

Strategic Operations Team Notes
Tuesday, November 15, 2011
10:30 -11:30, Barge 410

Present: Ed Day, Tracy Pellett, Bill Vertrees, Kandee Cleary, Dennis Defa, Ethan Bergman, Kirk Johnson, Roy Savoian, Marji Morgan, John Swiney, Wayne Quirk

Absent: Michael Launius, Linda Schactler, Carmen Rahm, Connie Lambert

1. Reviewed membership-Mention was made of the need to invite Dr. Patricia Cutright, Dean of Library Services to join the Strategic Operation Team. Dr. Pellett will send invite and include her in future meetings, communication, etc.
2. Core theme chairs selected -
 - a. Teaching and Learning-Marji Morgan
 - b. Inclusiveness & Diversity-Kandee Cleary
 - c. Scholarship & Creative Expression-Wayne Quirk
 - d. Public Service & Community Engagement-Ethan Bergman
 - e. Resource Development & Stewardship-Carmen Rahm
 - i. Ed Day, and Bill Vertrees will assist
2. Chair responsibilities - (What to do now?)
 - a. Select Theme Sub-teams
 - i. Include members from within Strategic Operations Team and outside and try to include some representation of all three University Divisions
 1. BFA
 2. Academic
 3. President
 - ii. Send list of Sub-team to Tracy Pellett prior to next meeting.
 - b. Once team is established - review current theme objectives and outcomes to assure breadth and maximum opportunity for alignment by divisional, college, and departmental units. Recommend edits if needed (few are expected except for Theme 5)
 - c. Review indicators and recommend edits if needed
 - d. Future tasks will include reviewing indicator data, determining criterion levels for theme outcomes obtainment, identify institutional strategies for meeting objective/outcome obtainment, and provide input/suggestions as to institutional strategy and initiative success.
3. Tracy Pellett will confirm with Cabinet team charge and email confirmation to members.
4. Strategic Operation Team Fall Quarter Goals-
 - a. Recommend edits to Cabinet for Strategic Plan improvement
 - b. Design Template for Divisional/College/Department unit alignment to strategic plan
5. Meeting schedule will be adjusted to allow for Sub-team work