# Summary of Cost Savings & Revenue Generating Suggestions Received

Below are cost saving suggestions received from employees. The suggestions are summarized by issue. Total Number of Respondents: **559**

<table>
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<tr>
<th>Date</th>
<th>Suggestions</th>
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<tbody>
<tr>
<td>1/5/2009</td>
<td>1. Upgrade univent heaters in buildings &lt;br&gt; 2. Reinstitute the &quot;turn off the lights&quot; energy savings program and consider reducing the number of lights used &lt;br&gt; 3. Invest in covers for the fountains during the winter months so money is not wasted in the spring repairing the fountains &lt;br&gt; 4. Lower the temperature in buildings a couple of degrees &lt;br&gt; 5. Reduce the water temperature about 10 degrees &lt;br&gt; 6. Close blinds/shades to keep the heat in buildings &lt;br&gt; 7. End the re bill to departments &lt;br&gt; 8. Phase out Central Stores &lt;br&gt; 9. Get rid of the electric toilets and add motion-sensitive lights in bathrooms, office, and halls &lt;br&gt; 10. Eliminate leaf blowing &lt;br&gt; 11. Increase recycling &lt;br&gt; 12. Allow more natural, native landscaping, cutting back on watering, mowing, etc. &lt;br&gt; 13. Remove all space heaters &lt;br&gt; 14. Set, where appropriate, timers on electric/natural gas heaters in buildings that may have those type of heating applications in place &lt;br&gt; 15. Conduct a survey, building by building, as to deficiencies with regard to energy losses &lt;br&gt; 16. Leave snow in mounds to melt rather than using manpower, equipment, and natural resources to move something that will ultimately take care of it self</td>
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<tr>
<td>1/12/2009</td>
<td>17. Utilize large roof areas to produce electricity by installing solar electric panels &lt;br&gt; 18. Consider using organic fertilizer and compost instead of commercial chemical fertilizers &lt;br&gt; 19. Turn down the air conditioner in the summer &lt;br&gt; 20. Install lights that follow you and automatically turn off behind you &lt;br&gt; 21. Insulate the steam tunnels about campus &lt;br&gt; 22. Stop building new buildings and use existing facilities strategically</td>
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<tr>
<td>1/20/2009</td>
<td>23. Maintenance could invest in electric or hybrid vehicles</td>
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<td>1/26/2009</td>
<td>24. Water in the early mornings and adjust the sprinklers to prevent sidewalks from being watered &lt;br&gt; 25. Plant veggie gardens for dining halls &lt;br&gt; 26. Floor crews should have graveyard shifts &lt;br&gt; 27. Use wind and solar energy</td>
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<td>2/2/2009</td>
<td>28. Install light sensors in rooms &lt;br&gt; 29. Make the entire campus pedestrian only &lt;br&gt; 30. Online motor pool reservation process &lt;br&gt; 31. Reduce frequency of window washing &lt;br&gt; 32. Review plant services trucks that are left running while unattended</td>
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<td>2/9/2009</td>
<td>33. Move the surplus auction from sealed-bid to a silent auction &lt;br&gt; 34. Use available motor pool vehicles as taxis for students</td>
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<tr>
<td>2/17/2009</td>
<td>40. Evaluate employees use of/reporting of time on jobs in FMD</td>
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<td>41. Sub contract out all facilities</td>
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<td>2/23/2009</td>
<td>42. Tap the kinetic energy generated by people involved in daily workout routines and turn it into a form of renewable energy</td>
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<td>3/2/2009</td>
<td>43. Stop killing the squirrels</td>
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<td>3/23/2009</td>
<td>45. Restrict use of vehicles by FMD and ITS staff to service calls and maintenance only</td>
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<td>4/6/2009</td>
<td>46. Take a look at the proposals from the Carbon Neutrality Report before implementation</td>
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<td>5/4/2009</td>
<td>47. Have an “energy saving hour” once a week</td>
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<td>1/5/2009</td>
<td><strong>Information Technology:</strong></td>
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<td>1. Default all printers and copiers to double sided printing</td>
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<td>2. Reduce the number of desktop printers and copiers and convert to printers/copiers that have networking capabilities</td>
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<td>3. Offer a land line as &quot;optional&quot; to students in dorms/apartments as many have cell phones</td>
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<td>4. Cancel all subscriptions/contract for Blackberries/cell phones</td>
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<td>5. Look into a device called the &quot;Magic Jack&quot; which allows phone calls to be made within the U.S. via the internet</td>
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<td>6. Turn off all CPUs and monitors in computer labs</td>
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<td>7. Consider using our servers and internet when referring to documents</td>
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<td>1/12/2009</td>
<td>8. Use a new font that uses 20% less ink</td>
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<td>9. Use Skype to observe classes</td>
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<td>10. Provide accessible outlet strips for desks and encourage employees to turn off the strip overnight and on weekends</td>
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<td>11. Cut the amount of phones on campus</td>
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<td>1/20/2009</td>
<td>12. Replace computers less frequently</td>
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<td>1/26/2009</td>
<td>13. Improve CWU’s website by using other school’s websites as models</td>
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<td>2/2/2009</td>
<td>14. Consider not licensing software like Microsoft Office</td>
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<td>15. Require all computers to be turned off daily</td>
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<td>16. Consider using other systems other than Cisco Systems data equipment</td>
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<td>17. Consider discouraging the use of personal pictures as screensavers</td>
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<td>18. Eliminate software training</td>
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<td>19. Consider using substitutes for commercial software at little to no cost</td>
