

Enterprise Facilities Committee Minutes

March 19, 2018

2:00 p.m. – Barge 412

In Attendance: Maia Chachava, Sigrid Davison, Richard Duffett, Dennis Francois, Eric Hougan, Keith Jones, Derek Mayo, Michael Montgomery, Gregory Paveza, Doug Ryder, Shane Scott, Patrick Stanton, Bill Yarwood, Joseph Pearson, Kate Doughty, Karissa Witthuhn, Joe Hoffman, Vince Foley, Sunny Bloxham, Scott Carlson, Ed Castaneda, Hunter Slyfield, Chris Timmons, and Kelly Clerf

A. Approval of Minutes

A quorum was not present for approval.

B. Campus Moves

Doug presented a campus move list based on approval by Cabinet. Richard Duffett made a correction to the list noting that the cashiers move from Barge to Bouillon had been approved at the VP and Cabinet level but there was not a scheduled move completion date at this time. Campus Moves meetings are on Friday's at 8:30 a.m. in Barge 410 for anyone interested in attending.

C. CWU Food Systems Cooperative (CFSC) Business Case

Kate Doughty presented a PowerPoint summarizing details in the business case proposal that can be found at: <http://www.cwu.edu/resources-reports/sites/cts.cwu.edu/resources-reports/files/documents/CWU%20Food%20Systems%20Cooperative%20%28CFSC%29%20Business%20Case%203.5.18.pdf>

Central Washington University is one of the few institutions in Washington state that doesn't currently have a garden program, compost program, or dining-centric sustainability initiative. Partners in the proposed CFSC include students, dining, catering, community, academic departments, and the campus community garden. The proposed location off of Alder and Dean Nicolson Boulevard was selected because of its visibility and accessibility to students.

In order to move forward with this project a small working group will meet to discuss the proposed location due to other projects currently being planned in the same area, the current MOU with the county for fair overflow parking, and commencement bus parking. The CFSC working group will include Shane Scott, Joseph Pearson, Kate Doughty, Jason Berthon-Koch, Michael Montgomery, and Lauren Zeutenhorst.

D. University Way & Wildcat Way Intersection

The city received grant funds in the amount of \$1.2M for a total project cost of \$1.9M. Karissa Witthuhn, Project Manager for Perteet, presented information on what the project includes and the projected schedule. Perteet and the city will work with the gateway taskforce and will continue with the conceptual design once the surveyors have finished. First step in the design phase will be to reach consensus with the gateway task force on how to accommodate gateway treatment in project. Construction is anticipated to begin next summer and be completed before classes start in the fall.

E. John Wayne Trail

The easement approved at the February BOT meeting has been signed and is being recorded with the county.

F. University Trees Update

In 2004 a forensic tree inventory was completed. Fifteen fields of data were collected on each tree and every tree on campus was mapped using GPS. The 2004 tree plan included the recommendation to have three arborists on campus but there has not been an arborist on campus for over 30 years. A tree report is executed every month in order to identify trees that will be removed and show where new trees are to be planted each quarter. Scott Carlson noted that four trees will come out as a part of the RecEx project. Any tree questions should be sent to Shane Scott.

G. Subcommittee/Task Force Updates

ECC – Next ECC meeting is on Monday, March 26th and anyone interested in attending is welcome. Keith should have an official update at the next EFC meeting.

CCC – Working on new campus vehicle policy that should be ready to present at the next EFC meeting.

H. Project Updates

RecEx/Tomlinson – Currently working on best path for procuring turf. Pre-application meeting with the city is on March 28th. SEPA checklist and determination of non-significance should be out in the next week. Projects will go out to bid on April 4th and bid opening will be at the end of April.

New Res Hall – Waiting to hear from design-build team on cost estimates for the dining facility and parking lot. Peterson & CHCI will be coming down in the next few weeks. Working with Public Affairs to get them information on the history of Peterson to share with the public.

Heritage room has been set up in Lind that includes portraits, uniforms, medals and ribbons of Eldon Peterson. Updates on north campus projects can be found online at <http://www.cwu.edu/north-campus/>

Minor Works – Preservation money received from legislature every biennium. Money is put into projects to improve infrastructure such as roofs, hard surfaces, and elevators. This year the money was allocated late but Ed is working on getting contracts into place. There will be project managers assigned to individual projects and Ed will continue to give updates on minor works projects at future EFC meetings.

Samuelson – Project is moving along aggressively and all furniture is on order. Additional FF&E orders will go out in the next few weeks in order to meet move in schedule. Electrical AV subcontractor is on campus finishing up - 42 rooms in Samuelson will have AV services.

Health Sciences – Gail Mackin has been brought into process and building committee meeting will be scheduled after the start of spring quarter.

I. City of Ellensburg

University Way & Alder Street – Left hand turn arrows will be added to University Way & Alder intersection later this week.

Canyon Road – A portion of Canyon Road from I-90 N to Umptanum is being repaved. Work will begin in late June after graduation and a lot of work will be done in the evening.

The city will be applying for grant funds for additional John Wayne Trail expansion from 14th Avenue to trailhead at the fairgrounds.

City hopes to drill new municipal well this year or next year.

Pedestrian Crossing Lights – Grant funding received to put in lights on Wildcat Way near the steam plant and on Dean Nicholson near the tennis courts.

J. Other

EFC Meeting Schedule Change – April, May, and June EFC meetings will be moved from 2:00 p.m. to 3:00 p.m.

Facilities Management directors will be giving updates at future EFC meetings which will include information on project schedules, work orders, maintenance, motor pool fleet rentals, sales, grounds, and custodial.

Next Meeting: April 16, 2018 at 3:00 p.m. in Barge 412