Campus Development Committee Meeting Minutes – July 16, 2012
Jongeward 116 – 9:00 AM

Present:
Bill Yarwood, Ken Baxter, Michael Chinn, Patricia Cutright, Richard DeShields, Steve DuPont, Joanne Hillemann, Greg Poe, Doug Ryder, Bob Ford, Kristie Thomas, Margaret Reich, Sandy Colson and Michael Gray.

I. Action Items

1. Review of CDC Minutes from June 18, 2012.
Motion to approve CDC Minutes from June 18, 2012 as presented, seconded with no further discussion, and motion carried.

II. Items Reviewed:

1. Campus Development Committee
   a. Meeting Schedule - Is determined to be the third week of the month as needed. Sandy advised that during the academic year we should standardize the meeting time, which would accommodate the faculty/student schedules.
   b. Annual Report - Bill Yarwood advised 2011-2012 Annual Report has been submitted to Vice President Clark. Electronic copies were sent to committee members. Some discussion ensured regarding the amount of detailed content in the 35 page report. Sandy Colson recommended in the future the report link to the committee's webpage, instead of including all of the meeting minutes.
   c. Membership - Current membership roster posted on the committee website was discussed. Margaret Reich suggested the committee would benefit from with a member representing Enrollment Management and diversifying the membership.

2. Task Force Reports
   a. Campus Circulation Task Force - Bill Yarwood advised the task force is developing a short term and long term parking assessment and plan. An update of the separate Campus Circulation Plan is also nearing completion. A draft copy of each of these plans, which will be referenced appendix documents in the updated campus plan, will be shared with the committee for review as soon as they are available.
   b. Campus Signage & Wayfinding Task Force - Joanne Hillemann advised signs previously presented to the committee are currently being installed. She said most campus buildings now have the monument signs and the task force will now be focusing on directional type signage on campus. She also said the task force has received several requests have double-sided signs installed.

   a. Bill Yarwood advised capital project proposals are being developed to submit in August.
4. Status of current Academic Campus Capital Projects
   a. Academic Capital Projects-It was noted that the Nutrition Exercise Health and Science project name has been changed to Health Sciences.
   b. Science Neighborhood Projects (Science II, Samuelson, & Health Sciences)-Bill Yarwood noted the focus of the updated campus master plan is the section on the science neighborhood.

5. Non-Academic Capital Projects (New Barto Hall & Getz Short Renovation)
   a. Joanne advised the new Barto will be substantially complete the first week in August. She noted the landscape is on hold due to the concrete work.
   b. Joanne stated she is working on the Request for Qualifications for the Getz Short Project.

6. Utility Project at Walnut Mall
   a. Infrastructure (Combined Utility-Walnut Mall & Wilson Creek Restoration)-Bill Yarwood advised the project is in progress. He mentioned we submitted an application for a Department of Commerce grant, which would jump start the infrastructure for the Science Neighborhood.

7. West Wilson Creek Restoration
   a. Bill Yarwood advised planning for the Wilson Creek Restoration project is progressing and there will be an update at the next meeting.

8. University Facilities Master Plan 2012 Update
   a. Bill Yarwood stated the updating of the Facilities Master Plan is continuing. A reformatted draft document will be shared with the committee as soon as it is ready to review.

9. SURC Exterior Ballot Box Installation:
   a. A ASCWU proposal to install an outdoor ballot box along the curb near SURC’s east plaza was presented. The committee discussed the proposed placement of the ballot box and flow of traffic. Richard DeShields made a motion to approve the ballot box on campus with the location approved at a later date. Doug Ryder seconded. All in favor and none opposed.

III. Next Meeting: August 20, 2012 10:00 am