ON-CAMPUS JOB DESCRIPTION
2012-2013
Vacant

Job Title: Intramural Sports Supervisor
Hourly Pay Rate: $9.19-$9.50; Dependent on Experience
Department: University Recreation
Contact Person: Eric Scott
Phone Number: 963-3511
Location: SURC, Room 175

Need 4+ students to work 12-15 hours per week.

*Open to all students *Work-Study Preferred

Duties & Responsibilities:

- Assist Intramural Sports Coordinator with all aspects of implementing sports leagues, tournaments, and special events.
- Work closely with student officiating crews including training, scheduling, evaluation, and recording time worked.
- Responsible for completion of weekly standings and sportsmanship ratings.
- Coordinate field and court set-up and take down with moderate building supervision tasks.
- Accept additional tasks and hours as needed

Minimum Qualifications / Skills Needed:

- Must be highly organized and attentive to detail.
- Ability to calmly execute conflict resolution under pressure in critical situations.
- Be a self-starter and constantly look to improve service to students and staff.
- Effective and comfortable speaking in front of large groups.
- Has an understanding of IM Sports policies, procedures, and game rules.
- CPR/First Aid Certification required.
- Willing and able to work afternoons, evenings, and weekends.
- One year experience as an employee of the Intramural Sports program (preferred).

What educational benefits will the student gain from this position?

- Will gain knowledge and educate others in various sports rules and regulations.
- Will learn conflict resolution and risk management policies and procedures
- Valuable experience interacting with peer clientele and the Recreation staff.
- Will be provided with opportunities to exhibit leadership skills.

Additional Notes/Comments:
How to apply: You can download the application for this and other student employee positions online at www.cwu.edu/~rec. If interested in this specific position please e-mail your application to Eric Scott at scotter@cwu.edu or deliver your completed application to the Student Recreation Center room 175.

Length of Employment: Fall, Winter, Spring
SWS class: Exempt