



## Enterprise Facilities Committee (EFC) Minutes

February 19, 2019

3:00 p.m. – Barge 412

**In Attendance:** Shawnte Elbert, Eric Hougan, Keith Jones, Ginny Blackson, Breanyn MacInnes, Doug Ryder, Shane Scott, Bill Yarwood, Tricia Rabel, Duane Dowd, Joseph Pearson, Kate Doughty, Vince Foley, Scott Carlson, and Kelly Clerf

A. Approval of January 14, 2019 Minutes

Doug Ryder moved, seconded by Duane Dowd that the Enterprise Facilities Committee approve the January 14, 2019 minutes as presented. Motion approved.

B. Health Sciences Project Summary – Doug Ryder

Pre-bid walk through and bid dates have been scheduled. This will be the first true health sciences facility on campus due to the growth and evolution of the Health Sciences department certificate programs, undergraduate and graduate degrees. The building plan is for three stories plus a mechanical penthouse level and will be approximately 80,000 square feet. The total budget request is for just over \$62M and we received just under half of the funding in the current biennium. The new building will be repositioned slightly to the west in order to re-establish the pedestrian linkage from north campus to downtown. The demolition and site utilities portion of the project is expected to begin in March 2019 and be completed in June 2019. Expected completion date of the construction portion of the project is November 2021 with classes beginning in January 2022.

C. Gladmar Research & Education Area – Bill Yarwood

In September 2007, Central Washington University entered into an interagency use agreement with the county for the Gladmar Research and Education Area (GREA). GREA is a 38-acre property located on the south side of the Yakima River and the north side to I-90 near exit 101. Bill has met with a few faculty members and they are in the process of putting together a group of faculty to discuss the research potential of the property as well as updates that need to be made to the interagency agreement. Facilities will take a look at the property after the snow melts and Bill will keep EFC informed going forward.

D. Wildcat Neighborhood Farm Update – Kate Doughty

Kate Doughty provided an updated site and project description (attached). The project work in the spring is being planned around the Palouse to Cascades Trail construction. Kate is working closely with Mike Cox on getting the project on track and with Blair McNeillie on creating service level agreements with the grounds department. Crops will be planted this spring but Kate is unsure if any product will be used in Dining during the pilot season.

E. Diversity & Equity Center (DEC) Signage Request Update

Committee members suggested that since the department has now been in Black Hall space for a couple months to revisit this topic with DEC to make sure the original request is still the best solution for the department. New DEC Director Abby Chien will be invited to the next Enterprise Communications Committee meeting to discuss this further.

F. Subcommittee/Task Force Updates

Enterprise Communication Committee (ECC) – Committee is still dealing with departments not willing to invest in the enterprise level solution for digital signage. Keith has talked to facilities finance manager about the possibility of putting in a capital project request for digital signage in the future.

Student Success has put in a request to add ‘Student Services Center’ to Bouillon monument sign and that will be discussed at the February 25<sup>th</sup> ECC meeting.

Campus Circulation Committee (CCC) - The CCC is writing a golf cart policy and will be working with the City of Ellensburg to identify a couple of road crossings that could be designated as golf cart zones. CCC is also working on the addition of bollards on campus in order to restrict vehicle traffic on campus and this plan will be presented to EFC at a later date.

G. Project Updates

Samuelson – There is an issue with air handler number two but Construction Coordinator Eric Fraley is working with the contractor to find a solution.

RecEx/Tomlinson – At RecEx the track will be restriped and the grass reseeded this spring before the grand opening. There was some repair work done at the Tomlinson family restroom over the weekend but all other restrooms are functioning fine while the repairs are completed. A turf pusher was purchased and worked well to clear the snow from the field for the rugby match. Additional funding has been requested for safety netting for Tomlinson for field goals and extra points, safety netting between baseball and softball, and a new baseball backstop.

Dugmore Hall & Dining – The project is still on schedule. Furniture packages have been finalized and furniture will start being moved at the end of June. Dining framing is up and equipment has been ordered. The dining facility will include a market and Panda Express and Joseph is working with a student focus group on a name for the dining facility.

#### H. City of Ellensburg

John Wayne Trail Extension (18th to 14th and Alder): Construction contract has been awarded to Belsaas and Smith Construction. Work is anticipated to start in April (weather permitting) and be completed in June.

Main St. Extension and Signal at 15th and Water: Construction contract has been awarded to Belsaas and Smith Construction. Work is anticipated to start in April (weather permitting) and be completed in August.

