



UNIVERSITY HEALTH & SAFETY COUNCIL MINUTES

January 24, 2018

Approved February 28th, 2018

Present: Otto Bach, Morgan Bliss, Kevin DeWitt, Vince Foley, James Hudson, Jason Berthon-Koch, Katie Litzenberger, Andres Moreno, Kerry Neubauer, Jeff Penick, Ian Seiler, Mark Young, Lucas Winkelman (guest)

Absent: Marianne Bell, Steve Sarchet

Quorum Present. Meeting called to order by Morgan Bliss at 10:01 a.m.

1) Action Item

- a) Council ratified November 29th, 2017 minutes. J. Hudson moved with J. Penick seconding.

2) Discussion Items

- a) Presentation of Loss Trends for 2017. J. Hudson highlighted the first page covering By Department and By Cause. Facility Management Department (FMD) reported 52 accidents or 42.6% of the total. Of those, the custodial staff accounted for 30 injuries or 58%. Dining Services reported 21 injuries or 17.2%. All other reported departments accounted for the remaining 40.1%. Slip, Trip, and Fall (STF) accounted for 40 reported injuries or 32.8% of the total. 45% of that was STF by Ice/Snow. FMD accounted for 14 of the STF injuries. Material Handling (e.g., reaching, stooping, bending, twisting) had 21 reported injuries or 17.2%. Burn/Scald and Cut/Puncture both had 12 reported injuries (or 9.8% respectively).
- b) Summary of the Biennial Fire Inspection for Residence Halls and SURC. L. Winkelman and Katie Litzenberger addressed the findings of the 2017 Fire Inspection. 68% of the findings addressed EXIT signs and emergency lights to be inoperable. 56% addressed the fire alarm system was overdue for an inspection. Later information indicated that the inspections were performed but were not recorded. 48% of the infractions involved fire doors not properly closing and/or latching. 28% of the finding related to the emergency phone system test and tag label was missing. Rounding out the remaining 48% was miscellaneous infraction (e.g., fire doors propped open, egress pathway obstructed, electrical panel obstructed, etc.).

J. Hudson mentioned that the Fire Marshal will be conducting an annual (combined) fire inspection instead of alternating between Academic/Business and Residential Housing.

- c) J. Hudson talked about the 2018 Safety Survey – “Olympia Wants to Hear from You!” The survey is currently available on Central Today at <http://www.cwu.edu/campus-notice/olympia-wants-hear-you-6>. It was mentioned that the safety survey for today (1.24.2018) kicked people out after the second page and had them restart (repeatedly).



It was also mentioned that the title of the safety survey “Olympia wants to hear from you” is unclear to what it represents. If the title could be changed to State Safety Survey or some such, it would hopefully garner more responses. J. Hudson to speak with Business Services about changing

- d) Worked through the Health and Safety for the University Community Policy (CWUP 2-40-40) that was returned by Human Resources (HR). M. Bliss went from point to point with the Council members adding input. J. Penick commented on policy versus value. I. Seiler stressed the point that Deans and above have the ultimate responsibility for ensuring a safe work environment. Upper management, including the President, has the fundamental duty to endorse, promote, and support the policy. Emphasized that supervisors are obligated to provide PPE, training, and other information within their area of control. Briefly discussed Lagging & Leading indicators (refer to November 29th, 2017 minutes) and how EH&S will incorporate such through inspections, audits, and correspondence. An annual compliance matrix has been developed to highlight effectiveness (i.e., # of trainings, inspections/audits performed, IH monitoring activities, environmental protection events, etc.).

3) FTGOTO (For The Good Of The Order)

- a) J. Berthon-Koch welcomed and congratulated on being chosen as the new CWU Chief of Police. He briefly discussed cross walks which would require Ellensburg interaction.
- b) Also discussed AED placement and inclusion about campus.
- c) J. Penick brought up panic buttons or the need of in various locations, namely in the counseling office in Psychology. Student Health Clinic has such on the counseling-side of the house. Last year, a panic button was installed in the X-Ray and observation room. This was due to an patient incident (i.e., I’ve fallen and I can’t get up” type scenario).

- 4) I. Seiler moved to adjourn the meeting with K. Neubauer seconding the motion. Meeting adjourned 11:05 a.m.

Next H&S Council meeting scheduled for February 28th, 2018 in Hogue 300 Conference Room