Job ID # 398

On-Campus Job Description
Summer 2014

Job Title: Camp C-Woo Camp Counselor
Hourly Pay Rate: Minimum Wage
Department: University Recreation
Contact Person: Corey Sinclair
Phone Number: 509-963-3516
Location: SURC Rm. 175

Need 5-6 students to work 35-40 hours per week for approximately 10 weeks
(May need some part time help as well)

Duties & Responsibilities:
• Supervision and care of children (Grades 1-5) in an effort to provide a recreational
  environment for children to learn, develop, and grow as individuals

• Planning and implementation of daily activities including, but not limited to: arts, crafts,
  sports, snacks, field trips, and presentation of special topics.

• Ensure the safety of each participant in every activity through careful thought,
  consideration, and risk management.

• Communicate effectively and professionally to parents about policies, camp
  information, safety procedures, and activity information.

Minimum Qualifications / Skills Needed:
• At least 100 hours experience working with children

• Self-starter who has demonstrated maturity and discretion.

• Must be a team player and have a genuine interest in children

• Must be flexible and able to adjust to unforeseen circumstances

• Must be able to communicate effectively to children, staff and parents

• Demonstrated conflict resolution skills and patience under pressure.

• First aid and CPR required.
  (A class will be offered for staff that are hired, must be obtained prior to June 15)

Preferred Qualifications:
• Experience working at a children’s camp

• Preparing for a career working with children
• Experience working as a life guard, swim instruction or water safety

• Food Handlers Permit
  (Certification must be obtained prior to June 15)

• Bilingual (Spanish Speaking)

• Experience leading activities for kids

• Former Customer Service Training

**Why do you need this position?**
To give students, faculty, staff, and administration of Central Washington University a viable, safe, secure, and recreational atmosphere in which their children can enjoy the summer.

**What educational benefits will the student gain from this position?**
• To give students, faculty, staff, and administration of Central Washington University a viable, safe, secure, and recreational atmosphere in which their children can enjoy the summer

• Will give the student practical experience in public relations and hands on experience working in a recreational facility

• Students will develop administrative skills that will translate to other career paths

**Length of Employment:**
Summer 2014 (June 14 - August 22; 10 Weeks)

**How to apply:**
If interested in this specific position please e-mail your completed application including; cover letter, resume, and application to campcwoo@gmail.com or deliver your completed application to the Student Recreation Center room 175. Students will be contacted for interviews starting April 11.