University and Wildcat Way Intersection Improvements: Construction contract has been awarded to Belsaas and Smith Construction. Work is anticipated to start immediately after CWU graduation and be completed in September.

#### I. Other

##### **FMD Director Updates:**

##### Director of Grounds & Custodial

Work orders completed between 1/6/19 and 2/11/19: move crew 90, custodial crew 47 and the grounds crew 13.

Vacant positions: 1 Custodian Lead and 3 Custodian's.

New hires: Armando Lopez Mojica, Window Washer started January 16th .  
Jamey Pitts, Custodian supervisor night position, started January 16th.

Grounds crew has been busily removing snow. Move crew has completed Movezilla 2 and will complete the Shaw Smyser moves Feb 14th as well as snow removal. Custodial crews first priority is shoveling snow 2nd priority is to clean the buildings All crews have been doing an excellent job helping to keep campus clear of snow and open for operation.

##### Director of Administrative Services

Central Stores: Over 400 Purchase Orders created. 400 Invoices processed for over \$242k. Over 540 Counter sales processed.

Selected Procurement Specialist, candidate accepted, and starts 2/16/2019.

Motor Pool: Over 400 rentals and 400 work orders completed. Winter weather triggers multiple response calls and the need to support snow equipment repairs. Beginning the process of vehicle insurance review with Business Services.

#### Director of Planned & Preventative Maintenance

##### Minor Works Projects:

- Halme construction will be back on site in the beginning of this week (18th or 19th) to change out red panels on the east side of airport hangar. The program has been given occupancy notice to move in.
- Hogue elevator rebuild is 50% complete and on schedule.
- Shaw/Smyser mold remediation is 95% complete. Signed off on substantial completion. Sunny is working with Tina for full move in.
- Timberland tree service has removed the last tree of their contract.

##### Maintenance:

- Work orders that were cut from 1-1-19 to 1-31-19: 512 Academic 446 Auxiliary.
- King Soft Water was on site February 13th to do filter maintenance on the DI water system in Science 2.
- Farrell Hall fan bearing replacement is 100% complete. Dual Duct controllers have been ordered, this will help disperse the heat more evenly.
- Contractor is on site testing backflows. Twelve have been finished with 60 more to do.
- Science 1 DI system still down, working with King Soft Water to resolve the issue.

