University Recreation
ON-CAMPUS JOB DESCRIPTION
2012-2013-VACANT

Job Title: Student Custodian
Hourly Pay Rate: $9.19
Department: Recreation – Campus Life
Contact Person: Teresa Breckenridge
Phone Number: 509-607-1349
Location: Rec 175

Need 10 + students to work 10-12 hours per week. *Prefer Work-Study

Duties & Responsibilities:

- Follow proper cleaning and operating procedures as defined by University Recreation. Keep facility clean to expected standards of cleanliness. Will operate and assist in maintaining various types of equipment - vacuums, carpet extractors, auto scrubbers, mops, dust mops and various manual tools. Assist with laundry, inventory of chemicals and maintain custodial closets.
- Assist with cleaning locker rooms, restrooms, courts, weight room, cardio area, fitness rooms and all floors. Provide ongoing cleaning and restocking of paper products, dispensers and soap products in locker rooms and restrooms. Emptying and maintaining all garbage cans and recycle bins. Keep all floor surfaces swept and mopped.
- Provide building coverage and maintain security throughout the work day. The student custodian will be trained and expected to provide experienced, reliable assistance to our professional custodial staff. They will assist and fill in for our professional custodial staff on special occasions, during sickness, and vacation time periods.
- Will be assisting pro custodial staff with snow removal and will be expected to come to work dressed appropriately for the task.

Minimum Qualifications / Skills Needed:

- Able to work a minimum of 10 hours per week during the academic year.
- Shifts vary between 5:00 am-11:00 pm M-F, possible weekends, must be willing to be flexible.
- Must have a valid drivers license.
- The position requires public relations and customer service skills, ability to establish and maintain effective work relationships with staff, patrons, and individuals from diverse backgrounds; ability to represent University Recreation in a professional manner through personal appearance, interactions, and work ethic.

Why do you need this position?
To provide staff support to enable University Recreation to provide better service to their Student Recreation Center members.

What educational benefits will the student gain from this position?
The student will be part of a dynamic team and receive a valuable work foundation for future work force employment.

Length of Employment: Fall, Winter, Spring, Summer