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| 2/9/2009  | 20. Eliminate all toll free numbers for CWU  
|           | 21. Obtain additional server capacity for PeopleSoft/Safari |
| 2/17/2009 | 22. Eliminate phones in individual offices  
|           | 23. Improve the response time in SAFARI |
| 2/23/2009 | 24. Get rid of all fax machines  
|           | 25. Consider removing hall phones  
|           | 26. Allow for Safari pages to be saved as a PDF |
| 3/16/2009 | 27. Consider an Intranet Craig’s list  
|           | 28. Reassess funding for PeopleSoft consultants  
|           | 29. Evaluate the number of staff attending conferences |
| 4/6/2009  | 30. Consider copyrighting and marketing what ITS developed to detect and deter student P2P pirating |
| 4/20/2009 | 31. Monitor how much time work computers are used for personal use |
| 4/27/2009 | 32. Have more Go Live trainings utilizing CWU iTunes  
|           | 33. Create an electronic filing system |
| 5/4/2009  | 34. Block access to web pages such as Facebook, Twitter, MySpace, etc.  
|           | 35. Consider changing the IT policies for determining software solutions |
| 5/11/2009 | 36. Have one building be a central place to use computer labs |

**Academics:**

1. Make available on a strictly volunteer basis to tenured faculty to opt to teach in lieu of the 20% of their workloads currently assigned to service and research  
2. Convert from quarters to semesters  
3. Transition to electronic Student Evaluation of Instruction (SEOI) form  
4. Keep HHPN intact with one chair rather than two chairs  
5. Cut the wine program  
6. Shut down the under enrolled centers  
7. Continue to use web based programs to increase course offerings  
8. Use the self-support model that Cont. Ed. uses and model classes in that fashion  
9. To free up DE rooms, have the course meet one day in the DE room and one day on the web (Web Centric)  
10. Make the professors teach an additional 10 minutes more for those 5 credit classes to allow the university to go to a 4-day workweek  
11. Make summer session one session instead of two sessions  
12. Increase tenure track lines to 2000 levels  
13. Streamline or develop classes that can be cross-listed rather than causing a balkanization of courses - departments need to become more efficient in program offerings  
14. All remedial classes become offered through continuing education (where fees can be increased appropriately)  
15. Cut back on the number of students  
16. Disband or discontinue any efforts to create the Central Washington University Research Park foundation  
17. Require students to purchase their own laptops, allowing the University computer labs to
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<td>1/12/2009</td>
<td>18. Expand the business school to offer “entrepreneurial studies”</td>
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<td>19. Perhaps the University shouldn't have given the faculty their 1.5% increase as of 1/1/09</td>
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<td>20. Go to a four-quarter plan</td>
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<td>21. Suspend or lessen the performance requirements of the workload categories</td>
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<td>22. All faculty employ BlackBoard</td>
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<td>23. The university could temporarily cut back on the amount of individual instruction workload units that faculty can count towards their workload</td>
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<td>24. Make a decision on the status of the Flight Tech building</td>
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<td>25. Ask faculty to put together the 1-credit &quot;workshops&quot; like we have done in the past</td>
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<td>26. Reduce SEOI forms to once a year for each class</td>
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<td>27. Raise credit by examination fees</td>
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<td>28. If a student is placed on academic probation, must pay a $100 fee and meet with advisor in order to enroll following quarter</td>
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<td>29. Repeat classes have a fee of $100</td>
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<td>30. If classes could be scheduled for two day cycles as in Mon + Wed; Tue + Thur; then we could add Fri + Sat. The two extra days would allow for the additional classes that the students want and need.</td>
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<td>31. Shut down the centers, concentrate on home campus</td>
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<td>32. Combine same courses that have small enrollment</td>
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<td>1/20/2009</td>
<td>33. Evaluate how faculty funds are being used, for example the purchase of iPods</td>
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<td>1/26/2009</td>
<td>34. Look at DE and how we can tie into YVCC</td>
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<td>2/2/2009</td>
<td>35. Return GE advising to faculty</td>
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<td>36. Eliminate all travel for one year for instructors unless grant related</td>
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<td>37. Eliminate the University 101 program</td>
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<td>38. Review the non-tenure track re-application process</td>
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<td>39. Increase the number of graduate programs</td>
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<td>40. Market centers as a place for students to take classes during the summer</td>
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<td>41. Reduce the number of faculty attending meals during candidate interviews</td>
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<td>42. Postpone the division of CEPS and Dept. of Education</td>
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<td>43. Fund faculty positions by increasing the university's endowment or cultivating large donations from individual donors</td>
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<td>44. On-line classes should only be available to off-campus students</td>
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<td>45. Consider multi-year contracts for long-standing NTT faculty</td>
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<td>46. Educate faculty on the use of printing and that it should not be required to have a pristine copy</td>
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<td>47. Reduce textbook usage in class</td>
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<td>48. Do away with first year reappointment review</td>
