

Class Nbr	Sub	Cat	Sec	Title	Instructor	Grade Base	Max Credit	Max Enroll	Wait List	Sched Print	Days	Start Time	End Time	Room	Campus	Inst. Mode	Perm	Course Attr	Note	Exam	Pre/Co
12345	ABC	101	001	Class Title	Last, First	GRD	4	20	99	Y	MTWTH	9:00AM	9:50AM	CWUH100	EBURG	P	N			Y	Y
12346	ABC	101	002	Class Title	Last, First	GRD	4	20	99	Y	MTWTH	10:00AM	10:50AM		EBURG	P	N		Changing Day and Room Example	Y	Y
											MTWTF			CWUH101							
12359	ABC	210	001	Class Title	Last, First	GRD	1	20	99	Y	M	9:00AM	9:50AM	CWUH341	EBURG	P	N			Y	Y
ADD	ABC	210	002	Class Title	Last, First	GRD	1	20	99	Y	T	9:00AM	9:50AM	CWUH342	EBURG	P	N		Adding a new Class Example	Y	Y
12377	ABC	310	001	Class Title	Last, First	GRD	2	30	99	Y	MW	9:00AM	9:50AM		EBURG	P	N		Adding a room characteristic Ex.	Y	Y
														#24, #11							
12378	ABC	310	002	Class Title	Last, First	GRD	2	20	99	Y	TR	9:00AM	9:50AM		EBURG	P	N		Deleting a class example	Y	Y
14444	ABC	333	001	Class Title	Staff	GRD	3	20	99	Y	MW	1:00PM	1:50PM		EBURG	P	N		There will be additional meeting time arranged with the instructor.	Y	Y
											Note: This class needs to be in SHAW.								Adding a note to our office		
12359	ABC	411	001	Class Title	Last, First	GRD	1	25	99	Y	M	9:00AM	9:50AM		EBURG	P	N			Y	Y
														Back2back with 411.002					Adding a note to our office		
12344	ABC	411	002	Class Title	Last, First	GRD	1	25	99	Y	M	10:00AM	10:50AM		EBURG	P	N			Y	Y
														Back2back with 411.001							
17895	ABC	434	001	Class Title	Last, First	GRD	5	30	99	Y	MTWTHF	9:00AM	9:50AM		EBURG	P	N	EQUIV		Y	Y
												3:00PM	3:50PM						Changing Time & Adding Notes		
											Note: This class is equivalent to CBA 434.001. ABC will be the secondary section.										
12222	ABC	456	001	Class Title	Last, First	GRD	2	30	99	Y	MW	7:00PM	7:50PM		EBURG	P	N			Y	Y
														#06							
12222	ABC	456	L01	Class Title	Last, First	GRD	2	30	99	Y	MW	7:00PM	7:50PM		LYNN	P	N			Y	Y
														#06							
											Note: 456.001 and L01 are DE and the instructor will be broadcasting from Lynnwood.								Adding a note to our office		
12567	ABC	479	001	Class Title	Last, First	GRD	5	25	99	Y	TTH	9:00AM	9:50AM		EBURG	P	N	PRE	This class is listed twice due to the	Y	Y
12567	ABC	479	001	Class Title	Last, First	GRD	5	25	99	Y	TTH	9:00AM	9:50AM		EBURG	P	N	FEE	multiple Course Attr.	Y	Y
												3:00PM	3:50PM								

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EXAMPLE																					
PLEASE DO NOT DO THIS																					
12346	ABC	101LAB	001	Class Title	Staff	GRD	1	20	99	Y	W	10:00AM	11:50AM		EBURG	P	N	FEES		N	Y
		120LAB		New Class Title																	
We can't change the existing class to the new class. The 101LAB.001 must be cancelled and the 105LAB.001 must be built separately																					
INSTEAD, PLEASE DO THIS																					
12346	ABC	101LAB	001	Class Title	Staff	GRD	1	20	99	Y	W	10:00AM	11:50AM		EBURG	P	N	FEES		N	Y
add	ABC	120LAB	001	New Class Title	Staff	GRD	1	20	99	Y	W	10:00AM	11:50AM		EBURG	P	N	FEES		N	Y