires that the university have a tentative list of capital projects in front of a state-wide committee the following January. At that point, the university's campus-wide prioritization process will move into high gear. The list of proposed projects is derived from campus-wide past space addition or modification requests. Because this process is preparatory to a request for state funding, auxiliary projects are not on the list. The committee will assist with reviewing projects as they relate to the campus master plan. Also, the committee will continue to review campus proposals from minor improvements to major capital projects during their initiation.

Current Campus Development Committee Membership

The current membership of the Campus Development Committee is as follows:

4 ex-officio [director of facilities planning and construction, assistant vice president for university centers, director of athletics, academic facilities planning officer]

17 appointed [1 classified staff, 1 exempt staff, 1 student, 4 appointments by the provost/vice president for academic and student life to include - 1 associate dean, 1 representative of campus life, 1 representative of residence life, 1 representative of

library services; 8 appointments by the vice president for business and financial affairs/chief financial officer to include - 1 representative of conference and retail services, 1 representative of information technology services, 1 representative of business services and contracts, 1 representative of parking, 1 representative of public safety and police services, 1 representative from facilities management department, 1 representative from facilities engineers and architects, and 1 representative of the community; and 2 representatives appointed by the chief of staff to include 1 representative from development and 1 representative from the president's office.]

The current committee roster for the Campus Development Committee with current terms noted is shown on the following page.

Current Committee Roster & Terms:

Member Type	Category	Name	Title	Current Term	Next Term
Ex-officio	Director, Facilities Planning & Construction	Bill Yarwood	Director of Facilities Planning & Construction		
Ex-officio	Assistant Vice President for University Centers	Margaret Badgley	Assistant Vice President of University Centers Relations		
Ex-officio	Director, Athletics	Dennis Francois	Director, Athletics		
Ex-officio	Academic Facilities Planning Officer	Doug Ryder	Academic Facilities Planning Office		
Appointed 1	Classified Staff	Steve Dupont	Government Relations Specialist		9/12-6/15
Appointed 2	Exempt Staff	Vacant			
Appointed 3	Student	Jerod Baker	Student		
Appointed 4	Associate Dean	Michael Chinn	Associate Dean, College of Arts & Humanities	9/10-6/13	9/13-6/16
Appointed 5	Representative of Campus Life	Scott Kazmi	VP, Student Life and Facilities		6/13-6/14
Appointed 6	Representative of Residence Life	Richard DeShields	Sr. Director, University Housing & New Student Programs	9/10-6/13	9/13-6/16
Appointed 7	Representative of Library Services	Patricia Cutright	Dean of Library Services	9/10-6/13	9/13-6/16
Appointed 8	Representative of Conference & Retail Services	Ken Baxter	Conference & Retail Services & Business Auxiliaries	9/10-6/13	9/13-6/16
Appointed 9	Representative of IT Services	Nancy Jackson		9/10-6/13	9/13-6/16
Appointed 10	Representative of Business Services and Contracts	Vacant			
Appointed 11	Representative of Parking	Jason Berthon-Koch			
Appointed 12	Representative of Public Safety & Police Services	Mike Luvera	Emergency Coordinatoor; Captain, Public Safety and Police Services	9/10-6/13	9/13-6/16
Appointed 13	Representative of Facilities Management Department	Greg Poe	Manager: Custodial, Grounds, & Motor Pool Services	9/10-6/13	9/13-6/16
Appointed 14	Representative of Facilities Engineers & Architects	Patrick Nahan	Manager, Engineering Services & Resource Conservation	9/10-6/13	9/13-6/16
Appointed 15	Representative of Community	Ray Miller	ESM Engineers	6/12-6/13	9/13-6/14
Appointed 16	Representative of Development	Margaret Reich	Director of Corporate & Foundation Relations	9/10-6/13	9/13-6/16
Appointed 17	Representative of Presidents' Office	Sandy Colson	Executive Assistant, Presidents' Office	9/12-6/14	9/14-6/17

**Currently in the process of filling vacant positions.*

Other Committee Related Planning Efforts, Studies, and Reports:

Other campus facilities master planning documents, feasibility studies, reports, and predesign studies the committee has reviewed and monitored include the following: a Science Neighborhood Planning - Science Phase II design phase plans, the Samuelson Communication and Technology Center design phase plans, and the Nutrition, Exercise, and Health Sciences Project pre-design study.

Campus Parking & Transportation Planning - An effort, which is being conducted with assistance of the Transpo Group of Seattle, which will provide consultation on traffic and parking issues pertinent to the campus master planning process. Parking meetings are being conducted to identify concerns, strategies for the short and long term parking supply needs related to projects and enrollment and to provide operation/design consulting recommendations for capital projects on campus.

Projects Reviewed by the Campus Development Committee:

The Campus Development Committee reviewed a wide variety of campus proposals from minor improvements to major capital projects, which included:

- State-funded capital projects, for which funding was requested for the 2013-2015 state capital budge included the following majors - Science Phase II, Samuelson Communication and Technology Center, Health Sciences (Nutritional, Exercise, and Health Sciences), and Combined Utilities. Intermediate projects included replacing Peterson Hall (ROTC) and remodeling Brooks Library.

- Other projects reviewed included the completion of the new Barto Hall project, initiating the Short-Getz Apartments project, proposed new flag plaza at Barge Hall, adding a SURC exterior ballot box, Welcome Center options, West Wilson Creek restoration, parking lot options (mitigate loss of the J8 parking lot for Science II), and the John Wayne Pioneer Trail Reconnection project, and reviewing request for tobacco-free signage at Hogue Hall.

Committee Meeting Agendas and Minutes for 2012-2013 are available at:
<http://www.cwu.edu/resources-reports/campus-development-committee>

End of 2012-2013 Annual Report