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<td>49. Open up enrollment for new students and transfers and bring in as many as we can handle</td>
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<td>50. Eliminate Recreation Tourism</td>
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<td>51. Evaluate the true cost of DE delivery</td>
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<td>52. Offer a graduate program for place bound adults</td>
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<td>53. Open classroom seats by limiting the number of withdrawals a student may take</td>
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<td>54. Don’t cut the interdisciplinary courses that are cash cows</td>
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<td>2/9/2009</td>
<td>55. Increase the number of international and out-of-state students</td>
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<td>56. Assess students a nominal fee for courses with labs, field trips, or departments with</td>
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<td>4/13/2009</td>
<td>57. Sell the summer program</td>
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<td>58. Remove registration time restrictions</td>
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<td>59. Forget about specialized accreditation for the School of Business</td>
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<td>60. Move the ASL courses to Continuing Education</td>
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<td>61. Consider combining GRCC education program with the Des Moines Center education program</td>
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<td>62. Drop SEOIs</td>
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<td>63. Have faculty consider using lighter colors in their Powerpoint slides helping reduce the</td>
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<td>amount of toner used</td>
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<td>64. Have someone monitor the printing that students do in labs</td>
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<td>2/17/2009</td>
<td>65. Quit paying adjuncts to teach courses when there are already tenured professors on campus</td>
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<td>with the specialty</td>
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<td>66. Eliminate non-teaching tenured faculty in the Brooks Library</td>
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<td>67. Suspend admissions to very low enrollment graduate programs, thereby reducing the number</td>
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<td>of very low enrollment courses</td>
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<td>68. Delay development and implementation of new graduate programs or graduate program expansion</td>
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<td>to the centers</td>
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<td>69. Insure that all faculty average at least 36 hours of instruction per year</td>
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<td>70. Require administrators with PhD’s to teach one class in their discipline without extra</td>
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<td>compensation</td>
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<td>2/23/2009</td>
<td>71. Merge resources of small academic departments with other departments in the same college</td>
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<td>72. Reduce expectations for faculty research</td>
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<td>73. Return to allowing only 90 credits from community colleges</td>
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<td>74. Create an organic farm certification</td>
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<td>75. Look at allowing TT faculty to have the option of donating classes to colleagues</td>
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<td>3/9/2009</td>
<td>76. Evaluate the honors college</td>
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<td>77. Charge students per credit and remove the “bulk” rate</td>
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<td>3/23/2009</td>
<td>78. Evaluate the NTT reapplication process and the TT promotion process eliminating all forms and</td>
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<td>replace with an inherited database</td>
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<td>79. Allow double-sided printing of proposals for the Master's Research Fellowship and the</td>
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<td>Graduate Student Summer Research Fellowship application process</td>
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<td>4/6/2009</td>
<td>80. Introduce programs which require students work a certain number of hours in an unpaid</td>
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<td>on-campus position related to their field</td>
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<td>81. Consider closure of Moses Lake, Wenatchee, and Pierce</td>
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<td>82. Reduce out of state tuition to attract out of state students</td>
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<td>83. Use off-campus study options as an alternative to cutting student enrollment, majors/minors,</td>
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<td></td>
<td>and classes</td>
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<td>4/13/2009</td>
<td>84. Increase the amount state and CWU employees pay on the tuition wavier</td>
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<td>4/27/2009</td>
<td>85. Consider having the CWU-Kent program moved to/subsumed under the CWU -Des Moines program</td>
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<td>86. Consider creating a degree that takes into account work experience to attract older</td>
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<td>nontraditional students</td>
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| 5/4/2009   | 87. Control the cost of peripheral and supplemental costs students pay to be in line with inflation and not department growth or additional debt  
88. Evaluate awards to determine value added to the university  
89. Perform cost analyses to determine if the FTE generated by extended degree centers covers the overhead costs at those locations |
<p>| 5/11/2009  | 90. Instead of spending the money on a summer orientation, hold a week long new student orientation session the week before Fall classes begin |
| 5/25/2009  | 91. Consider establishing three colleges based on common responsibility and function |
| 6/1/2009   | 92. Raise enrollment requirements                                      |
| 6/15/2009  | 93. Require colleges or departments to offer a certain percentage of their classes either online or with a web component |
