

## PETITION FOR LATE GRADUATION APPLICATION

Complete and return this form if you have missed the published, quarterly graduation application deadline date. You must also complete and attach an **Application for Graduation** form ([http://www.cwu.edu/registrar/sites/cts.cwu.edu/registrar/files/documents/Graduation\\_Application\\_Form.pdf](http://www.cwu.edu/registrar/sites/cts.cwu.edu/registrar/files/documents/Graduation_Application_Form.pdf)). If your request is approved, an \$85\* charge will be posted to your student account (\$50 graduation fee plus an additional \$35 late fee). \*Graduation fee may be higher if you are completing a double major (e.g. A Bachelor of Science and a Bachelor of Arts).

### CIRCLE THE QUARTER YOU ARE PETITIONING TO GRADUATE:

FALL                      WINTER                      SPRING                      SUMMER                      20\_\_\_\_\_

NAME: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_

CWU E-MAIL: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_  
(Information regarding your graduation requirements will **only** be sent to your CWU email)

**STATE SPECIFIC REASONS FOR THIS LATE APPLICATION** (Use additional sheet if necessary):

I understand that there will be additional \$35 late fee assessed to the original graduation fee. Please initial here \_\_\_\_\_

I understand that, in order to graduate, all degree requirements must be satisfied by the last day of the quarter for which I am petitioning. Please initial here \_\_\_\_\_

I understand that if I decide to change my graduation term after submitting this form, I must contact Degree Checkout to officially withdraw and reapply. I am aware this can result in an additional \$20 reapplication fee. Please initial here \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**OFFICE USE ONLY**

GRADUATION FEE ASSESSED: Y/N                      APPLICATION ATTACHED Y/N

Petition reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Moved to \_\_\_\_\_ term

**Degree Checkout**