

**Strategic Operations Team – Minutes**  
**April 6, 2012**  
**8:00 a.m., Barge 412**

Attendees: Kandee Cleary, John Swiney, Tracy Pellett, Kirk Johnson, Patricia Cutright, Ed Day, Ethan Bergman, Marji Morgan, Roy Savoian, Connie Lambert, and Linda Schactler

Absent: Kirk Eslinger, Wayne Quirk, Carmen Rahm, Amy Zukowski, Bill Vertrees, and Michael Launius

**1) Strategic Planning Update**

- a. Sub-teams are to fill in Expected Performance Level, Key Strategies, and Budget by June 2012.
- b. Sub-teams are to fill in Results and Findings, and Suggested Improvements by September 2012.

**2) Unit Division Proposed Initiatives**

- a. Distributed as an FYI. Might be useful to sub-teams. File can be found on the Strategic Operational Plan website at: <http://www.cwu.edu/policies-procedures/cwu-strategic-operational-plan>

**3) Definition of Terms**

- a. A handout was distributed to define all terms used in the Strategic Planning documents.

**4) Sub-Team Members**

- a. An updated list of sub-team members was distributed.
  - i. Tracy Pellet added to Core Theme 1 (Teaching and Learning)
  - ii. Kirk Johnson added to Core Theme 3 (Scholarship and Creative Expression)
  - iii. Suggested Matt Altman be asked to join Core Theme 1 (Teaching and Learning)
  - iv. Suggested Kara Gabriel be asked to join Core Theme 3 (Scholarship and Creative Expression)
  - v. Suggested Scott Wade be asked to join Core Theme 5 (Resource Development and Stewardship)
  - vi. Suggested that all groups have a student representative
    1. **Action:** Ed and Tracy to speak with the BOD

**The next Strategic Operations Team Meeting is Monday, May 14 in Barge 412 from 10:30 – 11:30 a.m. Sub-teams to come back with what you have completed, and any questions or issues you have.**