| 6/29/2009  | 94. Post syllabi using Blackboard or create a departmental webpage for the quarterly schedule |
| 1/5/2009   | <strong>Administration/Staff:</strong>                                              |
|            | 1. Close the campus during Christmas break 2009                       |
|            | 2. Move full time 12 month employees to an 11 month schedule           |
|            | 3. Offer early retirement, with a guarantee of part-time work for a determined length of time, an option for staff, administration and faculty |
|            | 4. Voluntary unpaid vacation (LWOP)                                    |
|            | 5. Convert to a four-day work week, M - TH with 10 hour shifts, closing the campus/centers on Friday |
|            | 6. Prevent departments from filling FTEs when there is no need         |
|            | 7. Stop the remodel of the President's house                          |
|            | 8. Review the number of staff needed in HR                             |
|            | 9. Stop allowing departments to frivolously spend in May and June to keep the budget dollars up. |
|            | 10. Review PDPs for derogatory information informing those individuals if layoffs occur, they will be the first to go. |
|            | 11. Reorganize the University hierarchy eliminating many top-heavy positions while streamlining functions. |
|            | 12. Forced 1-day a month leave without pay                             |
|            | 13. Look at increasing productivity that may allow for reduction of support staff |
|            | 14. Review President Emeritus salary and benefits                      |
|            | 15. Review possible administrative cuts/reductions                     |
|            | 16. Review AVP of Faculty Relations office                             |
|            | 17. Review OEO Department                                              |
|            | 18. Cut down or eliminate the Presidential Speaker Series              |
|            | 19. Have employees use motor pool vehicles rather than personal vehicles |
|            | 20. Fill part-time vacancies with student employees                    |
|            | 21. Yakima Center - Offer employees a 20% cut in earnings reducing the workload to 32 hrs. |
|            | 22. Option of working from home one day a week                         |
|            | 23. Combine Marketing and Graphics into one department                |
|            | 24. Combine the Empowerment Center and Diversity Education Center     |
|            | 25. Cut exempt and classified staff to 2000 levels                     |
|            | 26. Add administrators, in and out of academic affairs, to teach one course per year |</p>
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<tr>
<td>1/12/2009</td>
<td>28. Restrict faculty/staff travel to 1 trip per year</td>
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<td>29. Shared Work Program</td>
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<td>30. Take the band budget out of the CAH budget and put it in student supported fees</td>
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<td>31. Close down the whole institution except for critical maintenance personnel for a specified period of say 3 weeks between the end of summer quarter and the beginning of fall quarter</td>
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<td>32. Reduce the workload of all individuals by 10% through less hours worked or taught</td>
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<td>33. Ask all university personnel to voluntarily take a cut in pay</td>
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<td>34. Consider temporarily reassigning the dean’s assistants to the departments</td>
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<td>35. Have higher paid administrative personnel show some leadership by example and agree to reduce their salaries by a certain percentage, say 10%</td>
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<td>36. Ask for voluntary layoffs</td>
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<td>37. Combine departments and cross-train employees when possible. Maybe putting more employees in wide-open areas.</td>
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<td>38. Research the idea of web meetings</td>
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<td>39. Numerous hours are lost as a result of the archaic accounting system on campus</td>
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<td>40. In summer close campus at noon each Friday or all day, the same as WA community colleges are already doing</td>
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<td>41. Examine the reporting structure of different areas on campus</td>
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<td>42. Review the number of police and cars needed</td>
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<td>43. Select airfare/travel by the lowest cost</td>
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<td>44. Every administrator at CWU who earns over $100,000 a year could save the positions of classified and adjunct employees at the University simply by taking two days a year of leave without pay</td>
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<td>45. Do not fill the FMD AVP position (if needed) until the VP for Business Affairs is permanently filled</td>
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<td>46. There should be one central data person able to pull information from enrollment, admissions, housing, etc. for the purposes of accreditation or management decision-making</td>
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<td>47. Reduce the number of &quot;Directors&quot; for programs that have less than 10 students.</td>
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<td>48. Eliminate faculty sabbatical leave</td>
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<td>49. Look at organizational structure under AVP for Business Auxiliaries</td>
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<td>1/20/2009</td>
<td>50. Place Catering under Dining</td>
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<td>51. Place the Early Childhood Learning Center under the Early Childhood Education Department</td>
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<td>52. Reorganize the Rainbow Center and Early Childhood Learning Center</td>
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<td>53. Review all special pay assignments</td>
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<td>54. Eliminate unnecessary overtime</td>
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<td>55. No more shifting of hours, supervisors should be on the job 8-5</td>
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<td>56. Closely review professional leave requests</td>
