



CENTRAL WASHINGTON UNIVERSITY

Degree Checkout, Mitchell Hall MS 7464

Permit to Substitute for Required Undergraduate Course in Major Plan, Minor Plan, Specialization, or Professional Ed. Sequence

Printed Student Last Name Printed First Name M.I. Student ID # (Required)

Phone/Cell # CWU Email (Required)

Check only one box. This substitution is for my: Major Minor Professional Ed. Sequence

Provide name of major or minor the substitution is for:

The following completed accredited college course(s) are approved to meet CWU course requirements. Non-transferable courses cannot be used for substitutions. Please review the Transfer Credit Summary Report for additional information. Processing of substitutions by Degree Checkout may take four weeks from the time the form is received in our office.

Table with 8 columns: Course Prefix and Course #, College or University where course completed, Course Title, Qtr/Sem # of Credits, CWU Dept. & Course #, Course Title, Quarter # of Credits. Includes rows 1-6.

Note: The credit total submitted for substituting course(s) must equal the number of credits CWU required course(s).

Table with 4 columns: Printed Name, Signature, Date. Rows for Student, Advisor \*, Dept. Chair \*, School Dean \*\*.

\*Note: Signatures Required

\*\* Note: Substitutions in the Teacher Education Program must have the Dean of the College of Education and Professional Studies signature.