**Next Meeting:** March 18, 2019 at 3:00 p.m. in Barge 412

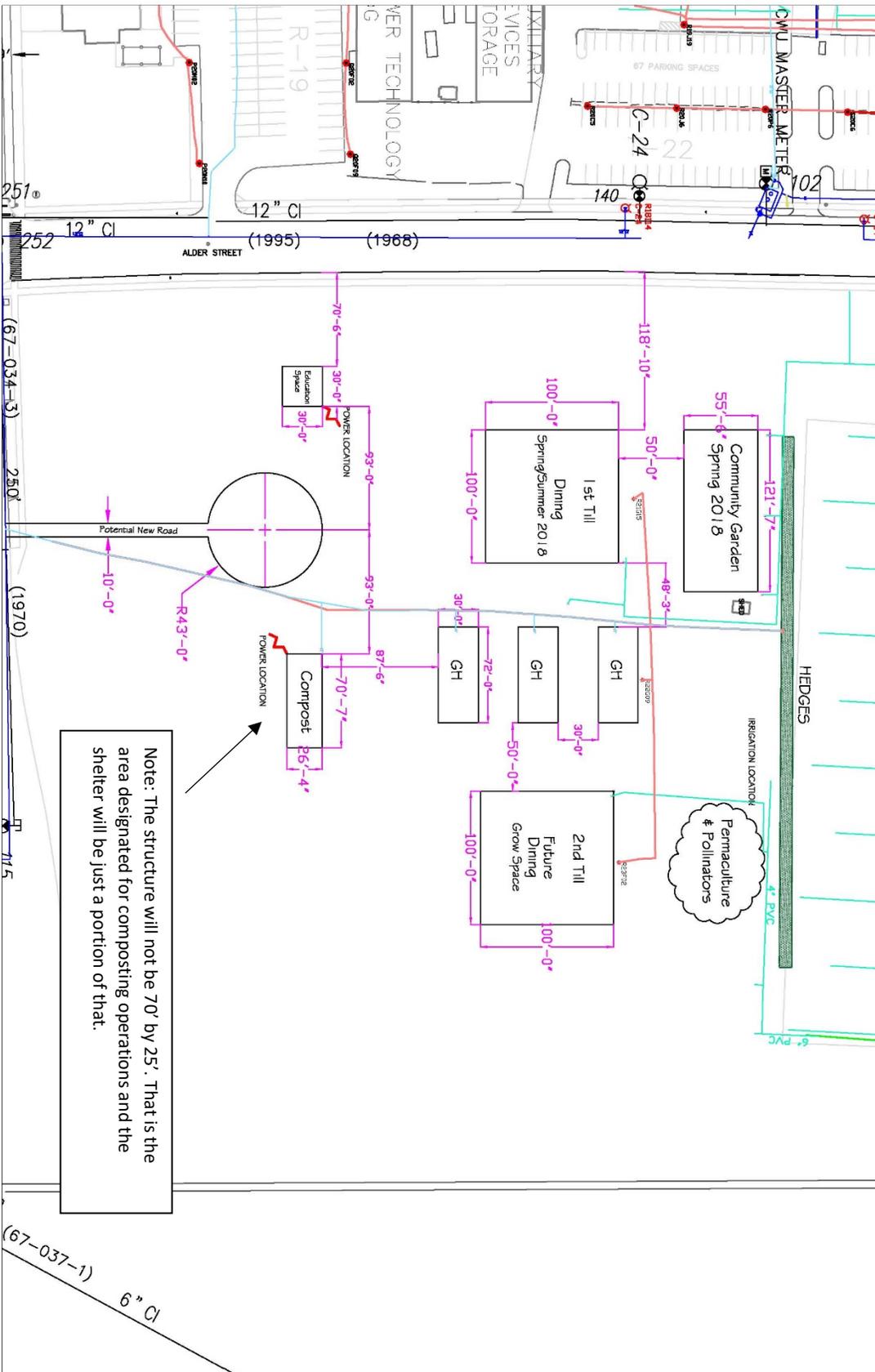
# Wildcat Neighborhood Farm Update

## Site Description

The site is located on N Alder St. south of the Alder Recreation Fields and just north of segment E of the Palouse to Cascades Trail running along E 14<sup>th</sup> St. Peak traffic on Alder suggests additional lanes in the future thus approximately fifty feet of buffer has been left between planned areas for the farm and Alder. Along the eastern edge of the site is an irrigation canal. Foot traffic through the field and over a bridge is common, but should be reduced after the new PtC Trail segments. Across the canal is an empty field. Across Alder St. is student housing. Aside from the riparian edge of the irrigation canal there are no critical areas on site—a vegetation buffer is planned along the edge of the canal and there are no additional flood plains. Slope is minimal on site, with the southern edge slightly lower than the northern edge. A vegetation buffer is planned along the southern edge to catch runoff. Soil drainage is poor in compact areas but will be improved over time with soil remediation. Drip irrigation will help prevent flooding or pooling. Soils are largely compact. Prior to cultivation and cover crops the profile is as such: slightly alkaline (pH 7.6), low in nitrogen, medium phosphorus content, high in potassium, and low in organic matter. Cover crops and composting are planned to build nutrient levels and organic matter—soil will be tested twice annually. Water will be tested pre-season and during peak use. Organic certification is not currently planned for the site but it will be managed following organic practices.

## Project Description

This site has been previously unused except for RV parking during Labor Day weekend. It has been a source of carbon emissions from mowing and weed maintenance but does not provide any ecosystem services or act as a carbon sink to mitigate emissions. The goals of this project are to put the field to practical use as an education center for students and community members, grow food to be served on campus, and restore the site to be a functional ecosystem. There will be fields for row crops, season extending high tunnels (unheated, steel frame with plastic coverings—considered temporary agricultural structures) perennial hedgerows to encourage pollinators, vegetation buffers along the northern and southern edges to filter any potential runoff, a mock food forest, and outdoor community space for events or classes. The site is shared with the CWU Community Garden, which is a separate entity and managed by a Health Sciences faculty member. There are two pre-built sheds on site (no permit required) for storage, one of which could become cold storage in the future. A shelter is planned for our composting operations (exempt from permitting under [WAC 173-350-225](#)), wash-pack station, and storage. There will be bio-filters (sand and gravel media in a raised bed structure) to treat and reuse water from produce and hand washing. No excess runoff should come from the site, and no dumping into city sewer systems is planned. This structure may require a building permit. We do not have plans for the structure yet and will follow any permitting procedures necessary when plans are finalized. We are working with Facilities Management for this component of the project. The Wildcat Neighborhood Farm program is new and dynamic in nature—plans will fluctuate in the future but we intend to keep all stakeholders up to date as we move forward.



Note: The structure will not be 70' by 25'. That is the area designated for composting operations and the shelter will be just a portion of that.