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<td>57. Wildcat Wellness Center should fall under the Student Health Center</td>
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<td>58. Institute a staff furlough program</td>
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<td>1/26/2009</td>
<td>59. Place the Writing Center under the English Department</td>
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<td>60. Move the STAR program into the Academic Advising Center</td>
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<td>61. Compare admin salaries to faculty salaries</td>
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<td>62. Look at Enrollment Management structure</td>
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<td>Date</td>
<td>Action</td>
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<td>2/2/2009</td>
<td>63. Prevent multiple employees from the same department from attending the same conference</td>
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<td>64. Bypass travel agents to prevent the $35 fee</td>
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<td>65. Move to a 35 – 37.5 hour work week</td>
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<td>66. Review flex hours for all administrators/staff</td>
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<td>67. Program to voluntarily decline medical benefits</td>
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<td>68. Discontinue the policy where former administrators retain their administrative salary when entering the faculty ranks</td>
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<td>69. Replace full time directors and senior staff with emeritus faculty living in Eburg</td>
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<td>70. Review 6-7.2 in the Exempt Code on professional absence</td>
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<td>71. Enforce a salary cap of $100,000</td>
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<td>72. Look at structure of student services and advising/student academic support offices</td>
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<td>73. Consider freezing staff from taking CWU classes</td>
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<td>74. Put the personal holiday on hold</td>
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<td>2/9/2009</td>
<td>75. Close down campus on Fridays from mid-June to the end of August and reduce staff/administrator salaries by 20%</td>
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<td>76. Reduce the FTE in human relations by half</td>
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<td>77. Reduce the number of AVP’s in every division</td>
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<td>78. Consolidate administrative positions</td>
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<td>79. Combine duplicated programs and reduce waste</td>
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<td>80. Contact Employment Security and consider offering a short unpaid leave for all or long-term lay-off</td>
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<td>81. Reduce all full-time classified and exempt positions from 8 hours a day to 7 hours</td>
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<td>82. Classify phased retirees as part-time faculty and place them in the CBA</td>
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<td>83. Reclassify directors of 1-2 people to program coordinators</td>
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<td>84. Compare number of Directors, Associate Directors and Assistant Directors in each division relative to direct reports, budget size and recruitment and retention potential</td>
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<td>85. Each employee reduce their salary by 1%</td>
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<td>2/17/2009</td>
<td>86. Audit civil service employees taking classes to verify that make-up time has been arranged and actually made-up</td>
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<td>87. Review the Public Relations Department</td>
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<td>88. Use one-time money to prepare web-based courses and give faculty and adjuncts the training, equipment, and support they need</td>
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<td>89. Consolidate the conference center</td>
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<td>2/23/2009</td>
<td>90. Freeze all future COLA increases until the economy stabilizes</td>
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<td>91. Sweeping “recession compression” salary reduction of some percentage</td>
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<td>92. Consider combining positions</td>
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<td>93. Review excessive overtime documented</td>
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<tr>
<td>3/2/2009</td>
<td>94. Do a matrix comparing current campus staff levels within each VP area with levels of 5 and 10 years ago</td>
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<tr>
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<td>95. Evaluate hiring a site director at Kent</td>
</tr>
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<td>96. Evaluate the HR Training program</td>
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<td></td>
<td>97. There needs to be better accountability for actual hours worked</td>
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<tr>
<td></td>
<td>98. Allow no overtime</td>
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<td>99. Allow for more student positions</td>
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<td>Date</td>
<td>Notes</td>
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<tr>
<td>3/9/2009</td>
<td>100. Evaluate the Development Office</td>
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</tbody>
</table>
| 3/16/2009  | 101. Discontinue the hiring of former (retired) staff in half time positions that pay full time benefits  
102. Make it possible for classified employees to voluntarily reduce their work hours without jeopardizing their seniority with regard to lay off status |
| 4/6/2009   | 103. Evaluate title changes and consider reverting back to original titles  
104. Combine positions that are less than 1.0 FTE in to one position reducing expenses related to benefits  
105. Consider across the board pay cuts for all employees  
106. Save money and increase efficiency by having employees who take CWU classes either take them on their own time or make up time missed |
| 4/20/2009  | 107. Contribute a day of pay each month                                |
| 5/25/2009  | 108. Conduct an audit of “professional support—institution” and “professional support – students” positions as defined by OEO.  
