



University Policy Advisory Committee Minutes
Barge Hall, room 412
June 1, 2016
8:30 AM

Present

Ex-officio non-voting: Jim Gaudino

Ex-officio: Linda Schactler, Gene Shoda, Joel Klucking, Richard DeShields for Sarah Swager, Janet Finke, Lene Pedersen, Scott Carlton, Ken Young, Ryan Anderson

Ex-officio advisory non-voting: Kevin Archer, Kelley Christianson, Kandee Cleary, Patricia Cutright, Tim Englund, Bernadette Jungblut, Kathryn Martell, Sathy Rajendran, Stacey Robertson, Staci Sleigh-Layman, John Swiney, Scott Wade, Bill Yarwood

Others Present:

Lidia Anderson, incoming Employee Council Chair

I. Action Items

1. Action – Approval of UPAC Minutes from April 6, 2016

UPAC members endorsed the minutes from April 6, 2016.

2. Information – 2016-17 Quarterly UPAC meeting schedule

The 2016-17 UPAC quarterly schedule was distributed as an information item. The group was asked to contact Kim Dawson if they have any concerns regarding the proposed schedule.

3. Information – CEPS Department Name Changes

The following department name changes were shared with the group as an information item:

- The Department of Health, Educational Administration & Movement Studies has changed their name to Physical Education, School Health & Movement Studies
- The Departments of Language, Literacy & Special Education and Teaching Elementary, Adolescent & Young Children combined and changed their name to Education, Development, Teaching & Learning
- The Department of Nutrition, Exercise & Health Sciences changed their name to the Department of Health Sciences
- The Departments of Educational Foundations & Curriculum, Advanced Programs, and Alternative Pathways to Teaching combined and changed their name to Curriculum, Supervision, & Educational Leadership

4. Policies & Procedures – Summary sheets precede individual policies and procedures

A. Academic & Student Life – Steve Hulbert:

1. CWUP 5-90-040 (31) – Scholastic Standards Policy

Richard DeShields explained that the changes to this policy were made to help simplify and clarify scholastic standards. The change also tightens the readmission process for students once they have been suspended for academic reasons. Several concerns were raised regarding this policy change, so a group was tasked with reviewing the issues and bringing the policy back to a future meeting. The

following individuals agreed to revisit this policy: Scott Carlton, Lene Pedersen, Sarah Swager, Richard DeShields, Tim Englund, and Lindsey Brown.

B. Business & Financial Affairs – Joel Klucking:

1. CWUP 2-10-100 University Investments

Joel Klucking reported that changes to the investment policy are being made due to a recent bill that allows state agencies to invest in corporate paper and notes, as well as the traditional mix allowed by state agencies (government and state/general obligation bonds). The investment philosophy was adjusted to incorporate corporate investments into the mix and to specify all sectors of corporate investments will be represented. The asset allocation targets were also adjusted to incorporate the corporate investments into the mix. UPAC members endorsed the changes to CWUP 2-10-100 University Investments Policy.

C. Operations – Gene Shoda:

No Operations policies/procedures to review at this time.

D. President’s Division – Linda Schactler

1. CWUR 1-60-010 – Serving Alcoholic Beverages

Linda Schacter explained that the revisions to the Serving Alcoholic Beverages Procedure include formatting and clarifying permit definitions and deadlines. In addition, language was modified to increase ease of use for readers, and a statement was added that requires a faculty or staff sponsor to apply for the permissions and permits for student organizations asking to serve alcohol at an event. UPAC members endorsed CWUR 1-60-010 Serving Alcoholic Beverages Procedure with minor language revisions suggested by Richard DeShields. Richard asked that the following statement be added to the end of the second paragraph, *“Certain areas of campus, including public spaces in residence hall and substance free residence halls are designated as substance free areas and are not eligible for alcohol served events.”* UPAC members agreed to this addition.

Other Announcements

Patricia Cutright reminded folks of two upcoming Library events: *Waffle Night*, Tuesday, June 7, and *Paws to Relax*, Monday and Tuesday next week.

Staci Sleight-Layman reported that we have 8 new employees on campus today going through *New Employee Orientation*.