109. Evaluate the Center for the Teacher/Scholar Center  
110. Evaluate the funding and titles for administrative positions for Undergraduate and Graduate Studies |
| 1/5/2009   | **Miscellaneous:**                                                     |
|            | 1. Have one University letterhead instead of individual letterhead for every department  
2. Place a "State of Washington" seal on the glass lens of all copiers to prevent unauthorized use of copies  
3. Place the "Central Now" alumni magazine on-line  
4. Stop campus wide decoration contests  
5. Encourage sending announcements via e-mail  
6. Stop sending paper statements  
7. Negotiate w/Visa regarding the cost of using credit cards to pay charges  
8. Mandate that if work personnel are out in the field on a job(s), that when morning/afternoon breaks arrive that staff stay at that work location vs. driving back to their assigned building start location.  
9. Look at other colleges/schools that CWU could compete with in our sports/athletics programs.  
10. Order online subscriptions rather than publications  
11. Reduce memberships  
12. Request "Combined Fund Drive" put their publication on-line  
13. Set up a user-friendly online events calendar that everyone can access which should reduce the amount of posters we send across campus.  
14. Set up an electronic signature process eliminating paper copies  
15. Curtail the Spheres of Distinction funds |
| 1/12/2009  | 16. Ask the students, maintenance, and law enforcement personal on ideas for saving costs  
17. Get the students to sell our product as far as increasing the FTE at CWU  
18. Schedule appointments with the presidents of firms that have an interest in the fields and professions CWU offers  
19. Find the need local businesses have and offer the solution with the resources at CWU  
20. Utilize administrative personnel to market CWU to businesses. This person can be paid a commission on sales to businesses. |
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<tr>
<td>21.</td>
<td>Offer a shadow program where a high school or community college student can visit CWU</td>
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<td>22.</td>
<td>Faculty market classes as special project</td>
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<td>23.</td>
<td>Develop a speaker series at CWU on both the TV and radio</td>
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<td>24.</td>
<td>Offer &quot;car pool&quot; only reserved parking spaces</td>
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<tr>
<td>25.</td>
<td>Provide funding and or matching funds to correct energy and safety problems</td>
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<tr>
<td>26.</td>
<td>Instead of mailing physical checks for travel voucher reimbursements, perhaps CWU could send the payments via direct deposit, just like the paychecks</td>
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<tr>
<td>27.</td>
<td>Cut all student fees. Have the students pay the same amount as they have paid in the past, but have the amount for fees go to tuition.</td>
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<tr>
<td>28.</td>
<td>Eliminate the paper campus phone book and use the electronic phone book</td>
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<tr>
<td>29.</td>
<td>Promote our catering/reception rooms within the community</td>
</tr>
<tr>
<td>30.</td>
<td>Cut the One Book One Campus</td>
</tr>
<tr>
<td>31.</td>
<td>Stop serving food at morning meetings</td>
</tr>
<tr>
<td>32.</td>
<td>Dining services should stop using trays in the food court and dining hall (if they still use them in the dining hall)</td>
</tr>
<tr>
<td>33.</td>
<td>Ability to purchase items from a vendor not under the standard contract if a cost savings of 10% or more exists</td>
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<tr>
<td>34.</td>
<td>Have a printing quota for students each quarter</td>
</tr>
<tr>
<td>35.</td>
<td>Stop ticketing parking areas between quarters</td>
</tr>
<tr>
<td>36.</td>
<td>The three coffee stands on campus do not currently advertise incentives for customers who bring reusable mugs</td>
</tr>
<tr>
<td>37.</td>
<td>Simplify bureaucratic procedures so that every single creative initiative doesn't need at least two signatures to move forward</td>
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<td>38.</td>
<td>Encourage use of course packs that would be available for purchase from the Bookstore</td>
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<td>39.</td>
<td>Reduce site visits to supervise student’s in field experiences</td>
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<td>40.</td>
<td>Travel per diem should be by receipts not per diem</td>
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<td>41.</td>
<td>Eliminate international travel</td>
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<tr>
<td>42.</td>
<td>Evaluate the football program</td>
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<tr>
<td>43.</td>
<td>Two-year catalog</td>
</tr>
<tr>
<td>44.</td>
<td>Allow for a more timely hiring process by eliminating unnecessary paperwork</td>
</tr>
<tr>
<td>45.</td>
<td>Establish a committee to review Wellington’s after a period of time to see if it’s operating at a profit</td>
</tr>
<tr>
<td>46.</td>
<td>Solidify athletics</td>
</tr>
<tr>
<td>47.</td>
<td>Put a mechanism in place to review all suggestions/ideas</td>
</tr>
<tr>
<td>48.</td>
<td>Consider TAs to be on a stipend or fellowship rather than hourly</td>
</tr>
<tr>
<td>49.</td>
<td>Stop the process of sending statements to students</td>
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<tr>
<td>50.</td>
<td>Reduce the number of athletic teams</td>
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<tr>
<td>51.</td>
<td>Eliminate the printed catalog</td>
</tr>
<tr>
<td>52.</td>
<td>Make the overall CWU budget available for review</td>
</tr>
<tr>
<td>53.</td>
<td>Send out the Post Due/Bus Reply Entry sheet to departments via email</td>
</tr>
<tr>
<td>54.</td>
<td>Stop sending the Wildcat ResLife to all Faculty and Staff</td>
</tr>
<tr>
<td>55.</td>
<td>Keep purchases and contracts within the state of Washington</td>
</tr>
<tr>
<td>56.</td>
<td>Look for invention and exploiting IP/Patentable ideas or items</td>
</tr>
<tr>
<td>57.</td>
<td>Consider being the low-tuition, high-quality and service regional in the state</td>
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<tr>
<td>58.</td>
<td>Use EBay or similar on-line auction as a sales outlet</td>
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<td>59.</td>
<td>Open a CWU shop that sells Wildcat paraphernalia downtown</td>
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<tr>
<td>60.</td>
<td>The university store could offer rental of used text books</td>
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<td>61.</td>
<td>Cut the weak programs rather than staff</td>
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</table>
2/2/2009

62. Evaluate the coffee stands disposing of shots
63. Host athletic events at home
64. Evaluate the format of meetings and remove unnecessary meetings
65. Post weekly updates on the current budget situation
66. Invest in a pool cover to prevent heat loss
67. Explore what is available through Surplus and Asset Management before ordering supplies
68. Have payroll once a month
69. Make all timekeeping records online
70. Utilize the SUB as administrative offices rather than storage
71. Have an independent agency conduct a “Zero Based Budget”
72. Have the CAT bus business service expand
73. Disconnect unnecessary refrigerators
74. Explore alternatives to NCATE accreditation
75. Discontinue sending paper invitations to functions
76. Impose a nominal charge on community users of campus spaces
77. Consider eliminating parking trucks/have staff walk through parking lots
78. Changes made to the current campus mail delivery system
79. Move athletics to Division I
80. Review purchase requirements and state ethic laws at other universities
81. Weight speakers accordingly, eliminating many
82. Require specific goals in terms of grant funding
83. Consider a travel desk that coordinates all off campus travel
84. Evaluate the cost and ROI of the “Museum of Culture and Environment” in Dean Hall
85. Place all student orientations on-line
86. Once a day mail delivery
87. HR should allow departments/divisions to fire employees
88. Enforce the working from home policy
89. Introduce a $50 per quarter charge for non-matriculated students
90. Exclude marching band if program cuts are considered
91. Reduce the number of training courses required by HR and other admin programs for faculty
92. Publish the price of textbooks when faculty are ordering so they are aware of what students are paying
93. Allow faculty/staff to vote or agree with suggestions to show which ones have universal support
94. Raise student parking permit fees
95. Have campus police and parking enforcement personnel use bicycles when weather permits
96. Do away with collective bargaining for faculty and classified staff and the positions associated with those functions
97. Evaluate the procedures and forms used for reimbursement purposes

2/9/2009

98. Increase the number of students per dorm
99. Increase or create fees for services that are used
100. Open a school owned business
101. A parking garage that charges by the hour
102. Utilize the SURC for more community events
103. Charge students $1 to get into sporting events
104. Clean up Hertz Hall and create a “Center for Success”
105. Scale down the imaging project rather than stopping the project
106. Eliminate sports programs instead of academic programs
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<td>3/16/2009</td>
<td>107. Negotiate a group/package rate with hotels heavily traveled by CWU</td>
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<td>108. Eliminate campus wide mailing</td>
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<td>109. Require athletic teams to do some sort of fundraiser</td>
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<td>110. Charge $10 more for a parking pass as well as parking tickets</td>
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<td>111. Implement a “Time Driven Activity Based Costing” program</td>
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<td>112. Reduce or eliminate the use of credit cards</td>
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<td>113. Increase enrollment by marketing, possibly considering placing signs on highways/freeways</td>
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<td>114. Have departments look at sharing copiers, shredders, laser printers, etc. rather than having several in one building</td>
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<td>115. Consider offering incentives to staff/faculty to work out during the day creating a healthier workforce and reducing work-related injuries</td>
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<td>116. Print the Observer in black and white</td>
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<td>117. Have the Library reduce hours</td>
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<td>118. Have all HR training online</td>
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<td>119. Don’t require non-tenure track faculty to reapply for their jobs each year</td>
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<tr>
<td>2/17/2009</td>
<td>120. Appoint a task force to find and solicit examples of redundancy and overlap and offer suggestions for consolidation</td>
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<td>121. Evaluate the bicycle commuter benefits act</td>
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<td>122. Discontinue the aquatics program and empty the pool</td>
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<td>123. Go paperless</td>
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<td>124. Evaluate the food waste on campus</td>
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<td>125. Open Tunstall East for lunch time</td>
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<td>126. Rent apartments on a first come first serve basis</td>
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<td>127. For departments that actually save university funds, return 10% of those savings to each individual department</td>
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<tr>
<td>2/23/2009</td>
<td>128. Text books created by CWU professors that could be sold to generate some money for CWU, while at the same time reducing the cost to the students.</td>
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<td>129. Early retirement for PERS 2 and mandatory retirement for PERS 1</td>
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<td>130. Offer business workshops through Continuing Ed to the community</td>
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<td>131. Go through PENDWO files to collect on old accounts</td>
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<td>132. Create a system to stop habitual offenders that don't pay parking tickets</td>
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<td>3/2/2009</td>
<td>133. Selling &quot;reserved&quot; parking spaces at a premium to Deans, Directors, VP's, etc.</td>
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<td>134. Evaluate consultant fees</td>
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<td>3/9/2009</td>
<td>135. Evaluate purchases that have recently been made</td>
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<td>136. Prohibit funds from being moved from Ledger 1 accounts to other accounts</td>
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<td>137. Run the university apartment rental service like a business holding students accountable</td>
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<td>138. Restrict time allowed to smoke outside</td>
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<td>139. Increase productivity in all levels that do not directly deliver instruction</td>
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<td>140. Consider having staff and faculty empty their own trash cans</td>
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<td>141. Consider setting up valet parking that would be staffed by student employees</td>
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<td>3/16/2009</td>
<td>142. Lease the property that used to be University Auto on University Way and Pearl St. to the Greyhound Bus company</td>
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<td>143. Consider having existing faculty perform HR training sessions</td>
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<td>144. Decrease the percentage rate at which S and A Fees are levied which will free up tuition to fund Academic Affairs</td>
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<tr>
<td>3/23/2009</td>
<td>145. Have campus policy to internalize all spending on supplies, gifts, meals, exercise, etc.</td>
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<td>3/30/2009</td>
<td>146. Look into franchising the food kiosks inside the new sub rec</td>
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<tr>
<td>4/6/2009</td>
<td>147. Consider a tuition waiver raffle/lottery</td>
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<tr>
<td>4/20/2009</td>
<td>148. Have Dining Services turn off the gas in the pizza oven in SURC at night</td>
</tr>
<tr>
<td>4/27/2009</td>
<td>149. Send email notices of library fines instead of mailing printed notices</td>
</tr>
<tr>
<td>5/4/2009</td>
<td>150. Change the school year to spring, summer, and fall to reduce energy costs</td>
</tr>
<tr>
<td>5/11/2009</td>
<td>151. Meet with city, county, and fed agencies in Kittitas County to look at services that can be combined and/or shared</td>
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<tr>
<td>5/15/2009</td>
<td>152. Maximize use of available conference space by marketing meeting rooms and facilities throughout Kittitas County and Central Washington</td>
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<tr>
<td>6/15/2009</td>
<td>153. Temporarily close the aquatic facilities and teach classes at the city pool</td>
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<td>154. If we pay a rental/usage fee for the muzak when on hold, this can be cut</td>
</tr>
<tr>
<td>4/20/2009</td>
<td>155. Sell the title of the &quot;Ganges&quot; or &quot;Irrigation Ditch&quot; so that someone can pay CWU and have it named after them</td>
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<td>156. Allow alums to become paying members of the Rec. Center in the SURC</td>
</tr>
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<td>157. Consider allowing certain departments to create their own marketing materials</td>
</tr>
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<td>158. Offer classes and programs to the community (at a fee)</td>
</tr>
<tr>
<td>4/27/2009</td>
<td>159. Consider making the online library databases available to Alums for a reasonable fee</td>
</tr>
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<td>160. Have travel authorizations approved by e mail (electronically) instead of by paper signature</td>
</tr>
<tr>
<td>5/4/2009</td>
<td>161. Close the loop on all the fryer oil for consideration to use for Biodiesel</td>
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<td>162. Email the Observer Orientation issue</td>
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<td>5/11/2009</td>
<td>163. Utilize our conference program and introduce revenue producing events, such as, Theater, Art and Music festivals</td>
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<td>164. Consider having employees pay the $2 per person cost of the CWU Alert System</td>
</tr>
<tr>
<td>6/15/2009</td>
<td>165. Consider replacing older chairs with large exercise balls</td>
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<td>166. Establish a general education budget to provide, assess, and improve required learning experiences for students</td>
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<td>167. Stop free printing on campus for students</td>
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</tbody>
</table>